

**From:** [Joseph DiMarco](#)  
**To:** [foil](#)  
**Cc:** [Jonathan Johnsen](#); [Jose Cruz](#); [Scott Reed](#)  
**Subject:** [EXTERNAL] Employee JWD 171 HR Files  
**Date:** Tuesday, May 26, 2026 11:54:46 AM

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To whom it may concern,

In preparation for my upcoming arbitration proceeding, I am requesting copies of my complete personnel file and all records related to my employment, supervision, discipline, performance, accommodations, medical documentation maintained by the employer, investigations, and termination.

This request includes, but is not limited to:

personnel records;

disciplinary records;

performance evaluations;

complaints or allegations;

investigatory materials;

supervisory notes;

witness statements;

internal memoranda;

emails or communications concerning my employment or termination;

attendance records;

accommodation-related records;

requests for medical related accommodations provided to the ECWA;

and any doctor's notes or medical documentation provided to the ECWA.

Please also provide copies of any records, reports, or communications relied upon in making decisions regarding discipline or termination.

If any requested materials are being withheld, please identify the nature of the records being withheld and the basis for withholding them.

Electronic copies are preferred if available.

I have copied my attorney and union representatives on this correspondence for coordination purposes.

Thank you,  
Joseph DiMarco