



ERIE COUNTY WATER AUTHORITY INTEROFFICE MEMORANDUM

January 21, 2025

TO: Jennifer Hibit, Secretary to the Authority

FROM: John M. Catanzaro, Director of Operations *JMC*

SUBJECT: Board Authorization for Hydrant/Valve Replacements

Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as "retired". The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced; along with a pink "Property Removed from Service" form for each hydrant and valve. These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Board Meeting Documents

Document Name: _____ Project No.: _____

Description: _____

Item Description:

Choose one: _____

Other: _____

Action Requested:

Choose one: _____

Other: _____

Approvals Required:

APPROVED AS TO CONTENT:

Chief Financial Officer

_____ Date: _____

Chief Operating Officer

_____ Date: _____

Claims Rep. – Risk Manager

_____ Date: _____

Comptroller

_____ Date: _____

Director of Administration

_____ Date: _____

Director of Distribution

_____ Date: _____

Director of Human Resources

_____ Date: _____

Director of IT

_____ Date: _____

Director of Operations

_____ Date: 1/26/2026

Director of Planning & Water Supply

_____ Date: _____

Director of Production

_____ Date: _____

Director of Water Quality

_____ Date: _____

Executive Engineer

_____ Date: 2/2/2026

General Counsel (Legal)

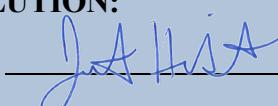
_____ Date: _____

Other: _____

_____ Date: _____

APPROVED FOR BOARD RESOLUTION:

Secretary to the Authority



Date: 2/2/2026

Remarks: _____

Resolution Date: _____ Item No: _____

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202600038
Budget No.

Authorization No.: EC 7558, R 260001
Date: 12/11/25
Inputted By/Date: 01/21/26 lmp

12/11/25	Estimate Starting Date
12/11/25	Estimate Complete Date
<input checked="" type="checkbox"/> yes	Retirement Involved
<input type="checkbox"/> x	Public Street
	Private Right of Way
	On Authority's Prop
	Tax Districts
Name of Counter of Escrowant	

TITLE OF PROJECT: Replaced existing 6"
valve at 114 Sharon Dr. TOCY

Name of Grantor of Easement

Date of Easement

DETAILED DESCRIPTION AND PURPOSE:

Originally installed prior to 08/18/04, was scrapped, retired under #R 260001, and replaced with a 6" resilient seat valve under EC 7558. Old 6" gate valve was unrepairable. Work done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:

System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED

(1)	Total Est. Cost	\$ 11,577.00
(2)	Meters and	\$ _____
	Service @	
(3)	Removal Cost Less Salvage	\$ _____
(4)	Gross Investment	\$ _____

RATIFICATION

DEDUCT	
(5) Const. Advance	\$ _____
(6) Service Conn.	\$ _____
(7) Refunds	\$ _____
(8) Net Auth. Invest.	\$ _____

BUDGETARY DATA

(9) Tot. Budget Expd.	\$ _____
(10) This Authorization	\$ _____
(11) Pre Approved	\$ _____
(12) Tot. Apvl. To Date	\$ _____
(13) Bal. Budget Expd.	\$ _____

RESOLUTION APPROVING

Adopted

Item No.

APPROVALS	
Preparation	S.Spiers
Director of Oper.	
Exec. Engr.	
Admn. Director	
Legal Dept.	J.F. Kaelin 1-23-2026
Acct. Dept.	

