



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

June 3, 2026

To: Jennifer Hibit, Secretary to the Authority

From: Daniel J. Seider, PE, Director of Production *DJS*

Subject: Furnish and Deliver Caustic Soda (50% Solution of Sodium Hydroxide) Membrane Grade to the Erie County Water Authority for Use in the Treatment of Water for One Year
ECWA Project No. 202400125

The above-referenced contract will expire on July 31, 2026. The Authority and the Supplier, JCI Jones Chemical, Inc. (JCI), agree that a one-year extension of the current contract at the same terms and conditions would be mutually beneficial for both parties. The Contractor expressed interest in extending the current contract in the attached letter dated April 22, 2026.

This unit price contract was initially bid for one year (from September 1, 2024 to August 31, 2025) with a possibility of extension for two (2) additional one-year terms. Amendment No. 1 extended the contract by 11 months, from September 1, 2025 to July 31, 2026, based on the same terms and conditions, including pricing. Amendment No. 2 will extend the contract by one more year based on the same terms and conditions, including pricing. JCI has proven to be a highly capable and reliable vendor. The product they supply is critical in maintaining the proper finished water chemistry for corrosion control.

Based on this information, Engineering Department is recommending a one-year extension for Board's consideration and, if approved, for the Chairman to execute.

The following documents are attached to process the extension of the above-referenced contract:

- Authorization Form.
- Letter from JCI Jones Chemical, Inc. dated April 22, 2026.
- Three (3) originals of Amendment No. 2.

Budget Information:

1010 Sturgeon Point Plant, Item 13 Chemicals

1015 Van de Water Plant, Item 13 Chemicals

DJS:CTK:jmf

Attachments

cc: C.Eaton

L.Kowalski

L.Lester

C.Klubek

CHEM-158-2401-X-12



April 22, 2026

Erie County Water Authority

Attn: Casey Klubek

3030 Union Road

Buffalo, NY 14227

Re: Caustic Soda 50% Contract

Dear Casey,

JCI is pleased to be able to extend the Caustic Soda 50 % contract for the period of August 1, 2026, through July 31st, 2027, at the same price and terms.

Thank you for your continued interest in JCI Jones Chemicals.

Sincerely,

JCI Jones Chemicals Inc.

A handwritten signature in blue ink that reads 'Deszira Mastowski'.

Deszira Mastowski

Office Manager

JCI Jones Chemicals, INC

100 Sunny Sol Blvd Caledonia, NY 14423 telephone 585 538 2314

www.jcichemicals.com

**ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Board Meeting Documents**

Document Name: _____ **Project No.:** _____

Description: _____

Item Description:

Choose one: _____

Other: _____

Action Requested:

Choose one _____

Other: _____

Approvals Required:

APPROVED AS TO CONTENT:

Chief Financial Officer




Date: 06/05/2026

Chief Operating Officer



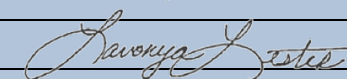
Date: 06/03/2026

Claims Rep. – Risk Manager



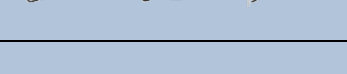
Date: 6/3/2026

Comptroller



Date: _____

Director of Administration



Date: 06/08/2026

Director of Distribution

Date: _____

Director of Human Resources

Date: _____

Director of IT

Date: _____

Sr. Director of Operations & Infra

Date: _____

Director of Planning & Water Supply

Date: _____

Director of Production



Date: 6/3/2026

Director of Water Quality

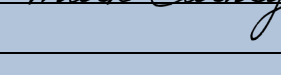
Date: _____

Executive Engineer



Date: 6/8/2026

General Counsel (Legal)



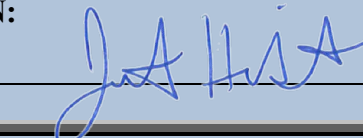
Date: 6/4/2026

Other: _____

Date: _____

APPROVED FOR BOARD RESOLUTION:

Secretary to the Authority



Date: 06/08/2026

Remarks: _____

Resolution Date: _____ Item No: _____

AMENDMENT NO. 2 TO THE CONTRACT TO FURNISH & DELIVER CAUSTIC SODA (50% SOLUTION OF SODIUM HYDROXIDE) MEMBRANE GRADE

AMENDMENT, effective June 18, 2026 (“Amendment No. 2”), to the Contract to Furnish & Deliver Caustic Soda (50% Solution of Sodium Hydroxide) Membrane Grade, effective on August 15, 2024, by and between

ERIE COUNTY WATER AUTHORITY
295 Main Street, Room 350
Buffalo, New York 14203

hereinafter referred to as the “Authority,” and

JCI JONES CHEMICALS, INC.
100 Sunny Sol Blvd.
Caledonia, New York 14423

hereinafter referred to as “Supplier.”

WHEREAS, on August 15, 2024, the Authority awarded the Supplier a contract to furnish and deliver Caustic Soda (50% solution of Sodium Hydroxide) Membrane Grade to the Authority’s treatment plants (the “Contract”) for a one-year term, from September 1, 2024 to August 31, 2025; and

WHEREAS, on July 23, 2025, the Authority approved Amendment No. 1 extending the term of the Agreement through July 31, 2026; and

WHEREAS, in accordance with paragraph 1.04 of the Contract, the parties may agree to extend the Contract on the same terms and conditions, or upon such terms and conditions acceptable to the Authority, for two (2) additional one (1) year terms; and

WHEREAS, in accordance with Article 5, Paragraph 5.02 of the Contract, any modification or variation from the terms of the Contract must be in writing, authorized by a resolution of the Board of Commissioners of the Authority (the “Board”) and signed by all parties; and

WHEREAS, the Supplier has agreed to extend the term of the Contract for an additional one-year period from August 1, 2026 to July 31, 2027, based on the same terms and conditions, including pricing of \$880.00 per dry ton, as set forth in Article 4 of the Contract;

NOW, THEREFORE, in consideration of mutual promises herein set forth, the parties agree to the following:

- (1) The term and conditions of the Contract shall continue in effect until July 31, 2027;

(2) The parties agree all other terms and conditions of the Agreement shall remain unchanged and in effect; and

(3) This Amendment may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement.

IN WITNESS WHERETO, the parties hereto have caused this Amendment No. 2 to be signed by their respective duly constituted officers, attested and sealed pursuant to proper authority.

ERIE COUNTY WATER AUTHORITY

By _____
Jerome D. Schad, Chair

JCI JONES CHEMICALS, INC.

By _____
Chris Joy, Branch Manager

STATE OF NEW YORK)
COUNTY OF ERIE) ss:

On the ___ day of _____, in the year 2026, before me personally came Jerome D. Schad, to me known, who, being by me duly sworn, did depose and say that he resides in the Amherst, New York, that he is the Chair of the Board of Commissioners for the Erie County Water Authority described in the above instrument, and he signed his name thereto by the authorization of the Board of Commissioners for the Erie County Water Authority.

Notary Public

STATE OF NEW YORK)
COUNTY OF _____) ss:

On the ___ day of _____, in the year 2026, before me personally came Chris Joy to me known, who, being by me duly sworn, did depose and say that he resides in _____ that he is the Branch Manager of the Corporation described in the above instrument; and that he signed his name thereto by order of the Board of Directors of said Corporation.

Notary Public