

ERIE COUNTY WATER AUTHORITY  
AUTHORIZATION FORM  
For Approval/Execution of Documents  
(check which apply)

<b>Contract:</b> _____	<b>Project No.:</b> _____
<b>Project Description:</b> <u>Appointments of Ad Hoc Members to the Authority's Independent Ethics Panel</u>	

**Item Description:**

<input type="checkbox"/> Agreement	<input type="checkbox"/> Professional Service Contract	<input type="checkbox"/> Amendment	<input type="checkbox"/> Change Order
<input type="checkbox"/> BCD	<input type="checkbox"/> NYSDOT Agreement	<input type="checkbox"/> Contract Documents	<input type="checkbox"/> Addendum
<input type="checkbox"/> Recommendation for Award of Contract	<input type="checkbox"/> Recommendation to Reject Bids		
<input type="checkbox"/> Request for Proposals			
<input checked="" type="checkbox"/> Other <u>Appointments of Ad Hoc Members to the Authority's Independent Ethics Panel</u>			

**Action Requested:**


<input type="checkbox"/> Board Authorization to Execute	<input type="checkbox"/> Legal Approval
<input type="checkbox"/> Board Authorization to Award	<input type="checkbox"/> Execution by the Chairman
<input type="checkbox"/> Board Authorization to Advertise for Bids	<input type="checkbox"/> Execution by the Secretary to the Authority
<input type="checkbox"/> Board Authorization to Solicit Request for Proposals	
<input checked="" type="checkbox"/> Other <u>Appointments of Ad Hoc Members to the Authority's Independent Ethics Panel</u>	

**Approvals Needed:**

**APPROVED AS TO CONTENT:**

<input type="checkbox"/> Other (if applicable)	_____	Date: _____
<input type="checkbox"/> Chief Operating Officer	_____	Date: _____
<input type="checkbox"/> Executive Engineer	_____	Date: _____
<input type="checkbox"/> Director of Administration	_____	Date: _____
<input type="checkbox"/> Risk Manager	_____	Date: _____
<input type="checkbox"/> Chief Financial Officer	_____	Date: _____
<input type="checkbox"/> Legal	_____	Date: _____

**APPROVED FOR BOARD RESOLUTION:**

<input checked="" type="checkbox"/> Secretary to the Authority		Date: <u>06/03/21</u>
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**Remarks:** \_\_\_\_\_

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<b>Resolution Date:</b> _____	<b>Item No:</b> _____
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ERIE COUNTY WATER AUTHORITY  
INTEROFFICE MEMORANDUM  
June 10, 2021

To: Jerome D. Schad, Chair  
Peggy A. LaGree, Vice Chair  
Michele M. Iannello, Treasurer

From: Terrence D. McCracken, Secretary to the Authority

Subject: Appointments to Independent Ethics Panel

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Commissioners:

As you know, there are two vacancies that need to be filled on the Authority's Independent Ethics Panel.

Commissioner Iannello has nominated BrittanyLee Penberthy to fill one of the vacancies as an ad hoc member to the Erie County Water Authority Independent Ethics Panel, and Chairman Schad has nominated Robert C. Freeman to fill the second vacancy. Mr. Schad and Ms. Iannello are confident that both Ms. Penberthy and Mr. Freeman will diligently and thoughtfully serve as indispensable advisors to the Authority's Board. Ms. Penberthy and Mr. Freeman have confirmed they will accept their nomination.

I have attached their impressive resumes for your use and information. You will clearly see from their resumes that they are highly qualified to serve as ad hoc members to the Authority's Independent Ethics Panel.

A resolution is on the Board's agenda today to officially appoint BrittanyLee Penberthy and Robert C. Freeman as ad hoc members to the Independent Ethics Panel.

Thank you.

TDM:tf  
Attachments

## **BRITTANYLEE PENBERTHY**

80 Aspenwood Drive, East Amherst, New York 14051  
Email: bpenberthy@vanpenlaw.com • Telephone: (716) 803.8402

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### **BAR MEMBERSHIP**

Admission to Connecticut State Bar, December 2008.  
Admission to New York State Bar, February 2009.

