

ERIE COUNTY WATER AUTHORITY  
AUTHORIZATION FORM  
For Approval/Execution of Documents  
(check which apply)

**Contract:** \_\_\_\_\_ **Project No.:** \_\_\_\_\_  
**Project Description:** Recommended Tariff Changes Effective January 1, 2020

**Item Description:**

Agreement     Professional Service Contract     Amendment     Change Order  
 BCD     NYSDOT Agreement     Contract Documents     Addendum  
 Recommendation for Award of Contract     Recommendation to Reject Bids  
 Request for Proposals  
 Other: ECWA Tariff Changes

**Action Requested:**

Board Authorization to Execute     Legal Approval  
 Board Authorization to Award     Execution by the Chairman  
 Board Authorization to Advertise for Bids     Execution by the Secretary to the Authority  
 Board Authorization to Solicit Request for Proposals  
 Other: Adoption of Recommended Tariff Changes

**Approvals Needed:**

**APPROVED AS TO CONTENT:**

Chief Operating Officer [Signature] Date: 11/12/19  
 Chief Financial Officer [Signature] Date: 11/12/19  
 General Counsel Margaret A. Murphy Date: 11/13/19

**APPROVED AS TO FORM:**

Legal Margaret A. Murphy Date: 11/13/19

**APPROVED FOR BOARD RESOLUTION:**

Secretary to the Authority [Signature] Date: 11/13/19

**Remarks:** \_\_\_\_\_

**Resolution Date:** \_\_\_\_\_ **Item No:** \_\_\_\_\_



# ERIE COUNTY WATER AUTHORITY

## INTEROFFICE MEMORANDUM

November 12, 2019

To: Commissioners Schad, Carney, and Jones

From: Karen A. Prendergast, Chief Financial Officer *KAP*

Subject: January 1, 2020 Tariff Changes

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The following changes to the Erie County Water Authority Tariff are presented for your consideration at the November 21, 2019 board meeting:

- Section 3.04 – The proposed change allows for exceptions to the new account origination fee by adding the language, “When applicable, “. Section 14.01 defines the charge and, as modified, explains that the fee is not applicable to accounts originated as a result of the Authority entering into a new Lease Managed or Direct Service Agreement. It has been the Authority’s long-time practice to waive these fees through a resolution of the Board.
- Section 9.10 & 9.11 – These two sections have been reordered so that the section establishing the delinquent charge precedes the section allowing for a one-time courtesy reversal. In Section 9.10, the language limiting the reversal to Service Classification No. 1 has been removed. Any account subject to a delinquent charge is eligible for a one-time reversal.
- Section 9.13 – After three dishonored payments on any account within a one-year period, Section 9.13 grants the Authority the right to prohibit electronic or check payments on the account in the subsequent one-year period.
- Section 9.14 – Authorizes Authority personnel to make payment arrangements with customers at terms and conditions agreeable to the Authority.
- Section 13.01 – Establishes new volumetric rates and infrastructure investment charges for Small, Large, and Bulk Sale customers based on the budget adopted on October 31, 2019 effective January 1, 2020.
- Section 13.03 C – Updates the volumetric rate and minimum charge for hydrant meter consumption to the 2020 rate for Small metered customers.

- Section 14.01 – As discussed in the first bullet point (Section 3.04), language has been added to this section to exclude accounts originated as a result of a new Lease Managed or Direct Service agreement from the Account Origination Fee.

All recommended changes would be effective on January 1, 2020. The changes to Section 13 are the result of the budget adoption on October 31, 2019. The remaining changes are intended to formalize existing Business Office practices.

Pursuant to Section 1054 of our enabling legislation, adopted changes must be published in two newspapers with general circulation in Erie County and filed in the County Clerk's office. The Authority has been publishing changes in The Buffalo News and The Buffalo Law Journal and will continue to use those newspapers for the 2020 changes unless otherwise directed.

Changes are also sent to the Authority's Bond Trustee and each municipality in our service area, as well as posted on our website.

Please call or email me with any questions.

cc T. McCracken  
M. Murphy  
R. Stoll