



# ERIE COUNTY WATER AUTHORITY

## INTEROFFICE MEMORANDUM

August 14, 2025

To: Terrence D. McCracken, Secretary to the Authority

From: Lavonya C. Lester, Director of Administration *LCL*

Subject: NYSID Preferred Source Janitorial Cleaning Contract Amendment PN202000211

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On September 10, 2020, The Authority entered into a professional services contract with New York State Industries for the Disabled (NYSID) and the Erie County Chapter of NYSARC d/b/a The Arc of Erie County New York (Arc) for the purposes of professional cleaning services at the Service Center building for the period of 1 year with (4) optional one-year extensions.

We are currently in the process of negotiating new pricing with The Arc / NYSID and require a contract extension until the final contract terms and conditions are finalized and approved.

The Administration Department is recommending to the Board that we extend the current contract, pricing and terms until the final contract is negotiated and finalized for 2025-2026. We anticipate this new contract to be completed before the end of the year.

### **Budget Information:**

Unit: 3070

GL: 401000 - 681019

Budget Line: Payments to Contractors – Other

LCL: lcl

Attachment

cc:

**ERIE COUNTY WATER AUTHORITY  
AUTHORIZATION FORM  
For Approval/Execution of Board Meeting Documents**

**Document Name:** \_\_\_\_\_ **Project No.:** \_\_\_\_\_

**Description:** \_\_\_\_\_

**Item Description:**

Choose one:

Other: \_\_\_\_\_



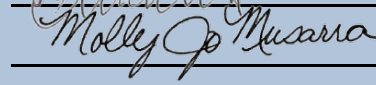
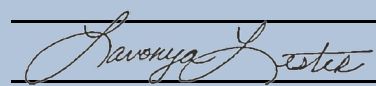

**Action Requested:**

Choose one:

Other: \_\_\_\_\_

**Approvals Required:**

**APPROVED AS TO CONTENT:**

Chief Financial Officer		Date: 08/14/2025
Chief Operating Officer		Date: 08/14/2025
Claims Rep. – Risk Manager		Date: 08/14/2025
Comptroller	_____	Date: _____
Director of Administration		Date: 08/14/2025
Director of Distribution	_____	Date: _____
Director of Human Resources	_____	Date: _____
Director of IT	_____	Date: _____
Director of Production	_____	Date: _____
Director of Water Quality	_____	Date: _____
Executive Engineer	_____	Date: _____
General Counsel (Legal)		Date: 08/14/2025
Other: _____	_____	Date: _____

**APPROVED FOR BOARD RESOLUTION:**

Secretary to the Authority		Date: 08/14/2025
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**Remarks:** \_\_\_\_\_

**Resolution Date:** \_\_\_\_\_ **Item No:** \_\_\_\_\_

**AMENDMENT NO. 7 TO  
PROFESSIONAL SERVICES AGREEMENT  
FOR CLEANING SERVICES**

AMENDMENT, effective August 21, 2025, to the Professional Services Agreement effective on September 10, 2020, by and between

**ERIE COUNTY WATER AUTHORITY**  
295 Main Street, Room 350  
Buffalo, New York 14203

hereinafter referred to as the “Authority,” and

**NEW YORK STATE INDUSTRIES FOR THE DISABLED, INC.**  
11 Columbia Circle Drive  
Albany, New York 12203

hereinafter referred to as “NYSID,” and

**ERIE COUNTY CHAPTER NYSARC, INC. d/b/a  
THE ARC ERIE COUNTY NEW YORK**  
30 Wilson Road  
Williamsville, New York 14221

hereinafter referred to as the “ARC,”

**WHEREAS**, on September 10, 2020, the Authority entered into an agreement with NYSID and ARC to provide cleaning services to the Authority (the “Agreement”); and

**WHEREAS**, on November 10, 2021, the Authority authorized a one-year extension of the Agreement through August 31, 2022 pursuant to Amendment No. 1 to the Agreement; and

**WHEREAS**, on April 7, 2022, the Authority authorized a monthly rate increase pursuant to Amendment No. 2 to the Agreement; and

**WHEREAS**, on August 18, 2022, the Authority authorized a one-year extension of the Agreement through August 31, 2023 pursuant to Amendment No. 3 to the Agreement; and

**WHEREAS**, on March 23, 2023, the Authority authorized a monthly rate increase pursuant to Amendment No. 4 to the Agreement; and

**WHEREAS**, on September 20, 2023, the Authority authorized a one-year extension of the Agreement through August 31, 2024 pursuant to Amendment No. 5 to the Agreement; and

**WHEREAS**, on August 15, 2024, the Authority authorized a one-year extension of the Agreement through August 31, 2025 pursuant to Amendment No. 6 to the Agreement; and

**WHEREAS**, in accordance with paragraph 3.02 of the Agreement, the parties may amend the Agreement by written amendment authorized by resolution of the Authority's Board of Commissioners; and

**WHEREAS**, the parties are currently negotiating the terms and conditions of a new agreement and upon completion of such negotiations the terms require review by the New York State Office of General Services; and

**WHEREAS**, the parties wish to extend the Agreement until a new agreement has been executed between the parties;

**NOW, THEREFORE**, in consideration of mutual promises herein set forth, the parties agree to the following:

(1) The terms and conditions of the Agreement shall continue in effect until such time as a new agreement has been executed by the parties;

(2) This Amendment may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement.

**IN WITNESS WHERETO**, the parties hereto have caused this Amendment No. 7 to be signed by their respective duly constituted officers, attested and sealed pursuant to proper authority.

**ERIE COUNTY WATER AUTHORITY**

By \_\_\_\_\_  
Jerome D. Schad, Chair

**NEW YORK STATE INDUSTRIES FOR  
THE DISABLED, INC.**

By \_\_\_\_\_  
Sarah DeVoe, Chief Compliance Officer

**ERIE COUNTY CHAPTER NYSARC, INC.  
d/b/a THE ARC ERIE COUNTY NEW YORK**

By \_\_\_\_\_  
Douglas DiGesare, Chief Executive Officer

**STATE OF NEW YORK    )**  
**COUNTY OF ERIE         ) ss:**

On the \_\_\_\_\_ day of August, in the year 2025, before me personally came Jerome D. Schad, to me known, who, being by me duly sworn, did depose and say that he resides in Amherst, New York, that he is the Chair of the Board of Commissioners for the Erie County Water Authority described in the above instrument; and that he signed his name thereto by order of the Board of Commissioners.

\_\_\_\_\_  
Notary Public

**STATE OF NEW YORK         )**  
**COUNTY OF ALBANY         ) ss:**

On the \_\_\_\_\_ day of \_\_\_\_\_, in the year 2025, before me personally came Meredith Hartman, to me known, who, being by me duly sworn, did depose and say that she resides in Saratoga County, New York, that she is the Vice President of Contract Administration of New York State Industries for the Disabled, Inc., described in the above instrument; and that she signed her name thereto by order of the Board of Directors of said Corporation.

\_\_\_\_\_  
Notary Public

**STATE OF NEW YORK         )**  
**COUNTY OF ERIE         ) ss:**

On the \_\_\_\_\_ day of \_\_\_\_\_, in the year 2024, before me personally came Douglas DiGesare, to me known, who, being by me duly sworn, did depose and say that he resides in Kenmore, New York, that he is the Chief Executive Officer of Erie County Chapter NYSARC, Inc. d/b/a The ARC Erie County, described in the above instrument; and that he signed his name thereto by order of the Board of Directors of said Corporation.

\_\_\_\_\_  
Notary Public