

C-17

Erie County Water Authority
Terrance McCracken, Secretary
295 Main Street
Buffalo, NY 14203

Dear Mr. McCracken,

August 16, 2023

This letter is my official notification to the Erie County Water Authority of my pending retirement from my position of Senior Customer Service Representative—Commercial Accounts beginning on August 31, 2023.

My last day of service will be August 30, 2023.

After working here for over 31 years, I want to express my sincere gratitude to the Authority for allowing me the opportunity to work for and contribute to such a professional organization.

I've truly enjoyed working with our dedicated workforce, whom I consider to be not only colleagues, but friends.

Yours truly,

A handwritten signature in black ink that reads "Michael P. Carlin". The signature is written in a cursive style with a large, sweeping initial "M".

Michael P. Carlin
403 Franklin Street
Buffalo, NY 14202