



ERIE COUNTY WATER AUTHORITY INTEROFFICE MEMORANDUM

May 15, 2025

TO: Terrence D. McCracken, Secretary to the Authority

FROM: John M. Catanzaro, Director of Operations *Jmc*

SUBJECT: Board Authorization for Hydrant/Valve Replacements

Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as "retired". The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced; along with a pink "Property Removed from Service" form for each hydrant and valve. These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.

**ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Board Meeting Documents**

Document Name: _____ **Project No.:** _____

Description: _____

Item Description:

Choose one:

Other: _____

Action Requested:

Choose one:

Other: _____

Approvals Required:

APPROVED AS TO CONTENT:

Chief Financial Officer _____ Date: _____

Chief Operating Officer _____ Date: _____

Claims Rep. – Risk Manager _____ Date: _____

Comptroller _____ Date: _____

Director of Administration _____ Date: _____

Director of Distribution _____ Date: _____

Director of Human Resources _____ Date: _____

Director of IT _____ Date: _____

Director of Production _____ Date: _____

Director of Water Quality _____ Date: _____

Executive Engineer  _____ Date: 6/2/2025

General Counsel (Legal) _____ Date: _____

Other: _____  _____ Date: 5/28/2025

APPROVED FOR BOARD RESOLUTION:

Secretary to the Authority  _____ Date: 06/02/2025

Remarks: _____

Resolution Date: _____ **Item No:** _____

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202500093
Budget No. 250906

Authorization No.: EC 7492, R 250015
Date: 04/15/25
Inputted By/Date: 05/09/25 Imp

<u>04/15/25</u>	Estimate Starting Date	TITLE OF PROJECT: <u>Replaced existing 5'</u> <u>hydrant at OPP 9000 Wolcott Rd. CLTN</u>
<u>04/15/25</u>	Estimate Complete Date	
<u>x</u> yes <u> </u> no	Retirement Involved	
<u> </u> x	Public Street	
<u> </u>	Private Right of Way	
<u> </u>	On Authority's Prop	
<u> </u>	Tax Districts <u> </u>	

Name of Grantor of Easement

 Date of Easement

CLASS OF MAIN INSTALLATION:

 System Betterment
 Bldr/Cont/Dev. Agree.
 Owner Occupant Cont.
 Special Revenue Cont.

DETAILED DESCRIPTION AND PURPOSE:

Originally installed prior to 10/01/99, was scrapped,
retired under #R 250015, and replaced with a 5'
Kennedy K81 hydrant under EC 7492. Old 5' Eddy
hydrant was unrepairable. Work done by ECWA
forces ECWA expense.

ESTIMATE COST

RESTORATION ESTIMATED

(1)	Total Est. Cost	\$ <u>4,970.00</u>
(2)	<u> </u> Meters and	\$ <u> </u>
	Service @ <u> </u>	
(3)	Removal Cost Less Salvage	\$ <u> </u>
(4)	Gross Investment	\$ <u> </u>

DEDUCT

(5)	Const. Advance	\$ <u> </u>
(6)	Service Conn.	\$ <u> </u>
(7)	Refunds	\$ <u> </u>
(8)	Net Auth. Invest.	\$ <u> </u>

BUDGETARY DATA

(9)	Tot. Budget Expnd.	\$ <u> </u>
(10)	This Authorization	\$ <u> </u>
(11)	Pre Approved	\$ <u> </u>
(12)	Tot. Apvl. To Date	\$ <u> </u>
(13)	Bal. Budget Expnd.	\$ <u> </u>

RATIFICATION

APPROVALS

Preparation	<u>S. Spier</u>
Director of Oper.	<u>[Signature]</u>
Exec. Engr.	<u>[Signature]</u>
Admn. Director	<u> </u>
Legal Dept.	<u> </u>
Acct. Dept.	<u> </u>

RESOLUTION APPROVING

Adopted
Item No.

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202500092
Budget No. 250906

Authorization No.: EC 7491 R 250014
Date: 04/17/25
Inputted By/Date: 05/09/25 Imp

04/17/25 Estimate Starting Date
04/17/25 Estimate Complete Date
x yes no Retirement Involved
x Public Street
Private Right of Way
On Authority's Prop
Tax Districts

Name of Grantor of Easement

Date of Easement

CLASS OF MAIN INSTALLATION:

System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED

(1) Total Est. Cost \$ 4,005.00
(2) Meters and \$
Service @
(3) Removal Cost Less Salvage \$
(4) Gross Investment \$

DEDUCT

(5) Const. Advance \$
(6) Service Conn. \$
(7) Refunds \$
(8) Net Auth. Invest. \$

BUDGETARY DATA

(9) Tot. Budget Expnd. \$
(10) This Authorization \$
(11) Pre Approved \$
(12) Tot. Apvl. To Date \$
(13) Bal. Budget Expnd. \$

APPROVALS

Preparation S. Spier
Director of Oper. *[Signature]*
Exec. Engr. *[Signature]*
Admn. Director *[Signature]*
Legal Dept.
Acct. Dept.

TITLE OF PROJECT: Replaced existing 5'
hydrant at 2342 Pleasant Ave. HATN

DETAILED DESCRIPTION AND PURPOSE:

Originally installed prior to 07/14/11, was scrapped,
retired under #R 250014, and replaced with a 5'
Kennedy K81 hydrant under EC 7491. Old 5' Mueller
hydrant was unrepairable. Work done by ECWA
forces at ECWA expense.

