

**ERIE COUNTY WATER AUTHORITY
MEETING OF OCTOBER 4, 2018**

PRESENT:

CALL TO ORDER AT

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by _____ seconded by _____ and carried to read the Minutes of the Meeting held on Thursday, September 20, 2018.

III. - APPROVAL OF MINUTES

Motion by _____ seconded by _____ and carried to approve the Minutes of the Meeting held on Thursday, September 20, 2018.

IV. - REPORTS

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**
- I) ETHICS BOARD**

V. - COMMUNICATIONS AND BILLS

ITEM 1 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:

Motion by _____ seconded by _____ and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 2- FOIL Request from Jennifer Harris of Bluestone Environmental Group

ITEM 3 - Third Party Complaint

ITEM 4 – Notice of Claim

VI. - UNFINISHED BUSINESS

T-12 Termination of Professional Services Contract with Harter Secrest & Emery LLP
(Item No. 4 8/2/18)

VII. - NEW BUSINESS

ITEM 5 - Authorization to enter into a Professional Service Contract for Website Design and Development with Ingenious, Inc.

ITEM 6 - Authorization to enter into Amendment No. 2 to the Bulk Sales Agreement between the Town of Bennington and the Erie County Water Authority

ITEM 7 - Award of Contract to Ritec Enterprises, Inc. for the Furnishing and Delivering of Filter Expansion Meters for Sturgeon Point Water Treatment Plant and Van De Water Water Treatment Plant, Project No. 201800108 - \$65,808.00

ITEM 8 - Authorization to Advertise for Bids for the Furnishing, Delivering and Installing of One (1) Two-Stage Basic Compressor for Van De Water Sludge Plant, Project No. 201800212

ITEM 9 - Ratification of the Installation of Hydrants and Valves and Retirement of Existing Hydrants and Valves - Various Locations

New Business Continued

ITEM 10 - Authorization to Enter into a Limited Agency Appointment Addendum with Official Payments Corporation (Successor-In-Interest to Online Resource Corporation and Princeton Ecom Corporation) for Online Payment Processing

ITEM 11 - Authorization for the Chairman to Execute Standardized Agreements for Domestic Service, Private Fire Protection, Combined Domestic Service/Private Fire Protection, Hydrant Relocation, Main Extension (Owner-Occupant), and Temporary or Occasional Service Agreement

ITEM 12 - Authorization to Amend Policy No. 75 of the Employee Policy and Procedures Manual on an Interim Basis Until Such Time as a Final Policy is Approved by the Board of Commissioners of the Erie County Water Authority

ITEM 13 - Service Connection Work Order Lists

Motion by _____ seconded by _____ and carried to approve or ratify Service Connection Work Order No. 2018-34 and 2018-35, to Russo Development, Inc. for Service Area No. 1 under Contract No. 17-02-01 and to 716 Site Contracting, Inc. for Service Area No. 2 under Contract No. 17-03-01 and to Kandey Company, Inc. for large services under Contract No. 17-04-01.

VIII. - ADJOURNMENT