

**ERIE COUNTY WATER AUTHORITY
MEETING OF DECEMBER 27, 2018**

PRESENT:

CALL TO ORDER AT

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by _____ seconded by _____ and carried to read the Minutes of the Meeting held on Thursday, December 20, 2018.

III. - APPROVAL OF MINUTES

Motion by _____ seconded by _____ and carried to approve the Minutes of the Meeting held on Thursday, December 20, 2018.

IV. - REPORTS

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**
- I) ETHICS BOARD**

V. - COMMUNICATIONS AND BILLS

ITEM 1 - Creation and/or Amendment of Master Purchase Orders:

Motion by _____ seconded by _____ and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:

Motion by _____ seconded by _____ and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 3 - Letter from Erie County Legislature

ITEM 4 - Letter from West Herr

ITEM 5 - Town of Eden

ITEM 5.1 Notice of Claim

VI. PERSONS ADDRESSING THE AUTHORITY

The Commissioners will hear the concerns of persons desiring to address the Commissioners on any Water Authority subject

VII. - UNFINISHED BUSINESS

VIII. - NEW BUSINESS

- ITEM 6 -** Authorization to Advertise for Bids for Contract No: CPL-004, Water System Improvements in the Town of Clarence Project No. 201800079
- ITEM 7 -** Approval of Change Order No. 2 of Ferguson Electric Construction Co., Inc. for Ball Pump Station Electrical, Project No. 201600238, Contract No. 18-19-07
- ITEM 8-** Authorization to Enter Into Consent with AT&T to Allow Cellular Equipment Modification on the Colvin Tank
- ITEM 9 -** Authorization to Enter Into Consent With Verizon to Allow Cellular Equipment Modification On The Pleasant View Tank
- ITEM 10 -** Award of Contract to Russo Development, Inc. for Small Services Contract, Area #1, February 1, 2019 through January 31, 2021, Project No. 201900003 - \$2,098,050.00
- ITEM 11 -** Authorization to Enter into an Agreement with Transwave Communications Systems, Inc. to Provide Microwave Radio Maintenance Services, Contract No. TCS-003, Project No. 201900014
- ITEM 12 -** Authorization To Enter Into Memorandum of Understanding with the Town of Aurora
- ITEM 13 -** Authorization to Accept the Proposal of Masiello, Martucci, Calabrese and Associates to Provide Government and Lobbying Services
- ITEM 14 -** Authorization to Solicit Request for Proposals for Waterline Replacement Projects Lakeshore Road (Route 5) NYSDOT Betterment, Project No. 201900008
- ITEM 15 -** Authorization to Grant Leak Allowance Request – \$509.56
- ITEM 16 -** Authorization to Grant Leak Allowance Request – \$906.12
- ITEM 17 -** Authorization to Amend the Erie County Water Authority's Annual O & M Budget for Fiscal Year 2018

VIII. - NEW BUSINESS

ITEM 18 - Authorization to Amend the Erie County Water Authority's Annual O & M Budget for Fiscal Year 2018

ITEM 19 - Appointment as Associate Attorney (Part-Time)

ITEM 20 – Jacqueline Mattina – Promotion to Associate Attorney

ITEM 21 - Authorization to Execute New York State Water Infrastructure Improvement Act Grant for the Project Identified as Contract No. W-030, 36-Inch Transmission Main Replacement Project

ITEM 22 - Service Connection Work Order List

Motion by _____ seconded by _____ and carried to approve or ratify Service Connection Work Order No. 2018-46 and 2018-47 to Russo Development, Inc. for Service Area No. 1 under Contract No. 17-02-01 and to 716 Site Contracting, Inc. for Service Area No. 2 under Contract No. 17-03-01 and to Kandey Company, Inc. for large services under Contract No. 17-04-01.

IV. - ADJOURNMENT