

MINUTES of the AUDIT COMMITTEE MEETING of the ERIE COUNTY WATER AUTHORITY held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 18th day of October 2018

PRESENT: Jerome D. Schad, Chairman
Mark S. Carney, Vice Chairman
E. Thomas Jones, Treasurer
Terrence D. McCracken, Secretary to the Authority
Margaret A. Murphy, Attorney
Robert J. Lichtenthal, Jr. Deputy Director
Russell J. Stoll, Executive Engineer
John J. Mogavero, Chemist/Chief WTPO
Joseph T. Burns, Deputy Administrative Director
Karen A. Prendergast, Comptroller
Daniel J. NeMoyer, Director of Human Resources

ATTENDEES: Brian Gould
Nichole Ruf

CALL TO ORDER at 9:30 a.m.

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by Mr. Carney seconded by Mr. Jones and carried to waive the reading of the Minutes of the Meeting held on August 30, 2018.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and Jones

Noes: None

III. - APPROVAL OF MINUTES

Motion by Mr. Carney seconded by Mr. Jones and carried to approve the Minutes of the Meeting held on August 30, 2018.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and Jones

Noes: None

IV. - REPORTS

V. - COMMUNICATIONS AND BILLS

VI. - UNFINISHED BUSINESS

VII. - NEW BUSINESS

1. Drescher & Malecki's Independent Accountants' Report on Applying Agreed-Upon Procedures

Karen Prendergast introduced Nichole Ruf from Drescher & Malecki. Comptroller Prendergast reported that the Authority amended its contract with Drescher & Malecki to allow for a very narrow review of the Authority's accounting policies and procedures for the period beginning January 1, 2018 and ending July 26, 2018. Chairman Schad remarked that he would like to see this type of review become a standard procedure. Vice Chairman Carney concurred, however, feels it only necessary when a new commissioner is appointed. Ms. Ruf remarked that she feels confident that this agreed-upon procedures helps to flush out any problems and would make a new commissioner feel comfortable with the accounting policies and procedures from 1/1/18 to 7/26/18. Commissioner Jones added that this is prudent business practice. He then asked for clarification on a couple of the items in the report. A brief discussion was held with staff regarding change orders and declaration of emergencies. Chairman Schad deferred this topic for another time.

VIII. - ADJOURNMENT

Motion by Mr. Carney seconded by Mr. Jones and carried that the meeting adjourns.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and Jones

Noes: None

Respectfully submitted,

A handwritten signature in black ink, appearing to read "T. D. McCracken", written in a cursive style.

Terrence D. McCracken
Secretary to the Authority

PF