

ITEM 4 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR FURNISHING NECESSARY LABOR AND MATERIALS FOR THE PICKUP, HAULING, AND DISPOSAL OF ALUMINUM-BASED RESIDUALS, ZEBRA MUSSELS, AND OTHER DEBRIS AND WASTE LOCATED AT DIFFERENT PROPERTIES BELONGING TO THE ERIE COUNTY WATER AUTHORITY FOR TWO YEARS FROM MAY 1, 2019 THROUGH APRIL 30, 2021 PROJECT NO. 201900012

Motion by seconded by

WHEREAS, Russell J. Stoll, Executive Engineer and David Patton, Sr. Production Engineer recommend that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for Furnishing Necessary Labor and Materials for the Pickup, Hauling, and Disposal of Aluminum-Based Residuals, Zebra Mussels, and Other Debris and Waste Located at Different Properties Belonging to the Erie County Water Authority for Two Years from May 1, 2019 through April 30, 2021; and

WHEREAS, the work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$10,000.00; and

WHEREAS, the Advertisement for Bids for Furnishing Necessary Labor and Materials for the Pickup, Hauling, and Disposal of Aluminum-Based Residuals, Zebra Mussels, and Other Debris and Waste Located at Different Properties Belonging to the Erie County Water Authority for Two Years from May 1, 2019 through April 30, 2021 will be conducted pursuant to the enacted legislation, New York State Finance Law Sections 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Paul Miklos, Production Technician will be the designated contact person for the project with the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED:

That the plans and specifications and form of bid be prepared for the Furnishing Necessary Labor and Materials for the Pickup, Hauling, and Disposal of Aluminum-Based Residuals, Zebra Mussels, and Other Debris and Waste Located at Different Properties Belonging to the Erie County Water Authority for Two Years from May 1, 2019 through April 30, 2021 and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes:

Noes:

2/7/19-slz

ITEM 5 - AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR CONSULTING ENGINEERING SERVICES FOR THE DESIGN AND CONSTRUCTION FOR RAW WATER TRANSMISSION MAIN, VAN DE WATER RAW WATER TO VAN DE WATER TREATMENT PLANT AND ROUTING STUDY FOR DELIVERED WATER TRANSMISSION MAIN, VAN DE WATER TREATMENT PLANT TO BALL PUMP STATION, PROJECT NO. 201900011

Motion by seconded by

WHEREAS, pursuant to Article V, Title 3, Section 1053 of the Public Authorities Law, the Erie County Water Authority (“Authority”) has the authority to contract for expert professional services; and

WHEREAS, Article III, Section 6 of the Authority's By-Laws grants to the Authority the right to contract for expert professional services; and

WHEREAS, the Authority deems it necessary to issue a Request for Proposal (“RFP”) to qualified firms to provide Consulting Engineering Services for the Design and Construction for Raw Water Transmission Main, Van de Water Raw Water to Van de Water Treatment Plant and Routing Study for Delivered Water Transmission Main, Van de Water Treatment Plant to Ball Pump Station; and

WHEREAS, the proposals received by the Authority will be evaluated in accordance with the terms of the RFP, and a professional services contract will be negotiated and executed with the successful offerer; and

WHEREAS, the RFP for Consulting Engineering Services for the Design and Construction for Raw Water Transmission Main, Van de Water Raw Water to Van de Water Treatment Plant and Routing Study for Delivered Water Transmission Main, Van de Water Treatment Plant to Ball Pump Station will be conducted pursuant to the enacted legislation, New York State Finance Law Section 139-J and 139-K and the Authority’s Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Leonard F. Kowalski, Sr. Distribution Engineer, will be the designated contact person for the RFP with the adoption of this resolution; and

WHEREAS, Russell J. Stoll, Executive Engineer and Leonard F. Kowalski, Sr. Distribution Engineer, recommends that the Board approve the RFP;

NOW, THEREFORE BE IT RESOLVED:

The Authority is hereby authorized to issue an RFP to qualified firms to provide Consulting Engineering Services for the Design and Construction for Raw Water Transmission Main, Van de Water Raw Water to Van de Water Treatment Plant and Routing Study for Delivered Water Transmission Main, Van de Water Treatment Plant to Ball Pump Station.#

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Ayes:
Noes:

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2/7/19-slz

**ITEM 6 - FINAL ACCEPTANCE OF PROJECT WITH KANDEY COMPANY INC.
FOR EMERGENCY WATERMAIN REPAIR CONTRACT, PROJECT NO.
201500031 - \$21,444.45**

Motion by seconded by

WHEREAS, on July 23, 2015, the Erie County Water Authority ("Authority") entered into a contract with Kandey Company, Inc, for Emergency Watermain Repair Contract, August 1, 2015 through July 31, 2017 identified as Contract No. 15-11-07; and

WHEREAS, Kandey Company, Inc. has submitted a final invoice dated January 23, 2019 in the amount of \$21,444.45; and

WHEREAS, Russell J. Stoll, Executive Engineer recommends acceptance of said project;

NOW, THEREFORE, BE IT RESOLVED:

That the above project is hereby accepted by the Authority as of the date hereof.

