

ERIE COUNTY WATER AUTHORITY  
 AUTHORIZATION FORM  
 For Approval/Execution of Documents  
 (check which apply)

**Contract:** 17-09-06 **Project No.:** 201700071  
**Project Description:** Machining and Fabrication Services for the Repair of Various ECWA Equipment from August 1, 2017 to July 31, 2018.

**Item Description:**

Agreement     Professional Service Contract     Amendment     Change Order  
 BCD     NYSDOT Agreement     Contract Documents     Addendum  
 Recommendation for Award of Contract     Recommendation to Reject Bids  
 Request for Proposals  
 Other \_\_\_\_\_

**Action Requested:**

Board Authorization to Execute     Legal Approval  
 Board Authorization to Award     Execution by the Chairman  
 Board Authorization to Advertise for Bids     Execution by the Secretary to the Authority  
 Board Authorization to Solicit Request for Proposals  
 Other \_\_\_\_\_

**Approvals Needed:**

**APPROVED AS TO CONTENT:**

<input checked="" type="checkbox"/> Other (if Applicable)	<u><i>Shelal Agre</i></u>	Date: <u>5/13/2020</u>
<input checked="" type="checkbox"/> Chief Operating Officer	<u><i>Joseph J. Toti</i></u>	Date: <u>5/13/2020</u>
<input checked="" type="checkbox"/> Executive Engineer	<u><i>Jeanne F. Kovalic</i></u>	Date: <u>5/12/2020</u>
<input checked="" type="checkbox"/> Director of Administration	<u><i>Lavonya Luster</i></u>	Date: <u>5/12/2020</u>
<input checked="" type="checkbox"/> Risk Manager	<u><i>Molly Jo Musarra</i></u>	Date: <u>05/13/2020</u>
<input checked="" type="checkbox"/> Chief Financial Officer	<u><i>Karen A. Prud'homme</i></u>	Date: <u>05/13/2020</u>
<input checked="" type="checkbox"/> Legal	<u><i>Margaret A. Murphy</i></u>	Date: <u>05/13/2020</u>

**APPROVED FOR BOARD RESOLUTION:**

<input checked="" type="checkbox"/> Secretary to the Authority	<u><i>[Signature]</i></u>	Date: <u>05/13/2020</u>
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**Remarks:** Change Order #3  
Subject to receipt of workers compensation certificate prior to Board approval

**Resolution Date:** \_\_\_\_\_ **Item No:** \_\_\_\_\_



# ERIE COUNTY WATER AUTHORITY

## INTEROFFICE MEMORANDUM

May 12, 2020

To: Terrence D. McCracken, Secretary to the Authority

From: Leonard F. Kowalski, Executive Engineer

Subject: Machining and Fabrication Services  
for the Repair of Various ECWA Equipment  
from August 1, 2017 through July 31, 2018  
ECWA Project No. 201700071

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Attached is Change Order No.3, a request to extend the expiration date of the contract.

This service has historically been procured using a short form contract. The Engineering Department and Legal Department are both requesting that the current contract be extended in order to allow a new short form contract to be developed. Extending this contract will allow ECWA to utilize these services if they are required and it will allow for the collaboration between the two departments to development a contract that will meet the needs of the Engineering Department and contractually provide protection for the Authority.

This is a unit price contract; the same prices will be utilized until the end of the contract extension.

The following documents are attached:

- Blue Authorization Form - this form provides the project name and project number, the action that is being requested of the Board, and it provides a list of approvals that are required prior to being acted on by the Board.
- Three (3) originals of Change Order No.3 request for Board action and execution by the Authority.

LFK:jmf

Attachments

cc: R.Stoll

M.Wymer

C.Johnson

ECWA-543-1701-I-186

**CHANGE ORDER NO. 3**

**Erie County Water Authority  
350 Ellicott Square Building, 295 Main Street  
Buffalo, New York 14203**

**Contract No.: 17-09-06**

**Project No.: 201700071**

**Date: May 12, 2020**

**Project:** Machining and Fabrication Services for the Repair of Various ECWA Equipment from August 1, 2017 to July 31, 2018

**Contractor:** Frederick Machine &  
Manufacturing, Inc.  
405 Ludington Street  
Buffalo, New York 14206

**Engineer:** Erie County Water Authority  
350 Ellicott Square Building  
295 Main Street  
Buffalo, New York 14203-2494

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**DESCRIPTION OF CHANGE:**

Contract time extension from July 31, 2020 to December 31, 2020.

**REASON FOR CHANGE:**

The contract is being extended in order to provide ECWA with services while a new contract format is developed.

**COMPENSATION:**

The services are rendered on a Unit Cost basis. There will be no change to the Unit Prices.

**CHANGE IN CONTRACT PRICE:**

**CHANGE IN CONTRACT TIMES:**

**Original Contract Price**

\$40,710.00

**Net Changes from previous Change Orders  
No. 1 to 2**

\$322,405.00

**Contract Price prior to this Change Order**

\$363,115.00

**Net Increase/Decrease of this Change Order**

NA

**Contract Price with all approved Change Orders**

\$363,115.00

**Original Contract Times**

Substantial Completion: NA

Final Completion: July 31, 2018  
(Days or Dates)

**Net changes from previous Change Orders  
No. 1 to 2**

730 days

(Days)

**Contract Times prior to this Change Order**

Substantial Completion: NA

Final Completion: July 31, 2020  
(Days or Dates)

**Net Increase/~~Decrease~~ of this Change Order**

Substantial Completion: NA

Final Completion: 153 days  
(Days)

**Contract Times with all approved Change Orders**

Substantial Completion: NA

Final Completion: 12/31/2020  
(Days or Dates)

**APPROVALS:**

ECWA: \_\_\_\_\_

Date: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_

Date: \_\_\_\_\_

ENGINEER: *Lemard F. Konalick*

Date: 5/12/2020