RATIFICATION

RESOLUTION APPROVING

Adopted
Item No.

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	<u>05/09/25 Imp</u>	Project No.:	<u>202500092</u>
G.L. No.	<u>186.000</u>		
Pri. No.	<u> </u>	Location:	<u>HATN</u>
Auth No.	<u> </u>		Date: <u> </u>
		(Town)	
Date Installed:	<u>Prior to 07/14/11</u>	Public St.	(X)
Under Auth. No.:	<u> </u>	or	
Date Removed:	<u>04/17/25</u>	Private-Right-of-Way	()
Replaced Under:	<u>EC 7491</u>	Disp.	1. Book Value
	<u>(EC#, OWIP, BI#)</u>	Code:	2. Cost of Removal
			3. Salvage (Trade-in)
Complete description of unit retired: (Record numbers if possible)			
1 - 5' bury Mueller hydrant			

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202500096
Budget No. 250906

Authorization No.: EC 7494, R 250017
Date: 04/28/25
Inputted By/Date: 05/09/25 Imp

04/25/25 Estimate Starting Date
04/25/25 Estimate Complete Date
x yes no Retirement Involved
x Public Street
Private Right of Way
On Authority's Prop
Tax Districts

TITLE OF PROJECT: Replaced existing 5'
hydrant OPP 2838 Florence Ave. EDTN

Name of Grantor of Easement

Date of Easement

CLASS OF MAIN INSTALLATION:

System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

DETAILED DESCRIPTION AND PURPOSE:

Originally installed prior to 01/06/20, was scrapped,
retired under #R 250017, and replaced with a 5'
Kennedy K81 hydrant under EC 7494. Old 5'
Darling hydrant was unrepairable. Work done
by ECWA forces at ECWA expense.

ESTIMATE COST

RESTORATION ESTIMATED

(1) Total Est. Cost \$ 2,510.00
(2) Meters and \$
Service @
(3) Removal Cost Less Salvage \$
(4) Gross Investment \$

DEDUCT

(5) Const. Advance \$
(6) Service Conn. \$
(7) Refunds \$
(8) Net Auth. Invest. \$

BUDGETARY DATA

(9) Tot. Budget Expnd. \$
(10) This Authorization \$
(11) Pre Approved \$
(12) Tot. Apvl. To Date \$
(13) Bal. Budget Expnd. \$

RATIFICATION

APPROVALS

Preparation S.Spier
Director of Oper. *[Signature]*
Exec. Engr. *[Signature]*
Admn. Director
Legal Dept.
Acct. Dept.

RESOLUTION APPROVING

Adopted
Item No.

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202500095
Budget No. 250906

Authorization No.: EC 7493, R 250016
Date: 04/29/25
Inputted By/Date: 05/09/25 Imp

04/29/25 Estimate Starting Date
04/29/25 Estimate Complete Date
x yes no Retirement Involved
x Public Street
Private Right of Way
On Authority's Prop
Tax Districts
Name of Grantor of Easement

Date of Easement

CLASS OF MAIN INSTALLATION:

System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

TITLE OF PROJECT: Replaced existing 5'
hydrant at 3144 East Church St. EDTN

DETAILED DESCRIPTION AND PURPOSE:

Originally installed prior to 01/06/20, was scrapped
retired under #R 250016, and replaced with a 5'
Kennedy K81 hydrant under EC 7493. Old Mueller
hydrant was unrepairable. Work done by ECWA
forces at ECWA expense.

ESTIMATE COST

RESTORATION ESTIMATED

(1) Total Est. Cost \$ 3,050.00
(2) Meters and \$
Service @
(3) Removal Cost Less Salvage \$
(4) Gross Investment \$

DEDUCT

(5) Const. Advance \$
(6) Service Conn. \$
(7) Refunds \$
(8) Net Auth. Invest. \$

BUDGETARY DATA

(9) Tot. Budget Expnd. \$
(10) This Authorization \$
(11) Pre Approved \$
(12) Tot. Apvl. To Date \$
(13) Bal. Budget Expnd. \$

RATIFICATION

APPROVALS

Preparation S.Spier
Director of Oper. *John M. Cate*
Exec. Engr. *James J. Barchib 5-15-2025*
Admn. Director
Legal Dept.
Acct. Dept.

RESOLUTION APPROVING

Adopted
Item No.

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	<u>05/09/25 Imp</u>	Project No.:	<u>202500095</u>
G.L. No.	<u>186.000</u>		
Pri. No.	<u> </u>	Location:	<u>EDTN</u>
Auth No.	<u> </u>		Date: <u>04/29/25</u>
		(Town)	
Date Installed:	<u>Prior to 01/06/20</u>	Public St.	(X)
Under Auth. No.:	<u> </u>	or	
Date Removed:	<u>04/29/25</u>	Private-Right-of-Way	()
Replaced Under:	<u>EC 7493</u>	Disp.	1. Book Value
	<u>(EC#, OWIP, BI#)</u>	Code:	2. Cost of Removal
			3. Salvage (Trade-in)
Complete description of unit retired: (Record numbers if possible)			
1-5' Mueller Improved hydrant			

Department Head

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[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				