Ayes:

Noes:

2/7/19-slz

ITEM 7 - AUTHORIZATION TO REFUND SERVICE CONNECTION FEE TO ALLIANCE CONSTRUCTION OF WNY, INC. - \$2,000.00

Motion by seconded by

WHEREAS, On January 9, 2019 Alliance Construction of WNY, Inc. applied for a one (1') inch service to 99 North Davis Road, Orchard Park, New York and deposited with the Erie County Water Authority ("Authority") the sum of \$2,000.00; and

WHEREAS, Amy Kirst, Account Clerk, has advised that the property is located in the Village of Orchard Park and the water supply will be from the Village of Orchard Park, not the Erie County Water Authority; and

WHEREAS, Karen A. Prendergast, Comptroller, recommends that the Authority refund the \$2,000.00 deposit; and

NOW, THEREFORE, BE IT RESOLVED:

That the Comptroller is hereby authorized and directed to refund \$2,000.00 to Alliance Construction of WNY, Inc.

Ayes:

Noes:

2/7/19-slz

**ITEM 8 - AUTHORIZATION TO REFUND SERVICE CONNECTION FEE TO
KAREN MCCORMICK - \$2,000.00**

Motion by seconded by

WHEREAS, On September 19, 2018, Karen McCormick applied for a $\frac{3}{4}$ inch service to 2085 Boies Road, West Falls, New York and deposited with the Erie County Water Authority ("Authority") the sum of \$2,000.00; and

WHEREAS, Amy Kirst, Account Clerk, has advised that Karen McCormick is no longer building on the lot located at 2085 Boies Road; and

WHEREAS, Karen A. Prendergast, Comptroller, recommends that the Authority refund the \$2,000.00 deposit; and

NOW, THEREFORE, BE IT RESOLVED:

That the Comptroller is hereby authorized and directed to refund \$2,000.00 to Karen McCormick.

Ayes:

Noes:

2/7/19-slz

ITEM 9 - RATIFICATION OF THE INSTALLATION OF HYDRANTS AND VALVES AND RETIREMENT OF EXISTING HYDRANTS AND VALVES - VARIOUS LOCATIONS

Motion by seconded by

WHEREAS, The Engineering Department of the Erie County Water Authority ("Authority") advised that hydrants and valves were installed as part of the Authority's program to keep pace with improvements in fire fighting technology, as follows:

Replace existing six inch valve at Syracuse Street and Amsterdam Avenue, City of Tonawanda, New York with a new six inch resilient seat valve on . December 31, 2017. Work done by ECWA forces under Work Authorization No. 107.200 ED 6995;

Valve originally installed prior to August 18, 2004 was scrapped and retired under Retirement Authorization No. R180011;

Replace existing hydrant at Follette Lane and Bellhurst Road, City of Tonawanda, New York with a new Kennedy Hydrant on December 19, 2017. Work done by ECWA forces under Work Authorization No. 107.200 EC 6985.

Mueller Hydrant originally installed in prior to August 18, 2001 was scrapped and retired under Retirement Authorization No. R180004; and

WHEREAS, Russell J. Stoll, Executive Engineer ratifies said installations and work;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority approve the retirement of the abovementioned hydrants and valves at the abovementioned locations; and be it further

RESOLVED: That the installation of the new hydrants and valves in the abovementioned locations, as part of the Authority's continuing program to improve its facilities is hereby approved, ratified and confirmed.

Ayes:

Noes:

2-7-19-slz

ITEM 10 --MEMBERS, OFFICERS AND EMPLOYEES REQUIRED TO FILE ANNUAL FINANCIAL DISCLOSURE STATEMENTS WITH THE ERIE COUNTY BOARD OF ETHICS

Motion by seconded by

WHEREAS, pursuant to Public Authority Law § 2825(3), board members, officers and designated employees of a local public authority are required to “file annual financial disclosure statements with the county board of ethics for the county in which the local public authority has its primary office pursuant to article eighteen of the general municipal law;”

WHEREAS, the Erie County Board of Ethics is the “county board of ethics” to whom the members, officers and designated employees of the Erie County Water Authority (the “Authority”) must file Annual Financial Disclosure Statements;

