From: Amil Sarfraz
To: foil
Cc: BVI_Gateway
Subject: [EXTERNAL] FOIL Request – 109 Wilkesbarre Street – Our File 2026-333-01282
Date: Tuesday, October 27, 2026 5:37:31 PM
Attachments: image001.png

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Dear Ms. Hibit:

I represent Nagi Alasri concerning disputed water charges at 109 Wilkesbarre Street, Lackawanna, New York 14218. Erica Jankiewicz referred me to your office in her October 23, 2026 email to obtain the previous owner's billing and payment history.

Pursuant to the New York Freedom of Information Law, Public Officers Law Article 6, I request electronic copies of existing records concerning:

- Current account: 60749891-7, Nagi Alasri
- Prior account: 00530100-3, identified under William Zeughardt
- Meter: 73442015
- Service address: 109 Wilkesbarre Street, Lackawanna, NY 14218

Please provide the following records for January 1, 2025 through the date of this request:

1. **Billing and payment history:** Complete account ledgers, bills, payments, credits, adjustments, refunds, delinquency charges, and transfers between the prior and current accounts. Include records showing the disposition of the "113.18-" entry in the December 11, 2025 status letter and any unpaid charges carried forward when ownership changed.
2. **Meter readings:** All recorded readings, including their dates, values, units, source, and designation as actual, customer-reported, estimated, or calculated. Include supporting field reports, photographs, electronic reading data, and records of unsuccessful reading attempts. If the last verified actual reading before March 16, 2026 predates January 1, 2025, please also provide that reading and the intervening reading and billing records needed to trace the charges through the ownership transfer.
3. **Final reading and account transfer:** Requests, appointments, cancellations, work orders, and results concerning a final reading for the March 2026 sale; account-opening and closing records; and documents supporting the March 26, 2026 service-start date and opening reading of 1,703,000.
4. **Billing calculations and adjustments:** Existing worksheets, calculation records, and audit histories supporting the September 29, October 1, and October 8, 2026

statements, including the readings of 1,823,000, 1,934,000, and 1,892,000; the $233.94 credit; and any allocation or transfer of charges between accounts. Include records reflecting when these statements were issued and mailed.

5. **Meter service records:** Installation, replacement, inspection, testing, repair, and malfunction records for the meter serving this property, including any documented leak or access issue.
6. **Relevant communications:** Account notes, correspondence, and records concerning the December 11, 2025 status letter, final billing for the sale, communications with the owner or closing attorneys, and the October 23, 2026 billing protest, including any existing determination or account hold.

Please provide documents by email to AmilSa@uawlsp.com, preferably as searchable PDFs, with electronic ledgers or reading data in their existing spreadsheet or export format where available. Please advise me of any proposed fees before incurring them. Records may be produced as they become available.

If portions are exempt, please redact those portions and provide the remainder, identifying the statutory basis for each withholding and the applicable appeal procedure. Unrelated bank account numbers and other sensitive personal identifiers may be redacted. If requested records are not possessed or cannot be found after a diligent search, please provide the certification contemplated by Public Officers Law §89(3). If authorization from Mr. Alasri is needed for access to his account records, please identify that requirement promptly and continue processing the remaining request.

Within five business days after receipt, please provide the records, a written denial, or an acknowledgment stating a reasonable anticipated date for granting or denying the request.

This request supplements my October 23 billing protest and does not withdraw that protest or concede the balance or allocation of charges. Please preserve responsive records while this request and the billing dispute remain pending.

Thank you,

Amil Sarfraz
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