



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

June 3, 2026

To: Jennifer Hibit, Secretary to the Authority

From: Daniel J. Seider, PE, Director of Production *DJS*

Subject: Furnish and Deliver Potassium Permanganate to the Erie County Water Authority for Use in the Treatment of Water for One Year
ECWA Project No. 202500072

The above-referenced contract original term will expire on July 31, 2026. It is a 1-year contract with possible two 1-year extensions. The Authority and the Supplier, Carus, LLC (Carus) agree that a one-year extension of the current contract at the same terms and conditions, excluding pricing, would be mutually beneficial for both parties. The Contractor expressed interest in extending the current contract in the attached letter dated April 13, 2026, along with an increase of \$0.08/lb, resulting in a price of \$2.79/lb for the period of August 1, 2026 to July 31, 2027. The second lowest responsible bidder from the May 20, 2025 bid opening was Shannon Chemical Corporation with a price of \$3.77/lb.

Carus has proven to be a highly capable and reliable vendor. The product they supply is critical in maintaining the proper finished water chemistry for corrosion control.

Based on this information, Engineering Department is recommending a one-year extension for Board's consideration and, if approved, for the Chairman to execute.

The following documents are attached to process the extension of the above-referenced contract:

- Authorization Form.
- Letter from Carus, LLC. dated April 13, 2026.
- Three (3) originals of Amendment No. 1.

Budget Information:

1010 Sturgeon Point Plant, Item 13 Chemicals

1015 Van de Water Plant, Item 13 Chemicals

DJS:CTK:jmf

Attachments

cc: C.Eaton

L.Kowalski

L.Lester

C.Klubek

CHEM-715-2501-X-12



Carus LLC

315 5th Street

Peru, IL 61354

April 13, 2026

Casey Klubek

Principal Engineering Draftswoman

Erie County Water Authority

3030 Union Road

Cheektowaga, New York 14227-1097

RE: CAIROX® potassium permanganate Contract Extension

Carus is interested in extending the current contract for CAIROX® potassium permanganate for an additional one-year period at the new cost of \$2.79/lb or \$5,580.00/ton.

Carus is committed to delivering the highest quality products and services to Erie County, but like many businesses, we are facing increases in our operating and our transportation costs for delivering the products. We have also experienced increases related to energy and packaging costs. Carus has been absorbing cost increases over the last few months. However, a modest price increase of 3% is requested to maintain the quality and reliable service you expect from us. Please let me know if you need anything further.

We appreciate the opportunity to continue working with Erie County.

Sincerely,

A handwritten signature in cursive script that reads 'Kelly Frasco'.

Kelly Frasco

Senior Director of Product Management & Stewardship

**ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Board Meeting Documents**

Document Name: _____ **Project No.:** _____

Description: _____

Item Description:

Choose one: _____

Other: _____

Action Requested:

Choose one _____

Other: _____

Approvals Required:

APPROVED AS TO CONTENT:

Chief Financial Officer



Date: 06/03/2026

Chief Operating Officer



Date: 06/03/2026

Claims Rep. – Risk Manager



Date: 6/3/2026

Comptroller

Date: _____

Director of Administration



Date: 06/08/2026

Director of Distribution

Date: _____

Director of Human Resources

Date: _____

Director of IT

Date: _____

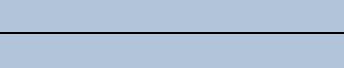
Sr. Director of Operations & Infra

Date: _____

Director of Planning & Water Supply

Date: _____

Director of Production



Date: 6/3/2026

Director of Water Quality


Date: _____

Executive Engineer



Date: 6/8/2026

General Counsel (Legal)



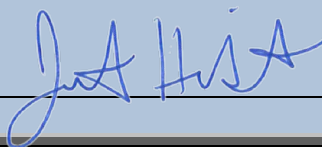
Date: 6/4/2026

Other: _____

Date: _____

APPROVED FOR BOARD RESOLUTION:

Secretary to the Authority



Date: 06/08/2026

Remarks: _____

Resolution Date: _____ Item No: _____

**AMENDMENT NO. 1 TO THE CONTRACT TO FURNISH & DELIVER POTASSIUM
PERMANGANATE**

AMENDMENT, effective June 18, 2026 (“Amendment No. 1”), to the Contract to Furnish & Deliver Potassium Permanganate, effective on July 23, 2025, by and between

ERIE COUNTY WATER AUTHORITY

295 Main Street, Room 350
Buffalo, New York 14203

hereinafter referred to as the “Authority,” and

CARUS, LLC

315 5th Street
Peru, IL 61354

hereinafter referred to as “Supplier.”

WHEREAS, on July 23, 2025, the Authority awarded the Supplier a contract to furnish and deliver Potassium Permanganate to the Authority’s treatment plants (the “Contract”) for a one-year term, from August 1, 2025 to July 31, 2026; and

WHEREAS, in accordance with paragraph 1.04 of the Contract, the parties may agree to extend the Contract on the same terms and conditions, or upon such terms and conditions acceptable to the Authority, for two (2) additional one (1) year terms; and

WHEREAS, in accordance with Article 5, Paragraph 5.02 of the Contract, any modification or variation from the terms of the Contract must be in writing, authorized by a resolution of the Board of Commissioners of the Authority (the “Board”) and signed by all parties; and

WHEREAS, the Supplier has agreed to extend this Contract for a period of one (1) year until July 31, 2027, based on the same terms and conditions, excluding pricing; and

WHEREAS, the Supplier has requested an increase in pricing of \$0.08/lb, resulting in a pricing of \$2.79/lb or \$5,580.00 per ton; and

WHEREAS, the Authority’s Executive Engineer and Director of Production recommend extending the Contract with the pricing increase requested by the Supplier;

NOW, THEREFORE, in consideration of mutual promises herein set forth, the parties agree to the following:

- (1) The parties agree to amend Article 4, Paragraphs 4.01 (A) and (B) to increase the per pound unit price of Potassium Permanganate by \$0.08, changing the current figure of \$2.71 to \$2.79; and
- (2) The terms and conditions of the Contract shall continue in effect until July 31, 2027; and
- (3) The parties agree all other terms and conditions of the Agreement shall remain unchanged and in effect; and
- (4) This Amendment may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement.

IN WITNESS WHERETO, the parties hereto have caused this Amendment No. 1 to be signed by their respective duly constituted officers, attested and sealed pursuant to proper authority.

ERIE COUNTY WATER AUTHORITY

By _____
Jerome D. Schad, Chair

CARUS, LLC

By _____
Barbie Smith, Inside Sales Manager

STATE OF NEW YORK)
COUNTY OF ERIE) ss:

On the ___ day of _____, in the year 2026, before me personally came Jerome D. Schad, to me known, who, being by me duly sworn, did depose and say that he resides in the Amherst, New York, that he is the Chair of the Board of Commissioners for the Erie County Water Authority described in the above instrument, and he signed his name thereto by the authorization of the Board of Commissioners for the Erie County Water Authority.

Notary Public

STATE OF NEW YORK)
COUNTY OF _____) ss:

On the ___ day of _____, in the year 2026, before me personally came Barbie Smith, to me known, who, being by me duly sworn, did depose and say that she resides in _____ that she is the Inside Sales Manager of the LLC described in the above instrument; and that she signed her name thereto by order of the Board of Directors of said LLC.

Notary Public