### **EDUCATION**

**State University of New York at Buffalo Law School** Buffalo, NY  
*Master of Laws*, May 2009

- LL.M. Class Director, Student Bar Association
- Chief University Hearing Representative, Student Wide Judiciary

**State University of New York at Buffalo Law School** Buffalo, NY  
*Juris Doctor (Concentration - Family Law)*, May 2008

- Schomberg Fellowship recipient
- Chief University Hearing Representative, Student Wide Judiciary

**University of South Florida/Univ. of Central Florida** Tampa/Orlando, FL  
*Bachelor of Arts*, May 2003 Major: Political Science

- Bright Futures Scholarship recipient
- Research Assistant, Dept. of Government and International Affairs

### **WORK EXPERIENCE**

**Town of Evans** Evans, NY  
*Deputy Town Attorney* January 2020 - Present

**City of Tonawanda** Tonawanda, NY  
*Deputy City Attorney* February 2018 - Present

**VanDette Penberthy LLP** Buffalo, NY  
*Partner* Summer 2011 – Present

**Lipsitz Green Scime Cambria LLP** Buffalo, NY  
*Associate* Spring 2009 – Summer 2010

**Neighborhood Legal Services/Family Justice Center** Buffalo, NY  
*Law Clerk* Fall 2006 – Spring 2009

**Political Analyst Dr. Susan A. MacManus** Tampa, FL  
*Governmental Relations Research* Spring 2003 – Summer 2005

**United States Senator Bill Nelson** Tampa, FL  
*Regional Office Staff Assistant* Fall 2002 – Fall 2004

### **SKILLS AND INTERESTS**

- Member, Town of Amherst Planning Board, 2019-present
- Board of Directors, Erie County Assigned Counsel, 2019-present
- Member, Town of Amherst Minority & Women Business Owners Comm., 2019-present
- Co-Chair, Erie County Bar Association Criminal Law Committee, 2019-present
- Attorney of the Day Amherst and Grand Island – Erie County Assigned Counsel, 2014-present
- Board of Directors, Women Lawyers of Western New York, 2009-2010

**ROBERT C. FREEMAN**  
[rcfreemaadc@gmail.com](mailto:rcfreemaadc@gmail.com) (716) 864-1955  
138 Chaumont Drive, Williamsville, NY 14221

## EDUCATION

- University at Buffalo School of Law, GPA 3.5, JD *May, 2018*
- University at Buffalo, GPA 3.4, BA *May, 2015*
  - Double Major in History and Political Science, Cum laude
  - Honors Research Thesis: *The Queen City Takes Its Crown of Thorns: Western New York In The Great Depression.*

## WORK EXPERIENCE

- Nesper, Ferber, DiGiacomo, Johnson, and Grimm, LLP* *2019-Present*
- Associate Counsel
  - Concentration on commercial and residential real estate
- Internship Erie County District Attorney's Office* *Summer, 2017*
- Assigned to Felony Trial Bureau, John Flynn, DA
- Internship NYS Supreme Court, 8th Judicial District* *Summer, 2016*
- Researched case law and wrote memos for review by Judge O'Donnell
  - Prepared files for pre-trial conferences and other tasks
  - Assisted at the Supreme Court Help Desk; navigated individuals through the complexities of uncontested divorce and name change forms
- Internship for U.S. Senator Charles S. Schumer* *Summer, 2010*
- Provided constituent services

## COMMUNITY SERVICE

- Society of St. Vincent de Paul, Buffalo, NY* *2009-Present*
- Food collection and delivery to Buffalo's needy
- Saints Peter and Paul Church, Williamsville, NY* *2002-Present*
- Member of the Knights of Columbus, St. John Neumann Council #3974
  - Usher and Eucharistic Minister
  - Parish Fundraising Committee
- Spirited Athletes Bold At Heart (SABAH), Amherst, NY* *2002-2011; 2018*
- On-ice volunteer
- University at Buffalo* *2018-Present*
- Law Alumni Association
  - Graduates Of the Last Decade (GOLD) Group
- NYS and Erie County Bar Associations* *2018-Present*

## AWARDS AND HONORS

*National Mortar Board Recipient/UB Launch Chapter*

*Phi Alpha Theta History Honor Society: Alpha Delta Theta UB Chapter*

*Milton Plesur History Honor Award*

*31st Annual Father Nelson Baker Service Award*

*Eagle Scout - Awarded in 2007 (Age 13)*