

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: _____ **Project No.:** 202100050

Project Description: 2021 Capital Budget Amendment (see attached)

Item Description:




- | | | | |
|---|--|---|---------------------------------------|
| <input type="checkbox"/> Agreement | <input type="checkbox"/> Professional Service Contract | <input checked="" type="checkbox"/> Amendment | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> BCD | <input type="checkbox"/> NYSDOT Agreement | <input type="checkbox"/> Contract Documents | <input type="checkbox"/> Addendum |
| <input type="checkbox"/> Recommendation for Award of Contract | <input type="checkbox"/> Recommendation to Reject Bids | | |
| <input type="checkbox"/> Request for Proposals | | | |
| <input type="checkbox"/> Other _____ | | | |

Action Requested:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Board Authorization to Execute | <input type="checkbox"/> Legal Approval |
| <input type="checkbox"/> Board Authorization to Award | <input type="checkbox"/> Execution by the Chairman |
| <input type="checkbox"/> Board Authorization to Advertise for Bids | <input type="checkbox"/> Execution by the Secretary to the Authority |
| <input type="checkbox"/> Board Authorization to Solicit Request for Proposals | |
| <input type="checkbox"/> Other _____ | |

Approvals Needed:

APPROVED AS TO CONTENT:

- | | | |
|---|--|------------------|
| <input type="checkbox"/> Other (if Applicable) | _____ | Date: _____ |
| <input checked="" type="checkbox"/> Chief Operating Officer |  | Date: 2/10/2021 |
| <input checked="" type="checkbox"/> Executive Engineer |  | Date: 02/10/2021 |
| <input type="checkbox"/> Director of Administration | _____ | Date: _____ |
| <input type="checkbox"/> Risk Manager | _____ | Date: _____ |
| <input checked="" type="checkbox"/> Chief Financial Officer |  | Date: 02/10/2021 |
| <input type="checkbox"/> Legal | _____ | Date: _____ |

APPROVED FOR BOARD RESOLUTION:

- | | | |
|--|--|----------------|
| <input checked="" type="checkbox"/> Secretary to the Authority |  | Date: 02/10/21 |
|--|--|----------------|

Remarks: _____

Resolution Date: _____

Item No: _____



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

February 10, 2020

To: Steve D'Amico, Business Office Manager

From: Leonard F. Kowalski, Executive Engineer

A handwritten signature in blue ink, appearing to read "LFK", is written over the name Leonard F. Kowalski.

Subject: Budget Transfer – Unit 2590

The Engineering Department is requesting to reallocate funding within Unit 2590 Engineering/Construction Distribution Mains.

The Authority recently received bids for BL-001, EA-012, LA-001 and DA-010. All four projects are capital projects that involve the replacement of distribution mains.

Each budget item was reviewed and updated based on recent bid results and actual fees from Professional Service Agreements. Based on the budget review, excess funds are available in the four capital projects listed above. The Engineering Department is requesting that excess funds be reallocated with the same Unit to fund Capital Item 101188 Betterments. The Betterment funding will be used to fund the Cooperative Agreement with the City of Lackawanna for the Center Street project.

A total of \$1,500,000 is being requested to be transferred.

cc: R.Stoll