

**From:** [sunlight access](#)  
**To:** [foil](#)  
**Subject:** [EXTERNAL] Public Records Request: Erie County Water Authority Purchase Orders (FR:9064)  
**Date:** Friday, April 24, 2026 8:10:52 AM

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Dear Records Officer,

I hope you are doing well. Thank you for your time and for the work you do.

Pursuant to the New York Freedom of Information Law (FOIL) (N.Y. Pub. Off. Law § 84–90), I am requesting an electronic summary of purchase orders (not the individual purchase orders themselves) issued by Erie County Water Authority from 1/1/2022 through February, 28 2026.

This report may also be referred to as an accounts payable summary, check summary, check register, check warrants, vendor payment summaries, expenditure/disbursement reports or vendor analysis report. Any spreadsheet or report that lists vendor names, brief descriptions of purchases, and total amounts would be fully responsive to this request.

If available, please include:

- Vendor name
- Description of purchase or payment
- Total price or amount paid

If vendor names are coded, please include the code key if it's easily available. We're happy to accept whatever form this data is already maintained in — raw exports or standard reports (Excel, CSV, or PDF) are perfectly fine.

If another department is better suited to handle this request, I'd appreciate it if you could forward it to them or share their contact information.

If any part of this request is withheld, please provide the specific statutory exemption and release all non-exempt portions.

To ensure prompt follow-up, please send any correspondence regarding clarifications, extensions, online portal access, and response letters to [records@sunlightaccess.com](mailto:records@sunlightaccess.com) and reference: FR:9064

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