

Erie County Water Authority

295 Mian Street

Buffalo, NY 14203-2494

Re: Freedom of Information Law Request – Jennifer Runfola

Dear Mr. McCracken,

Under the provisions of the New York Freedom of Information Law, Article 6 of the Public Officers law ,

I hereby request records or portions thereof containing the following:

1. Hiring and termination dates of Jennifer Runfola ever held within Erie County Water Authority
2. Job title held (both past and current) and description of job titles as well as annual total salary earnings paid to Jennifer Runfola
3. Disciplinary records for Jennifer Runfola
4. Reason for any separation of employment from Erie County Water Authority
5. Cell Phone data usage, numbers called, text messages, for any cellular device(s) issued to Jennifer Runfola by the Erie County Water Authority.

If my request appears to be extensive, or fails to reasonably describe the records, please contact me in writing. If there are any fees for copying the records requested, please inform me before filling the request (or: please supply the records without informing me if the fees are not in excess of \$50.00.

As you know, the Freedom of Information Law requires that an agency respond to a request within five business days of receipt of a request. Therefore, I would appreciate a response as soon as possible, and look forward to hearing from you shortly. If for any reason any portion of my request is denied, please inform me of the reasons for the denial in writing and provide the name and address of the person or body to whom an appeal should be directed.

Respectfully,

Eugene Scherer

PO Box 335

Sanborn, NY 14132