WHEREAS, General Municipal Law § 812(1)(a) mandates “local officers and employees . . . to file an annual statement of financial disclosure . . . on or before the fifteenth day of May with respect to the preceding calendar year;”

WHEREAS, General Municipal Law § 810(3) defines “local officers or employees” to mean the heads of any agency, their deputies and assistants, and the officers and employees of such agencies who hold policy-making positions,” and

WHEREAS, pursuant to General Municipal Law § 810(3), the Authority is required to file, during the month of February, a “written instrument” designating officers or employees within the Authority who are required to file an Annual Financial Disclosure Statement with the Erie County Board of Ethics;

NOW, THEREFORE, BE IT RESOLVED, that the Authority designates the following offices and positions as responsible for policy-making: all Commissioners, the Secretary of the Authority, the Attorney, the Executive Director and the Deputy Director as the Authority’s Chief Fiscal Officer; and be it further

RESOLVED, the Secretary is hereby authorized and directed to provide the Erie County Board of Ethics in writing of the names and home addresses for every individual who held the office or position of Commissioner, Secretary, Attorney, Executive Director, Executive Engineer or Deputy Director in the 2018 calendar year; and be if further

RESOLVED, the Secretary is hereby authorized and directed to provide the Erie County Board of Ethics with a certified copy of this resolution once adopted.

Ayes:

Noes:

ITEM 11 - AUTHORIZATION TO AMEND POLICY NO. 8.0 TRAVEL AND TRAINING EXPENSES, POLICY NO. 29.0, TIMEKEEPING, AND POLICY NO. 42.0 – BEREAVEMENT LEAVE, OF THE ERIE COUNTY WATER AUTHORITY'S EMPLOYEE POLICIES AND PROCEDURES MANUAL

Motion by seconded by

WHEREAS, on May 18, 1995, by Resolution Item No. 25, the Erie County Water Authority ("Authority") adopted an Employee Policies and Procedures Manual (formerly known as Human Resources Policies/ Procedures Manual); and

WHEREAS, on December 27, 2005, the Authority adopted a revised Employee Policy Policies and Procedures Manual; and

WHEREAS, Daniel J. NeMoyer, Director of Human Resources and Karen A. Prendergast, Comptroller, advise that it is in the best interest of the Authority to amend Policy No. 8.0 Travel and Training Expenses, Policy No. 29.0 Timekeeping and Policy No. 42.0 Bereavement, as set forth in the attachment to this resolution; and

WHEREAS, the amendment to these policies have been prepared and reviewed by Daniel J. NeMoyer, Director of Human Resources and Karen A. Prendergast, Comptroller; and

WHEREAS, Daniel J. NeMoyer, Director of Human Resources and Karen A. Prendergast, Comptroller, recommend amending Policy No. 8.0 Travel and Training Expenses, Policy No. 29.0 Timekeeping and Policy No. 42.0 Bereavement of the Authority's Employee Policies and Procedures Manual;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority amend Policy No. 8.0 Travel and Training Expenses, Policy No. 29.0 Timekeeping and Policy No. 42.0 Bereavement of the Authority's Employee Policies/Procedures Manual.

Ayes:

Noes:

2/7/19-slz

ITEM 12 - AUTHORIZATION FOR LEONARD F. KOWALSKI, SR. DISTRIBUTION ENGINEER, MICHAEL HAENDIGES, PRODUCTION ENGINEER, SCOTT KLUBEK, PUMP MECHANIC CREW CHIEF AND DAVID PATTON, SR. PRODUCTION ENGINEER, TO ATTEND THE AMERICAN WATER WORKS ASSOCIATION NEW YORK SECTION 2019 NEW YORK WATER EVENT CONFERENCE IN SARATOGA SPRINGS, NEW YORK

Motion by seconded by

WHEREAS, The Erie County Water Authority deems it advisable for Leonard F. Kowalski, Sr. Distribution Engineer, Michael Haendiges, Production Engineer, Scott Klubek, Pump Mechanic Crew Chief and David Patton, Sr. Production Engineer to attend the American Water Works Association New York Section 2019 New York Water Event Conference in Saratoga Springs at a total estimated cost of \$3,240.00;

NOW, THEREFORE, BE IT RESOLVED:

That Leonard F. Kowalski, Sr. Distribution Engineer, Michael Haendiges, Production Engineer, Scott Klubek, Pump Mechanic Crew Chief and David Patton, Sr. Production Engineer is hereby authorized to travel to Saratoga Springs, New York from April 16, 2019 to April 18, 2019 to attend the American Water Works Association New York Section 2019 New York Water Event Conference in Saratoga Springs at a total estimated cost of \$3,240.00.

Ayes:

Noes:

2/7/19-slz