

**ERIE COUNTY WATER AUTHORITY  
MEETING OF OCTOBER 18, 2018**

**PRESENT:**

**CALL TO ORDER AT**

**PLEDGE TO THE FLAG**

**I. - ROLL CALL**

**II. - READING OF MINUTES**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Meeting held on Thursday, October 4, 2018.

and carried to read the Minutes of the

**III. - APPROVAL OF MINUTES**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Meeting held on Thursday, October 4, 2018.

and carried to approve the Minutes of the

**IV. - REPORTS**

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**
- I) ETHICS BOARD**

**V. - COMMUNICATIONS AND BILLS**

**ITEM 1 - Creation and/or Amendment of Master Purchase Orders:**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**ITEM 3 – Letter from Donald Puccio**

**ITEM 4 – FOIL Request from Dolce Panepinto P.C. and FOIL Request from Shelly Harbert**

**ITEM 5 – ECWA Invitation to Erie County Legislature Energy & Environment Committee**

**VI. - UNFINISHED BUSINESS**

**VII. - NEW BUSINESS**

**ITEM 6 -** Authorization to Advertise for Bids for Small Services Contract Area #1, February 1, 2019 through January 31, 2021, Project No. 201900003

**ITEM 7 -** Authorization to Advertise for Bids for Small Services Contract Area #2, February 1, 2019 through January 31, 2021, Project No. 201900004

**ITEM 8 -** Authorization to Advertise for Bids for Large Services Contract, February 1, 2019 through January 31, 2021, Project No. 201900005

**ITEM 9 -** Ratification of the Installation of Hydrants and Valves and Retirement of Existing Hydrants and Valves - Various Locations

**New Business Continued**

**ITEM 10** - Authorization to Amend the Erie County Water Authority's Annual Capital Budget for Fiscal Year 2018

**ITEM 11** - Authorization to Adopt the Erie County Water Authority Open Meetings Law Policy & Procedures for Accessing Public Meetings

**ITEM 12** - Service Connection Work Order List

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve or ratify Service Connection Work Order Nos. 2018-36 and 2018-37, to Russo Development, Inc. for Service Area No. 1 under Contract No. 17-02-01 and to 716 Site Contracting, Inc. for Service Area No. 2 under Contract No. 17-03-01 and to Kandey Company, Inc. for large services under Contract No. 17-04-01.

**VIII. - ADJOURNMENT**