



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

June 12, 2023

To: Commissioners Schad, LaGree, and Iannello

From: Jessica R. Brown, Comptroller *JRB*

Subject: Salary Step Increments

Pursuant to Article XI of both collective bargaining agreements and Policy 27 in the Erie County Water Authority Human Resources Policy & Procedures Manual, the employees on the attached list are eligible for salary step increments as outlined on the attached list effective July 1, 2023.

The eligibility list was prepared based on each employee's years of service with the Authority and the passage of time since the last granted increment. The list was reviewed by the Director of Human Resources for compliance with the Human Resources policy and the collective bargaining agreements. The Director has advised Accounting that no employees on the list should be excluded for poor performance based on the recommendation of their Department Head.

Please consider approving the attached salary step increments at the June 22, 2023 meeting.

SALARY STEP INCREMENTS - JULY 2023

EMP NO	LAST NAME	FIRST NAME	TITLE	UNION CODE	GRADE	CURRENT STEP	NEW STEP	NEW HOURLY RATE	NEW ANNUAL SALARY
25	Catanzaro	John	Director of Operations	E	28E	4	5	64.921	135,035.68
118	Alagna	Paul	Construction Inspector	C	19	2	3	35.964	74,805.12
140	Hassett	Amy	Principal Clerk	E	5E	2	3	30.594	63,635.52
155	Keller	Jared	Assistant Instrumentation Electrical & Electronic Technician	C	12	4	5	33.992	70,703.36
157	Norman	Ronald	Pump Mechanic	A	7A	4	5	32.460	67,516.80
160	Portillo	Ruben	Control Operator Crew Chief	E	17E	1	2	43.918	91,349.44
161	Stoklosa	Michael	Assistant Engineering Drafts Worker	C	04	2	3	27.264	56,709.12
162	Bates	Carter	Assistant Engineering Drafts Worker	C	04	2	3	27.264	56,709.12
165	Burkhardt	Stephanie	Account Clerk	C	05	2	3	27.807	57,838.56
166	Walczak	Natalia	Account Clerk	C	05	2	3	27.807	57,838.56
167	Pugh	Derek	Assistant Engineering Drafts Worker	C	04	2	3	27.264	56,709.12
168	Kirkwood	Gavin	Water Utility Worker	A	3A	4	5	28.060	58,364.80
174	Holevinski	Gabriella	Analystical Chemist (Water Quality)	C	13	1	2	32.278	67,138.24
176	Schreiber	Bradley	Pump Mechanic	A	7A	3	4	32.140	66,851.20
177	Kammerdeiner	Dawn	Water Treatment Plant Operator	A	6B	1	2	29.940	62,275.20
178	Russell	Patrick	Diesel Generator Mechanic	A	7A	3	4	32.140	66,851.20
179	Paluch	Marissa	Water Treatment Plant Operator	A	6B	1	2	29.940	62,275.20
182	Jaroszewski III	John	Water Treatment Plant Operator	A	6B	1	2	29.940	62,275.20
189	Calzo	Randelito	Water Treatment Plant Operator	A	6B	1	2	29.940	62,275.20
191	Black	John	Automotive Mechanic Helper	A	2A	2	3	27.090	56,347.20
192	Longo	Ann	Account Clerk	C	05	B	1	26.663	55,459.04
193	Benimoff	Daniel	Account Clerk	C	05	B	1	26.663	55,459.04
268	Roman	Nicholas	Senior Water Treatment Plant Operator	C	22	1	2	37.495	77,989.60
300	Lenoci	Lori	Account Clerk	C	05	B	1	26.663	55,459.04
301	Noltee	Kimberly	Account Clerk	C	05	B	1	26.663	55,459.04
302	Sheley	Scott	Account Clerk	C	05	B	1	26.663	55,459.04
364	Stone III	William	Automotive Mechanic Crew Chief	C	25	1	2	37.193	77,361.44
434	Quinn	Vincent	Control Operator	A	6B	1	2	29.940	62,275.20
436	Karlis	Sarah	Account Clerk	C	05	A	B	25.531	53,104.48
437	Yox	Barbara	Principal Clerk	E	5E	1	2	29.854	62,096.32
439	Goolsby II	Richard	Water Utility Worker	A	3A	1	2	27.170	56,513.60
440	Betti	Timothy	Water Utility Worker	A	3A	1	2	27.170	56,513.60
441	Buscaglia	Salvatore	Water Utility Worker	A	3A	1	2	27.170	56,513.60
442	Seballos	Fabio	Water Utility Worker	A	3B	1	2	26.800	55,744.00
443	Eusanio	Joseph	Water Utility Worker	A	3A	1	2	27.170	56,513.60
444	Fanara	Paul	Computer Support Specialist	C	21	A	B	32.983	68,604.64
791	Tomaka	Joyce	Chief Financial Officer	E	37E	1	2	86.756	180,452.48
873	Jankiewicz	Erica	Assistant Business Office Manager	E	16E	4	5	42.650	88,712.00
874	Gillette	Katherine	Associate Attorney	E	32E	4	5	75.446	156,927.68
892	Schultz	Ronald	Construction Inspector	C	19	2	3	35.964	74,805.12
912	Merriam	Gregory	Chief Instrument and Control Systems Specialist	E	30E	3	4	69.115	143,759.20
944	Brown	Jessica	Comptroller	E	33E	1	2	72.401	150,594.08
1255	Stepanik	Mary	Confidential Liason	E	9E	2	3	34.835	72,456.80
2007	Rivera Jr.	Antonio	Information Security Analyst	C	21	A	B	32.983	68,604.64
2152	Jemiolo	Justin	Water Utility Worker	A	3A	4	5	28.060	58,364.80
2238	Lindner	William	Computer Operator	C	8	A	B	26.919	55,991.52

