

ERIE COUNTY WATER AUTHORITY
 AUTHORIZATION FORM
 For Approval/Execution of Documents
 (check which apply)

Contract: _____ **Project No.:** _____
Project Description: 2019 Capitol Budget Line Description Change

Item Description:

Agreement Professional Service Contract Amendment Change Order
 BCD NYSDOT Agreement Contract Documents Addendum
 Recommendation for Award of Contract Recommendation to Reject Bids
 Request for Proposals
 Other _____

Action Requested:

Board Authorization to Execute Legal Approval
 Board Authorization to Award Execution by the Chairman
 Board Authorization to Advertise for Bids Execution by the Secretary to the Authority
 Board Authorization to Solicit Request for Proposals
 Other _____

Approvals Needed:

APPROVED AS TO CONTENT:

Other (if Applicable) _____ Date: _____
 Chief Operating Officer Russell Steel _____ Date: 12/18/19
 Executive Engineer Jeanne F. Kowalski _____ Date: 12-18-19
 Director of Administration _____ Date: _____
 Risk Manager _____ Date: _____
 Chief Financial Officer Karen A. Pendycor _____ Date: 12/18/19
 Legal _____ Date: _____

APPROVED FOR BOARD RESOLUTION:

Secretary to the Authority [Signature] _____ Date: 12/19/19

Remarks: Monitoring equipment for laboratory, not for use in the distribution system.

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Resolution Date: _____ **Item No:** _____

Budget Transfer Authorization

Budget Transfer No: _____

Date: 12-18-19

Transfer From:

Unit	Dept	Exp/Capital No.	Description	Amount
<u>11330</u>	<u>100</u>	<u>101269</u>	<u>WATER QUALITY MONIT</u>	<u>\$1,000.00</u>
			<u>EQUIPMENT - 1/2 DIST</u>	
			<u>SYSTEM</u>	

Transfer To:

Unit	Dept	Exp/Capital No.	Description	Amount
<u>030</u>	<u>100</u>	<u>101269</u>	<u>TOTAL 3 DISSOLVED</u>	<u>\$1,000.00</u>
			<u>CERAMIC MBBBR</u>	
			<u>ANALYZER - FOR LAB</u>	
			<u>(TOP-DECK)</u>	

Statement as to Necessity of Budget Transfer:

Department change of capital budget item ~ (from
water quality monitoring equip (1/2 line in distribution
system) to in-house equipment for test (for TOP-DECK

Required Approvals*:

Unit Head:

Dept. Head:

Budget/Financial Analyst:

Executive Engineer:

Comptroller:

Deputy Director:

Executive Director:

Board Resolution Date:

C. Adams 12-18-19

J. Kelly 12-18-19

CFD

Karen P. ...

Kenneth J. ...

* See Back of Form for "Outline of Approvals Required for Budget Transfers", Schedule A and "Approvals Required for Creation of New Budget Items", Schedule B