M&C Landscaping and Snowplowing Inc. 23 Thurston Ave. Kenmore, NY 14217 (716)310-8522 <u>Mclandscaping23@aol.com</u>

November 1, 2023

Dear Records Access Officer,

Please email the following records if possible, for the lawn cutting contract currently at the Erie County Water Authority. Our company is interested in submitting a bid proposal, and would like to see the format, and how the bids are structured. Every company does their bids differently, and we want to ensure that we send something that meets their expectations. We are fully insured and have been in business for over 2 decades. I am the President of the company and am always on job sites. I appreciate you taking the time to send me the information. If there is a charge for these records, please advise on how to submit payment, and if it is necessary to modify my request please contact me by email or the phone number above. If for any reason my request is denied, please inform me by phone or email.

Sincerely,

Michael J. Genco President M&C Landscaping and Snowplowing Inc.