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: _____ **Project No.:** _____
Project Description: July Step Increments

Item Description:

<input type="checkbox"/> Agreement	<input type="checkbox"/> Professional Service Contract	<input type="checkbox"/> Amendment	<input type="checkbox"/> Change Order
<input type="checkbox"/> BCD	<input type="checkbox"/> NYSDOT Agreement	<input type="checkbox"/> Contract Documents	<input type="checkbox"/> Addendum
<input type="checkbox"/> Recommendation for Award of Contract	<input type="checkbox"/> Recommendation to Reject Bids		
<input type="checkbox"/> Request for Proposals			
<input checked="" type="checkbox"/> Other <u>July Step Increments</u>			

Action Requested:

<input type="checkbox"/> Board Authorization to Execute	<input type="checkbox"/> Legal Approval
<input type="checkbox"/> Board Authorization to Award	<input type="checkbox"/> Execution by the Chairman
<input type="checkbox"/> Board Authorization to Advertise for Bids	<input type="checkbox"/> Execution by the Secretary to the Authority
<input type="checkbox"/> Board Authorization to Solicit Request for Proposals	
<input checked="" type="checkbox"/> Other <u>Board Authorization to Approve</u>	

Approvals Needed:

APPROVED AS TO CONTENT:

<input checked="" type="checkbox"/> Comptroller	<u>Jessica K. Brown</u>	Date: <u>6/6/2023</u>
<input type="checkbox"/> Chief Operating Officer	_____	Date: _____
<input type="checkbox"/> Executive Engineer	_____	Date: _____
<input type="checkbox"/> Director of Administration	_____	Date: _____
<input type="checkbox"/> Risk Manager	_____	Date: _____
<input checked="" type="checkbox"/> Chief Financial Officer	<u>Opjee Indhu</u>	Date: <u>06/06/2023</u>
<input type="checkbox"/> Legal	_____	Date: _____

APPROVED FOR BOARD RESOLUTION:

<input checked="" type="checkbox"/> Secretary to the Authority	<u>[Signature]</u>	Date: <u>06/09/23</u>
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Remarks: See attached memo and list

Resolution Date: _____ **Item No:** _____