

**ERIE COUNTY WATER AUTHORITY
MEETING OF NOVEMBER 1, 2018**

PRESENT:

CALL TO ORDER AT

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by _____ seconded by _____
meeting held on Thursday, October 18, 2018.

and carried to read the minutes of the

III. - APPROVAL OF MINUTES

Motion by _____ seconded by _____
meeting held on Thursday, October 18, 2018.

and carried to approve the minutes of the

IV. - REPORTS

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**
- I) ETHICS BOARD**

V. - COMMUNICATIONS AND BILLS

ITEM 1 - Creation and/or Amendment of Master Purchase Orders:

Motion by _____ seconded by _____ and carried to approve the creation and/or amendment of master purchase order nos. as attached and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:

Motion by _____ seconded by _____ and carried to approve for payment of master purchase order nos., purchase order nos. and purchase order amendments as attached after certification by the comptroller that the orders are in accordance with the quotations and that the director of administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 3 – FOIL Request from Mark Cerrone, Inc.

ITEM 4 – FOIL Request from Ellen Reese

ITEM 5 – Complaint Filed in the Office of the Attorney General

ITEM 6 – Communication from Michael Borders

VI. PERSONS ADDRESSING THE AUTHORITY

The Commissioners will hear the concerns of persons desiring to address the Commissioners on any Water Authority subject

VII. - UNFINISHED BUSINESS

T-12 Termination of Professional Services Contract with Harter Secrest & Emery LLP
(Item No. 4 8/2/18)

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VIII. - NEW BUSINESS

- ITEM 7 -** Approval of Change Order No. 2 of H & K Services for Contract No. OBG-12A Sturgeon Point and Van de Water Improvements Project, Project No. 201500169, Contract No. 17-01-01 - \$130,400.00
- ITEM 8 -** Approval of Change Order No. 3 Of STC Construction, Inc. for Contract No. NC-34, Sturgeon Point Raw Water Pump Station Improvements, Project No. 201500175, Contract No. 16-26-12 - \$88,127.00
- ITEM 9 -** Approval of Amendment No. 1 of Nussbaumer & Clarke, Inc. to provide Consulting Engineering Services for the Design and Construction of Water System Improvements in the Towns of Clarence and Cheektowaga, New York, identified as Contract No. NC-036 (Contract C), Project No. 201700090 - \$103,400.00
- ITEM 10 -** Approval of Amendment No. 3 of O'Brien & Gere Engineers, Inc. to provide Consulting Engineering Services for the Design and Construction of Improvements at the Sturgeon Point and Van de Water Treatment Plants and Shoreline Erosion Control at the Outfall Structure at Sturgeon Point Water Treatment Plant, identified as Contract No. OBG-12, Project No. 201500169 - \$34,000.00
- ITEM 11 -** Authorization to Refund Service Connection Fee to Paul McCarthy - \$2,000.00
- ITEM 12 -** Authorization to Refund Service Connection Fee to David and Nikki Heinrich - \$400.00
- ITEM 13 -** Authorization to Grant Leak Allowance Request - \$586.70
- ITEM 14 -** Authorization for Richard Deren, Network Specialist to Attend the CISCO IP Routing Training in Arlington, Virginia
- ITEM 15 -** Authorization to Grant a One-Time Courtesy Reversal of Delinquent Charges for Mary Ann Bratek - \$540.03
- ITEM 16 -** Authorization to Amend the Erie County Water Authority's Annual Capital Budget for Fiscal Year 2018
- ITEM 17 -** Authorization to Adopt the 2019 Operating and Maintenance Budget
- ITEM 18 -** Authorization to Adopt the 2019 Annual Capital Budget

New Business Continued

ITEM 19- Authorization to File the Public Authority Reporting Information System (PARIS) 2019 Annual Budget and Financial Plan to the New York State Authority Budget Office

ITEM 20 - Authorization to Create Two Positions of Account Clerk and Eliminate One Position of Customer Service Representative in the Erie County Water Authority's 2018 O&M Budget

ITEM 21 - Service Connection Work Order List

Motion by _____ seconded by _____ and carried to approve or ratify Service Connection Work Order No. 2018-38 and 2018-39, to Russo Development, Inc. for Service Area No. 1 under Contract No. 17-02-01 and to 716 Site Contracting, Inc. for Service Area No. 2 under Contract No. 17-03-01 and to Kandey Company, Inc. for Large Services under Contract No. 17-04-01.

Executive Director Interview

Executive Session - Discussion of Appointment of Executive Director pursuant to Public Officers Law §105(1)(f) (matters leading to the appointment of a particular person)

ITEM 22 - _____ – Appointment as Executive Director

IX. - ADJOURNMENT