



ERIE COUNTY WATER AUTHORITY
INTEROFFICE MEMORANDUM

To: Jerome D. Schad, Chair
Peggy A. LaGree, Vice Chair
Michele M. Iannello, Treasurer

Cc: Joyce A. Tomaka, Chief Financial Officer
Russell J. Stoll, Chief Operating Officer
Mark S. Carney, General Counsel

From: Terrence D. McCracken, Secretary to the Authority

Date: January 12, 2023

Subject: Compensation for Inclement Weather Days

As you are aware, Tuesday, December 27, 2022 and Wednesday, December 28, 2022, severe blizzard conditions in Erie County resulted in many Erie County Water Authority employees reporting absent because of their inability to report to their place of work.

Policy Number 28 of the Employees Policy & Procedures Manual states that the Secretary to the Authority may designate an inclement weather day, therefore, because of the severity of the storm, I as Secretary, as well as many other public agencies deemed it advisable to declare December 27, 2022 and December 28, 2022 inclement weather days.

The Authority's Executive Staff believes the employees who were able to report to work should be recognized for their efforts by granting one additional personal leave day for each day they reported to work. The employees absent from their scheduled shift due to the severe weather will be granted and charged a personal leave day for each day they were absent.

There is a resolution on today's agenda approving the above. Thank you.

TDM:tg

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: Project Description: <u> Compensation for Inclement Weather Days </u>	Project No.: _____
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Item Description:

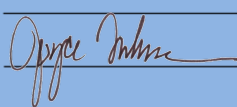
<input type="checkbox"/> Agreement	<input type="checkbox"/> Professional Service Contract	<input type="checkbox"/> Amendment	<input type="checkbox"/> Change Order
<input type="checkbox"/> BCD	<input type="checkbox"/> NYSDOT Agreement	<input type="checkbox"/> Contract Documents	<input type="checkbox"/> Addendum
<input type="checkbox"/> Recommendation for Award of Contract	<input type="checkbox"/> Recommendation to Reject Bids		
<input type="checkbox"/> Request for Proposals			
<input checked="" type="checkbox"/> Other <u> Compensation for Inclement Weather Days </u>			

Action Requested:


<input type="checkbox"/> Board Authorization to Execute	<input type="checkbox"/> Legal Approval
<input type="checkbox"/> Board Authorization to Award	<input type="checkbox"/> Execution by the Chairman
<input type="checkbox"/> Board Authorization to Advertise for Bids	<input type="checkbox"/> Execution by the Secretary to the Authority
<input type="checkbox"/> Board Authorization to Solicit Request for Proposals	
<input checked="" type="checkbox"/> Other <u> Compensation for Inclement Weather Days </u>	

Approvals Needed: APPROVED

AS TO CONTENT:

<input type="checkbox"/> Applicable	_____	Date: _____
<input type="checkbox"/> Chief Operating Officer	_____	Date: _____
<input type="checkbox"/> Executive Engineer	_____	Date: _____
<input type="checkbox"/> Director of Administration	_____	Date: _____
<input type="checkbox"/> Risk Manager	_____	Date: _____
<input checked="" type="checkbox"/> Chief Financial Officer		Date: 01/12/2023
<input type="checkbox"/> Legal	_____	Date: _____

APPROVED FOR BOARD RESOLUTION:

<input checked="" type="checkbox"/> Secretary to the Authority		Date: 1/12/2023
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Remarks: _____

Resolution Date: _____	Item No: _____
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