

MINUTES of the GOVERNANCE COMMITTEE MEETING of the ERIE COUNTY WATER AUTHORITY held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 30th day of August 2018.

PRESENT: Jerome D. Schad, Chairman
Mark S. Carney, Vice Chairman
E. Thomas Jones, Treasurer
Terrence D. McCracken, Secretary to the Authority
Margaret A. Murphy, Attorney
Robert J. Lichtenthal, Jr. Deputy Director
Russell J. Stoll, Executive Engineer
John J. Mogavero, Chemist/Chief WTPO
Joseph T. Burns, Deputy Administrative Director
Karen A. Prendergast, Comptroller
Daniel J. NeMoyer, Director of Human Resources
Michael Haendiges, Production Engineer

ATTENDEES: Emily Lampa, WGRZ
Charles Moore, WGRZ

ALL TO ORDER AT 8:03 A.M.

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by Mr. Carney seconded by Mr. Jones and carried to waive the reading of the Minutes of the Governance Committee Meeting held on August 16, 2018.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and Jones

Noes: None

III. - APPROVAL OF MINUTES

Motion by Mr. Carney seconded by Mr. Jones and carried to approve the Minutes of the Governance Committee Meeting held on August 16, 2018.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and Jones

Noes: None

IV. – REPORTS**V. - COMMUNICATIONS AND BILLS****VI. - UNFINISHED BUSINESS****T-1 APPROVAL OF THE AMENDMENT TO THE PROPOSED POLICY NO. 94.0 (ITEM NO. 4 4/19/18)**

Commissioner Jones noted that he hasn't had an opportunity to review the FOIL policy, however, he would like to see this acted on. He believes it is important to have such a policy. Commissioner Jones then brought up the Ethics policy noting that David Mineo is reviewing the current policy and will be providing the Commissioners with an updated policy. He has noticed a few things that have changed just in the past year or so that need to be revised. In addition, Commissioner Jones would like a procedure where the Ethics Board reviews the required filings every year making sure everybody has filed who is required to do so. Chairman Schad agreed – he would like to get these policies completed as well. The Chairman noted there is a provision in the Ethics Policy that allows the Ethics Board to appoint a three-member panel to advise the Ethics Board on various matters. The members on this panel can be anyone. He stated that he has proposed one name so far, but two more names are still needed. He would like to identify them ideally at the next meeting. Vice Chairman Carney expressed that he would like to see someone like David Mineo, on behalf of Water Authority and someone who has experience, on the panel. Vice Chairman Carney also agrees with Commissioner Jones that these items must get done and would like the FOIL policy on the agenda at the next meeting.

T-2 ADOPTION OF POLICY NO. 96.0 (ITEM NO. 15 4/19/18)

T-11 AMENDMENT TO THE AUTHORITY'S CODE OF ETHICS RELATING TO CONDUCT OF COMMISSIONERS AND FORMER COMMISSIONERS (ITEM NO. 7 6/28/18)

VII. - NEW BUSINESS

1. Rescinding the Adoption of a New Job Specification for Executive Director

DISCUSSION

Terrence McCracken reported that at the Governance meeting on August 2, 2018 a motion was made by Vice Chairman Carney recommending to the Authority's Board to adopt the new job specification for Executive Director, seconded by Chairman Schad. Chairman Schad then stated that at the last Governance meeting the Board agreed it was in the best interest of the Authority not to use the new job specification. Chairman Schad felt the Board needs to rescind the motion that was made on August 2, 2018. Therefore, Vice Chairman Carney motioned to rescind the Governance Committee's recommendation to the Authority's Board adopting the new job description of Executive Director.

Commissioner Jones repeated that it is more important as to who gets hired rather than what the job description is.

VIII. – ADJOURNMENT

Motion by Mr. Carney seconded by Mr. Jones carried that the meeting adjourns.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and Jones

Noes: None

Respectfully submitted,



Terrence D. McCracken
Secretary to the Authority

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8/30/18