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	01/21/26 Imp	Project No.:	202600038
G.L. No.	186.000		
Pri. No.	Location: TOCY	Date:	12/11/25
Auth No.	(Town)		
Date Installed:	Prior to 08/18/04	Public St.	(X)
Under Auth. No.:		or	
Date Removed:	12/11/25	Private-Right-of-Way	()
Replaced Under:	EC 7558 (EC#, OWIP, BI#)	Disp.	1. Book Value
		Code:	2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-6" gate valve

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

CPR	Page	& Line	Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
						Per unit	Total		

General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000			
JE 32 (Cr)	101.000			
JE 33 (Dr)	108.00	XXXXXXXXXXXX		
JE 33 (Cr)	186.00		XXXXXXX	

**FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES**

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202600039
Budget No. _____

Authorization No. EC 7559, R 260002
Date: 12/15/25
Inputted By/Date: 01/21/26 Imp

<u>12/15/25</u>	Estimate Starting Date
<u>12/15/25</u>	Estimate Complete Date
<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	Retirement Involved
<u>x</u>	Public Street
	Private Right of Way
	On Authority's Prop
	Tax Districts _____

TITLE OF PROJECT: Replaced existing 6"
valve at Nagel Dr. and Goering Ave. CHTN

Name of Grantor of Easement _____

DETAILED DESCRIPTION AND PURPOSE:

Originally installed in 1960 under EC 924, was scrapped, retired under #R 260002, and replaced with a 6" resilient seat valve under EC 7559. Old 6" gate valve was unrepairable. Work done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:

System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED

(1) Total Est. Cost	\$ <u>2,985.00</u>
(2) Meters and	\$ _____
Service @ _____	\$ _____
(3) Removal Cost Less Salvage	\$ _____
(4) Gross Investment	\$ _____

RATIFICATION

DEDUCT	
(5) Const. Advance	\$ _____
(6) Service Conn.	\$ _____
(7) Refunds	\$ _____
(8) Net Auth. Invest.	\$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd.	\$ _____
(10) This Authorization	\$ _____
(11) Pre Approved	\$ _____
(12) Tot. Apvl. To Date	\$ _____
(13) Bal. Budget Expnd.	\$ _____

APPROVALS

Preparation	S.Spiers
Director of Oper.	<u>John M. Gately</u>
Exec. Engr.	<u>Golf Harbo 1-23-2026</u>
Admn. Director	_____
Legal Dept.	_____
Acct. Dept.	_____

RESOLUTION APPROVING

Adopted	_____
Item No.	_____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	01/21/26 Imp	Project No.:	202600039
G.L. No.	186.000		
Pri. No.		Location:	CHTN
Auth No.		(Town)	
Date Installed:	1960	Public St.	(X)
Under Auth. No.:	EC 924	or	
Date Removed:	12/15/25	Private-Right-of-Way ()	
Replaced Under:	EC 7559 (EC#, OWIP, BI#)	Disp.	1. Book Value
		Code:	2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-6" gate valve

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

CPR	Page	& Line	Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
						Per unit	Total		

General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr) 186.000				
JE 32 (Cr) 101.000				
JE 33 (Dr) 108.00	XXXXXXXXXXXX	XXXXXXXXXXXX		
JE 33 (Cr) 186.00			XXXXXXX	

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202600042
Budget No. _____

Authorization No.: EC 7562, R 260005
Date: 01/07/26
Inputted By/Date: 01/21/26 lmp

<u>01/07/26</u>	Estimate Starting Date
<u>01/07/26</u>	Estimate Complete Date
<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	Retirement Involved
<u>x</u>	Public Street
	Private Right of Way
	On Authority's Prop
	Tax Districts _____

TITLE OF PROJECT: Replaced existing 6"
valve at 6 South Hedley St. CHTN

Name of Grantor of Easement

DETAILED DESCRIPTION AND PURPOSE:

Originally installed in 1954 under EC 89, was scrapped, retired under #R 260005, and replaced with a 6" resilient seat valve under EC 7562. Old 6" gate valve was unrepairable. Work done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:
System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST
RESTORATION ESTIMATED

(1) Total Est. Cost	\$ <u>4,183.00</u>	RATIFICATION
(2) Meters and	\$ _____	
Service @ _____	\$ _____	
(3) Removal Cost Less Salvage	\$ _____	
(4) Gross Investment	\$ _____	

DEDUCT

(5) Const. Advance	\$ _____
(6) Service Conn.	\$ _____
(7) Refunds	\$ _____
(8) Net Auth. Invest.	\$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd.	\$ _____
(10) This Authorization	\$ _____
(11) Pre Approved	\$ _____
(12) Tot. Apvl. To Date	\$ _____
(13) Bal. Budget Expnd.	\$ _____

APPROVALS

Preparation	S.Spiers
Director of Oper.	<i>John M. Cato</i>
Exec. Engr.	<i>Leonauf Koralik - 1-23-2026</i>
Admn. Director	
Legal Dept.	
Acct. Dept.	

