

ERIE COUNTY WATER AUTHORITY  
AUTHORIZATION FORM  
For Approval/Execution of Documents  
(check which apply)

**Contract:** \_\_\_\_\_ **Project No.:** 202000009  
**Project Description:** Furnishing and Delivering of Potassium Permanganate to the ECWA  
for Use in the Treatment of Water from April 1, 2020 to March 31, 2022.

**Item Description:**

- |   |  |  |                                       |
|---|--|--|---------------------------------------|
| <input type="checkbox"/> Agreement                            | <input type="checkbox"/> Professional Service Contract | <input type="checkbox"/> Amendment                     | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> BCD                                  | <input type="checkbox"/> NYSDOT Agreement              | <input checked="" type="checkbox"/> Contract Documents | <input type="checkbox"/> Addendum     |
| <input type="checkbox"/> Recommendation for Award of Contract | <input type="checkbox"/> Recommendation to Reject Bids |  |                                       |
| <input type="checkbox"/> Request for Proposals                |  |  |                                       |
| <input type="checkbox"/> Other _____                          |  |  |                                       |

**Action Requested:**

- |   |  |
|---|--|
| <input type="checkbox"/> Board Authorization to Execute                       | <input checked="" type="checkbox"/> Legal Approval                   |
| <input type="checkbox"/> Board Authorization to Award                         | <input type="checkbox"/> Execution by the Chairman                   |
| <input checked="" type="checkbox"/> Board Authorization to Advertise for Bids | <input type="checkbox"/> Execution by the Secretary to the Authority |
| <input type="checkbox"/> Board Authorization to Solicit Request for Proposals |  |
| <input type="checkbox"/> Other _____  |  |

**Approvals Needed:**

**APPROVED AS TO CONTENT:**

|  |                                      |                       |
|--|--------------------------------------|-----------------------|
| <input checked="" type="checkbox"/> Other (if Applicable)      | <u><i>Michael W. [Signature]</i></u> | Date: <u>11/25/19</u> |
| <input checked="" type="checkbox"/> Chief Operating Officer    | <u><i>Michael [Signature]</i></u>    | Date: <u>11/25/19</u> |
| <input checked="" type="checkbox"/> Executive Engineer         | <u><i>James L. Koraluk</i></u>       | Date: <u>11-25-19</u> |
| <input checked="" type="checkbox"/> Director of Administration | <u><i>Lawrence [Signature]</i></u>   | Date: <u>11/25/19</u> |
| <input checked="" type="checkbox"/> Risk Manager               | <u><i>Margaret A. Murphy</i></u>     | Date: <u>11/26/19</u> |
| <input checked="" type="checkbox"/> Chief Financial Officer    | <u><i>David A. [Signature]</i></u>   | Date: <u>11/25/19</u> |
| <input checked="" type="checkbox"/> Legal                      | <u><i>Margaret A. Murphy</i></u>     | Date: <u>11/26/19</u> |

**APPROVED FOR BOARD RESOLUTION:**

|  |                           |                      |
|--|---------------------------|----------------------|
| <input checked="" type="checkbox"/> Secretary to the Authority | <u><i>[Signature]</i></u> | Date: <u>12/2/19</u> |
|--|---------------------------|----------------------|

**Remarks:** Unit Price Contract

P:\CHEM\202000009\12 Bidding\2019-11-25 Authorization Form Ad.docx

**Resolution Date:** \_\_\_\_\_

**Item No:** \_\_\_\_\_



# ERIE COUNTY WATER AUTHORITY

## INTEROFFICE MEMORANDUM

November 25, 2019

To: Terrence D. McCracken, Secretary to the Authority

From: David M. Patton, Senior Production Engineer

A handwritten signature in blue ink, appearing to read "DMP", is written next to the name David M. Patton.

Subject: Furnishing and Delivering of Potassium Permanganate  
to the ECWA for Use in the Treatment of Water  
from April 1, 2020 through March 31, 2022  
ECWA Project No. 202000009

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The current contract to purchase potassium permanganate expires on March 31, 2020. Potassium permanganate is a point-of-entry treatment method that oxidizes dissolved iron, manganese, and hydrogen sulfide into solid particles that are filtered out of the water. It can also be used to control iron bacteria growth.

A new contract needs to be in place by April 1, 2020; specifications are updated to bid a new two-year contract with a possible one one-year extension.

Attached are the following documents:

- Blue Authorization Form – this form provides the project name and project number, the action that is being requested of the Board (resolution to advertise for bids) and a list of approvals that are required prior to being acted on by the Board.
- One Project Manual.

PMD:jmf

Attachment

cc: R.Stoll

M.Wymer

L.Lester

CHEM-715-2001-X-012



Set No:

**Project Manual**

**FURNISHING AND DELIVERING OF  
POTASSIUM PERMANGANATE TO THE  
ERIE COUNTY WATER AUTHORITY FOR  
USE IN THE TREATMENT OF WATER  
FROM APRIL 1, 2020,  
THROUGH MARCH 31, 2022  
Project No. 202000009**

**????????????, 20??**

**Erie County Water Authority**  
295 Main Street, Room 350  
Buffalo, New York 14203-2494

