




**ERIE COUNTY WATER AUTHORITY**  
**INTEROFFICE MEMORANDUM**

June 9, 2023

To: Terrence D. McCracken, Secretary to the Authority

From: Michael J. Quinn, Senior Distribution Engineer 

Subject: 2023 Capital Budget Transfer  
ECWA Project No. 202000315  
NC-044 – Water System Improvements, Town of Amherst

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The Engineering Department is requesting the re-establishment of a 2023 budget item and transfer of funds to 2023 engineering services for the above referenced distribution system improvement project.

Additional funding is required to account for engineering design phase services completed in 2023. During the development of the 2023 capital budget, it was anticipated that all design phase services would be completed, and the project was not scheduled for construction so this contract was not included in the budget. Coordination issues between the Authority and the New York State Department and the Erie County Department of Public Works regarding main alignment and pavement restoration requirements lead to delays in the design in the fall of 2022.

A total of \$50,000.00 is being requested to be transferred to Contract NC-044 from Contract JMD-001. Funds are available in this item due to delays in advertising the project for bids. Attached find a fully executed Budget Transfer Form.

MJQ:jmf  
Attachments  
cc: R.Stoll  
J.Tomaka  
L.Kowalski  
W.Wheeler  
L.Lester  
S.Damico