RESOLUTION APPROVING

Adopted	_____
Item No.	_____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	01/21/26 Imp	Project No.:	202600042
G.L. No.	186.000		
Pri. No.		Location:	CHTN
Auth No.		(Town)	
Date Installed:	1954	Public St.	(X)
Under Auth. No.:	EC-89	or	
Date Removed:	01/07/26	Private-Right-of-Way ()	
Replaced Under:	EC 7562 (EC#, OWIP, BI#)	Disp.	1. Book Value
		Code:	2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-6" gate valve

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

CPR	Page	& Line	Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
						Per unit	Total		

General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)				
186.000				
JE 32 (Cr)				
101.000				
JE 33 (Dr)				
108.00	XXXXXXXXXXXX	XXXXXXXXXXXX		
JE 33 (Cr)				
186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202600041
Budget No. _____

Authorization No.: EC 7561, R 260004
Date: 01/08/26
Inputted By/Date: 01/21/26 lmp

<u>01/08/26</u>	Estimate Starting Date
<u>01/08/26</u>	Estimate Complete Date
<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	Retirement Involved
<u>x</u>	Public Street
	Private Right of Way
	On Authority's Prop
	Tax Districts _____

TITLE OF PROJECT: Replaced existing 6'
hydrant at 49 Tudor Blvd. WSTN

Name of Grantor of Easement

Date of Easement

DETAILED DESCRIPTION AND PURPOSE:

Originally installed in 1974 under EC 2542, was scrapped, retired under #R 260004, and replaced with a 6' Kennedy K81 hydrant under EC 7561. Old 6' bury Mueller hydrant was unrepairable. Work done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:

<u>System Betterment</u>
<u>Bldr/Cont/Dev. Agree.</u>
<u>Owner Occupant Cont.</u>
<u>Special Revenue Cont.</u>

ESTIMATE COST
RESTORATION ESTIMATED

(1) Total Est. Cost	\$ <u>5,393.00</u>	RATIFICATION
(2) Meters and	\$ _____	
Service @	_____	
(3) Removal Cost Less Salvage	\$ _____	
(4) Gross Investment	\$ _____	

DEDUCT

(5) Const. Advance	\$ _____
(6) Service Conn.	\$ _____
(7) Refunds	\$ _____
(8) Net Auth. Invest.	\$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd.	\$ _____
(10) This Authorization	\$ _____
(11) Pre Approved	\$ _____
(12) Tot. Apvl. To Date	\$ _____
(13) Bal. Budget Expnd.	\$ _____

APPROVALS

Preparation	S.Spiers
Director of Oper.	<u>John M. Colan</u>
Exec. Engr.	<u>Donald J. Kowalewski</u>
Admn. Director	<u>1-23-2026</u>
Legal Dept.	Item No. _____
Acct. Dept.	_____

RESOLUTION APPROVING

Adopted	_____
Item No.	_____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	01/21/26 lmp	Project No.:	202600041
G.L. No.	186.000		
Pri. No.		Location:	WSTN
Auth No.		(Town)	
Date Installed:	1974	Public St.	(X)
Under Auth. No.:	EC 2542	or	
Date Removed:	01/08/26	Private-Right-of-Way ()	
Replaced Under:	EC 7561 (EC#, OWIP, BI#)	Disp.	1. Book Value
		Code:	2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-6' bury Mueller hydrant

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

CPR	Page	& Line	Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
						Per unit	Total		

General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000			
JE 32 (Cr)	101.000			
JE 33 (Dr)	108.00	XXXXXXXXXXXX		
JE 33 (Cr)	186.00			