

**ERIE COUNTY WATER AUTHORITY
MEETING OF JANUARY 10, 2019**

PRESENT:

CALL TO ORDER AT

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by _____ seconded by _____ and carried to read the Minutes of the Meeting held on Thursday, December 27, 2018.

III. - APPROVAL OF MINUTES

Motion by _____ seconded by _____ and carried to approve the Minutes of the Meeting held on Thursday, December 27, 2018.

IV. - REPORTS

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**
- I) ETHICS BOARD**

V. - COMMUNICATIONS AND BILLS

ITEM 1 - Creation and/or Amendment of Master Purchase Orders:

Motion by _____ seconded by _____ and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:

Motion by _____ seconded by _____ and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

Item 3 - R. Chaffee Retirement Letter

Item 4 - M. Alba Retirement Letter

VI. PERSONS ADDRESSING THE AUTHORITY

The Commissioners will hear the concerns of persons desiring to address the Commissioners on any Water Authority subject

VII. - UNFINISHED BUSINESS

VIII. - NEW BUSINESS

ITEM 5 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR CONTRACT NO: CH-010, WATER SYSTEM IMPROVEMENTS TOWN OF CHEEKTOWAGA, PROJECT NO. 201800075

New Business Continued

ITEM 6 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR CONTRACT NO: GP-007, WATER SYSTEM IMPROVEMENTS VILLAGE OF DEPEW AND TOWN OF WEST SENECA, PROJECT NO. 201800080

ITEM 7 - AWARD OF CONTRACT TO KANDEY COMPANY, INC. FOR LARGE SERVICES CONTRACT, FEBRUARY 1, 2019 THROUGH JANUARY 31, 2021, PROJECT NO. 201900005- \$2,563,925.00

ITEM 8 - AUTHORIZATION TO AMEND THE ERIE COUNTY WATER AUTHORITY'S ANNUAL O & M BUDGET FOR FISCAL YEAR 2018

ITEM 9 - AUTHORIZATION TO AMEND POLICY NO. 85.0 – RULES AND REGULATIONS OF THE ERIE COUNTY WATER AUTHORITY'S EMPLOYEE POLICIES AND PROCEDURES MANUAL

ITEM 10 - Service Connection Work Order List

Motion by _____ seconded by _____ and carried to approve or ratify Service Connection Work Order No. 2018-48, to Russo Development, Inc. for Service Area No. 1 under Contract No. 17-02-01 and to 716 Site Contracting, Inc. for Service Area No. 2 under Contract No. 17-03-01 and to Kandey Company, Inc. for large services under Contract No. 17-04-01.

IV. - ADJOURNMENT