



**ERIE COUNTY WATER AUTHORITY**  
**INTEROFFICE MEMORANDUM**

April 10, 2023

To: Terrence D. McCracken, Secretary to the Authority

From: Clayton J. Johnson, Production Engineer *CJJ*

Subject: 2023 Budget Capital Budget Transfer  
New Budget Item  
Pump Replacement, Unit 1020

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The Engineering Department is requesting the creation of a new Capital Budget Item and the transfer of funds from Capital Budget Item No. 1020-100-101713, Pump Station Chlorine Boosting to the new budget item within Unit 1020.

In 2021 and 2022, the ECWA purchased replacement pumps for the Lakeview and Hamburg Pump Stations as the existing pumps were approaching the end of their useful lives. The Lakeview and Hamburg Pumps were scheduled to be delivered in 2022, but due to supply chain issues only the Lakeview Pumps were delivered in 2022. The Hamburg Pump was delivered in January 2023.

Accordingly, to complete payment for the pump, we are requesting a total of \$40,000.00 to be transferred to the new budget item.

CJJ:jmf

Attachments

cc: R.Stoll

J Tomaka

LKowalski

L.Lester

M.Wymer

S.D'Amico

ERIE COUNTY WATER AUTHORITY  
AUTHORIZATION FORM  
For Approval/Execution of Documents  
(check which apply)

<b>Contract:</b> _____	<b>Project No.:</b> _____
<b>Project Description:</b> <u>2023 Capital Budget Amendment – New Budget Item</u> <u>Pump Replacement – Unit 1020</u>	

**Item Description:**

<input type="checkbox"/> Agreement	<input type="checkbox"/> Professional Service Contract	<input checked="" type="checkbox"/> Amendment	<input type="checkbox"/> Change Order
<input type="checkbox"/> BCD	<input type="checkbox"/> NYSDOT Agreement	<input type="checkbox"/> Contract Documents	<input type="checkbox"/> Addendum
<input type="checkbox"/> Recommendation for Award of Contract	<input type="checkbox"/> Recommendation to Reject Bids		
<input type="checkbox"/> Request for Proposals			
<input type="checkbox"/> Other _____			

**Action Requested:**

<input checked="" type="checkbox"/> Board Authorization to Execute	<input type="checkbox"/> Legal Approval
<input type="checkbox"/> Board Authorization to Award	<input type="checkbox"/> Execution by the Chairman
<input type="checkbox"/> Board Authorization to Advertise for Bids	<input type="checkbox"/> Execution by the Secretary to the Authority
<input type="checkbox"/> Board Authorization to Solicit Request for Proposals	
<input type="checkbox"/> Other _____	

**Approvals Needed:**

**APPROVED AS TO CONTENT:**

<input checked="" type="checkbox"/> Sr. Production Engineer	<u><i>Richard W. [Signature]</i></u>	Date: <u>4/10/2023</u>
<input checked="" type="checkbox"/> Chief Operating Officer	<u><i>Jeanard F. Kovalick</i></u> For RJS	Date: <u>04/10/2023</u>
<input checked="" type="checkbox"/> Executive Engineer	<u><i>Jeanard F. Kovalick</i></u>	Date: <u>04/10/2023</u>
<input type="checkbox"/> Director of Administration	_____	Date: _____
<input type="checkbox"/> Risk Manager	_____	Date: _____
<input checked="" type="checkbox"/> Chief Financial Officer	<u><i>Oppe [Signature]</i></u>	Date: <u>04/10/2023</u>
<input type="checkbox"/> Legal	_____	Date: _____

**APPROVED FOR BOARD RESOLUTION:**

<input checked="" type="checkbox"/> Secretary to the Authority	<u><i>[Signature]</i></u>	Date: <u>4/10/23</u>
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**Remarks:** \_\_\_\_\_  
\_\_\_\_\_

<b>Resolution Date:</b> _____	<b>Item No:</b> _____
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# Budget Transfer Authorization

**Budget Transfer No:** \_\_\_\_\_

**Date:** 4/10/2023

**Transfer From:**

Unit	Dept	Capital	Description	Amount
1020	100	101713	Pump Station Chlorine Boosting	\$40,000

**Transfer To:**

Unit	Dept	Capital	Description	Amount
1020	100	101677	Pump Station Pump Replacement	\$40,000

**Statement as to Necessity of Budget Transfer:**

Additional monies are required for a Pump Station (Hamburg) Pump in the **2023** Budget. The pump was supposed to be delivered in 2022, but due to supply chain issues it was delivered in January 2023. Sufficeint monies are available to be transferred from another Unit 1020 Control Operations Capital Budget Item.

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**Required Approvals\*:**

<b>Unit Head:</b>	<u>Clyde J. Johns</u>	<u>4/10/23</u>
<b>Dept. Head:</b>	<u>Michael Higgins</u>	<u>4/10/2023</u>
<b>Business Office Manager:</b>	<u>Steven V. Demire</u>	_____
<b>Executive Engineer:</b>	<u>Lemard F. Kozalick</u>	<u>04/10/2023</u>
<b>Comptroller:</b>	<u>Jessica Brown</u>	<u>4/10/2023</u>
<b>Chief Financial Officer:</b>	<u>Steve Johns</u>	<u>04/10/2023</u>
<b>Chief Operating Officer:</b>	<u>Lemard F. Kozalick</u> For RJS	<u>04/10/2023</u>
<b>Board Resolution Date:</b>	_____	_____

\* See Back of Form for "Outline of Approvals Required for Budget Transfers", Schedule A and "Approvals Required for Creation of New Budget Items", Schedule B