

From: [Crystal Kazmierczak](#)
To: [foil](#)
Cc: [Aaron Stisser](#)
Subject: [EXTERNAL] FOIL Request - Project – 202200039 – Sturgeon Point Water Treatment Plant – Bid Date 12/12/23
Date: Wednesday, April 9, 2025 8:19:03 AM
Attachments: [image001.png](#)
[image002.png](#)

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Dear Records Access Officer:

Please e-mail the following records if possible - Project – **202200039 – Sturgeon Point Water Treatment Plant – Bid Date 12/12/23**

Please provide the following :

Bid Package – All Bid Tabs with pricing for individual items

If all the requested records cannot be e-mailed to me, please inform me by e-mail of the portions that can be emailed and advise me of the cost for reproducing the remainder of the records requested (25 cents per page or actual cost of reproduction).

If the requested records cannot be e-mailed to me due to the volume of records identified in response to my request, please advise me of the actual cost of copying all records onto a CD or USB Drive

If my request is too broad or does not reasonably describe the records, please contact me via e-mail so that I may clarify my request, and when appropriate, indicate the manner in which records are filed, retrieved or generated.

If it is necessary to modify my request, I would prefer to be contacted at the following telephone number: 716-601-7628 during business hours of 7:30 AM to 4:00PM Monday through Friday

If for any reason any portion of my request is denied, please inform me of the reasons for the denial in writing and provide the name, address and e-mail address of the person or body to whom an appeal should be directed.

Please inform me of the turnaround time on these records if made accessible.

Thank you

Crystal Kazmierczak

Contract Compliance / EEO Director



1266 Town Line Road
Alden, New York 14004
Tel: (716) 651-4642

Direct: (716) 601-7628

****PLEASE SEND ALL INVOICES TO ACCOUNTSPAYABLE@CATCO.COM****

