

ERIE COUNTY WATER AUTHORITY
 AUTHORIZATION FORM
 For Approval/Execution of Documents
 (check which apply)

Contract: _____ **Project No.:** _____
Project Description: Transfer of monies from Engineering capitol budget to Water Quality capitol budget for equipment purchase 2019

Item Description:

Agreement Professional Service Contract Amendment Change Order
 BCD NYSDOT Agreement Contract Documents Addendum
 Recommendation for Award of Contract Recommendation to Reject Bids
 Request for Proposals
 Other _____

Action Requested:

Board Authorization to Execute Legal Approval
 Board Authorization to Award Execution by the Chairman
 Board Authorization to Advertise for Bids Execution by the Secretary to the Authority
 Board Authorization to Solicit Request for Proposals
 Other _____

Approvals Needed:

APPROVED AS TO CONTENT:

| | | |
|---|--------------------------|-----------------------|
| <input type="checkbox"/> Other (if Applicable) | _____ | Date: _____ |
| <input checked="" type="checkbox"/> Chief Operating Officer | <u>Russell Fols</u> | Date: <u>12/18/19</u> |
| <input checked="" type="checkbox"/> Executive Engineer | <u>Jessie Kambh</u> | Date: <u>12-18-19</u> |
| <input type="checkbox"/> Director of Administration | _____ | Date: _____ |
| <input type="checkbox"/> Risk Manager | _____ | Date: _____ |
| <input checked="" type="checkbox"/> Chief Financial Officer | <u>Karen A. Pendyean</u> | Date: <u>12/18/19</u> |
| <input type="checkbox"/> Legal | _____ | Date: _____ |

APPROVED FOR BOARD RESOLUTION:

Secretary to the Authority TJM Date: 12/19/19

Remarks: Equipment originally scheduled delivery for 2020 – now to be delivered December, 2019

Resolution Date: _____ **Item No:** _____

Budget Transfer Authorization

Budget Transfer No: _____

Date: 12-17-19

Transfer From:

| Unit | Dept | Exp/Capital No. | Description | Amount |
|-------------|--------------|-----------------|-------------------------|---------------------|
| <u>0505</u> | <u>Engl</u> | <u>10267</u> | <u>workstation</u> | <u>2,355,000.33</u> |
| | <u>Admin</u> | | <u>main replacement</u> | |
| | | | | |
| | | | | |

Transfer To:

| Unit | Dept | Exp/Capital No. | Description | Amount |
|------------|------------|-----------------|---------------------------------------|---------------------|
| <u>050</u> | <u>100</u> | <u>10454</u> | <u>2023 liquid (main replacement)</u> | <u>2,355,000.33</u> |
| | | | | |
| | | | | |
| | | | | |

Statement as to Necessity of Budget Transfer:

The instrument will be delivered 2020. It was originally
dated 1/1/2020 out of 2020 capital budget line
1030 10454

Required Approvals*:

Unit Head:

Dept. Head:

Budget/Financial Analyst:

Executive Engineer:

Comptroller:

Deputy Director: CFO

Executive Director:

Board Resolution Date:

[Signature] 12-18-19

[Signature] 12-18-19

[Signature]

[Signature]

* See Back of Form for "Outline of Approvals Required for Budget Transfers", Schedule A and "Approvals Required for Creation of New Budget Items", Schedule B