

**ERIE COUNTY WATER AUTHORITY  
MEETING OF JULY 19, 2018**

**PRESENT:**

**CALL TO ORDER**

**PLEDGE TO THE FLAG**

**I. - ROLL CALL**

**II. - READING OF MINUTES**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Meeting held on Thursday, June 28, 2018.

and carried to read the Minutes of the

**III. - APPROVAL OF MINUTES**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Meeting held on Thursday, June 28, 2018.

and carried to approve the Minutes of the

**IV. - REPORTS**

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**
- I) ETHICS BOARD**

**V. - COMMUNICATIONS AND BILLS**

**ITEM 1 - Creation and/or Amendment of Master Purchase Orders:**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**ITEM 3 – Letter from William F. Savino regarding Zeppelin Communications**

**ITEM 4 – Letter from Dan Telvock regarding FOIL Request**

**VI. - UNFINISHED BUSINESS**

**VII. - NEW BUSINESS**

**ITEM 5 -** Authorization to Accept Proposal of Cimato Brothers Construction for the construction and installation of approximately 1,750 linear feet of eight (8") inch PVC and 40 linear feet of eight (8") inch DIP watermain, four (4) hydrants, three (3) line valves and appurtenances in Northwoods Subdivision, Phase 2A, Town of Clarence, New York, EC No. 6992, Project No. 201800068

**ITEM 6 -** Authorization to Advertise for Bids for the furnishing and delivering of Caustic Soda (50% Solution of Sodium Hydroxide) Membrane Grade to the Erie County Water Authority for use in the treatment of water for Two Years from November 1, 2018 through October 31, 2020, Project No. 201800140

**NEW BUSINESS CONTINUED**

**ITEM 7 -** Approval of Change Order No. 1 of Geiter Done of WNY, Inc. for Excavated Material Removal and Disposal, April 1, 2018 through March 31, 2020, Project No. 201800010, Contract No. 18-17-04 - \$2,808.50

**ITEM 8 -** Authorization to Extend the Contract with Neptune Technology Group, Inc. for furnishing and delivering of Water Meters, August 1, 2015 through July 31, 2018, Project No. 201500025, Contract No. 15-13-09 - \$1,700,000.00

**ITEM 9 -** Ratification of the Installation of Hydrants and Valves and Retirement of Existing Hydrants and Valves - Various Locations

**ITEM 10 -** Authorization to Appoint the Deputy Director of the Erie County Water Authority the Designee to File the Client Semi-Annual Report to the New York State Joint Commission on Public Ethics

**ITEM 11 -** Service Connection Work Order List:

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve or ratify Service Connection Work Order No. 2018-23 and 2018-24, to Russo Development, Inc. for Service Area No. 1 under Contract No. 17-02-01 and to 716 Site Contracting, Inc. for Service Area No. 2 under Contract No. 17-03-01 and to Kandey Company, Inc. for large services under Contract No. 17-04-01.

**The following items have been added from the previously posted canceled meeting of July 12, 2018:**

**ITEM 12 -** Authorization to Upgrade the title of Claims Representative/Risk Manager

**ITEM 13 -** David Wolf – Leave of Absence

**ITEM 14 -** Authorization to Extend the Professional Services Contract with Hi-Tech Services to provide Information Technology Consulting and Support Services, Contract No. HT-006, Project No. 201600166

**ITEM 15 -** Creation and/or Amendment of Master Purchase Orders List No. 2018-23

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**NEW BUSINESS CONTINUED**

**ITEM 16 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments  
List No. 2018-23**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**VIII. - ADJOURNMENT**