



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

October 28, 2021

To: Jerome D. Schad, Chair
Peggy A. LaGree, Vice Chair
Michele M. Iannello, Treasurer

From: Karen A. Prendergast, Chief Financial Officer *AP*

Subject: Request for Leak Allowance

In order to encourage prompt repair of leaking pipes or fixtures, the Authority may, under Section 9.09 of the Tariff, grant allowances for excessive bills resulting from leaking beyond the meter. The allowance is granted at the discretion of the Authority and allowances in excess of \$500.00 are generally approved by the Board.

Please consider approval of the attached list of leak allowance request totaling \$1,207.65 at the October 28, 2021 meeting. If you have any questions, or require more information, please contact me

cc T. McCracken

LEAK ALLOWANCE REQUESTS OVER \$500

October 28, 2021 Board Meeting

CUSTOMER NAME & ADDRESS	DESCRIPTION OF LEAK	ALLOWANCE PERIOD(S)	AMOUNT BILLED	AVERAGE AMOUNT BILLED	EXCESS AMOUNT BILLED	LEAK ALLOWANCE
Alexandra Leo 4516 Sheridan Dr Amherst, NY 14221	Valve Leak	March 2020/June 2020	2,581.46	123.97	2,457.49	\$ 1,207.65
						\$ 1,207.65

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: _____ **Project No.:** _____
Project Description: Leak Allowance Requests - \$1,207.65

Item Description:

- | | | | |
|--|--|---|---------------------------------------|
| <input type="checkbox"/> Agreement | <input type="checkbox"/> Professional Service Contract | <input type="checkbox"/> Amendment | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> BCD | <input type="checkbox"/> NYSDOT Agreement | <input type="checkbox"/> Contract Documents | <input type="checkbox"/> Addendum |
| <input type="checkbox"/> Recommendation for Award of Contract | <input type="checkbox"/> Recommendation to Reject Bids | | |
| <input type="checkbox"/> Request for Proposals | | | |
| <input checked="" type="checkbox"/> Other <u>Leak Allowances</u> | | | |

Action Requested:

- | | |
|---|--|
| <input type="checkbox"/> Board Authorization to Execute | <input type="checkbox"/> Legal Approval |
| <input type="checkbox"/> Board Authorization to Award | <input type="checkbox"/> Execution by the Chairman |
| <input type="checkbox"/> Board Authorization to Advertise for Bids | <input type="checkbox"/> Execution by the Secretary to the Authority |
| <input type="checkbox"/> Board Authorization to Solicit Request for Proposals | |
| <input type="checkbox"/> Other <u>Approve Allowances</u> | |

Approvals Needed:

APPROVED AS TO CONTENT:

- | | | |
|---|---------------------------|-------------------------|
| <input type="checkbox"/> Other (if Applicable) | _____ | Date: _____ |
| <input type="checkbox"/> Chief Operating Officer | _____ | Date: _____ |
| <input type="checkbox"/> Executive Engineer | _____ | Date: _____ |
| <input type="checkbox"/> Director of Administration | _____ | Date: _____ |
| <input type="checkbox"/> Risk Manager | _____ | Date: _____ |
| <input checked="" type="checkbox"/> Chief Financial Officer | <u>Karen A. Bendegast</u> | Date: <u>10/18/2021</u> |
| <input type="checkbox"/> Legal | _____ | Date: _____ |

APPROVED FOR BOARD RESOLUTION:

- | | | |
|--|-----------|-----------------------|
| <input checked="" type="checkbox"/> Secretary to the Authority | <u>TJ</u> | Date: <u>10/19/21</u> |
|--|-----------|-----------------------|

Remarks: _____

Resolution Date: _____ **Item No:** _____