



**ERIE COUNTY WATER AUTHORITY**  
INTEROFFICE MEMORANDUM

September 13, 2018

To: Jerome D. Schad, Chair  
Mark S. Carney, Vice Chair  
E. Thomas Jones, Treasurer

Cc: Terrence D. McCracken, Secretary

From: Margaret A. Murphy, Attorney

Subject: Draft FOIL Policy

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On the agenda for the Governance Committee is the draft FOIL Policy incorporating changes recommended by each Commissioner. Section 12 of the draft policy has been "RESERVED" for future action to be taken by the Board relating to the duty to preserve certain public documents. Once the Governance Committee has reviewed, approved and recommended a final version, the Board will be able to adopt the policy. A resolution has been drafted and placed on the Board agenda, anticipating a recommendation from the Governance Committee.