

**ERIE COUNTY WATER AUTHORITY
MEETING OF APRIL 19, 2018**

PRESENT:

CALL TO ORDER

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by _____ seconded by _____
Meeting held on Thursday, April 5, 2018.

and carried to read the Minutes of the

III. - APPROVAL OF MINUTES

Motion by _____ seconded by _____
Meeting held on Thursday, April 5, 2018.

and carried to approve the Minutes of the

IV. - REPORTS

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**

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V. - COMMUNICATIONS AND BILLS

ITEM 1 - Creation and/or Amendment of Master Purchase Orders:

Motion by _____ seconded by _____ and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached not to exceed the amount of \$|| and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:

Motion by _____ seconded by _____ and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

VI. - UNFINISHED BUSINESS

Adoption of Policy No. 94.0 (3/22/18)

VII. - NEW BUSINESS (RESOLUTIONS 3-13)

ITEM 3 - Authorization to Enter into an Agreement with Toshiba International Corporation To Perform Preventive Maintenance Checks on Medium Voltage Drives at the Erie County Water Authority's Van De Water Water Treatment Plant, identified as Contract No. TOSH-003, Project No. 201800003 at a cost not to exceed \$42,200.00 for year one, \$44,200.00 for year two and \$46,200.00 for year three

ITEM 4 - Authorization to Accept the Proposal of Child and Family Services of Erie County to Provide Employee Assistance Program Services

ITEM 5 - Approval of Change Order No. 1 of Frederick Machine Repair, Inc. for Machining and Fabrication Services for the Repair of Various Erie County Water Authority Equipment from August 1, 2017 to July 31, 2018, Project No. 201700071, Contract No. 17-09-06 - \$90,265.00

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NEW BUSINESS CONTINUED

- ITEM 6 -** Approval of Change Order No. 8 of Kandey Company, Inc. for Emergency Watermain Repair Contract, August 1, 2015 through July 31, 2017, Project No. 201500031, Contract No. 15-11-07 - \$208,042.41
- ITEM 7 -** Ratification of the Installation of Hydrants and Valves and Retirement of Existing Hydrants and Valves - Various Locations
- ITEM 8 -** Authorization to Grant Leak Allowance Request - \$2,151.24
- ITEM 9 -** Authorization to Amend the Erie County Water Authority's Annual Capital Budget for Fiscal Year 2018
- ITEM 10 -** Authorization for Leonard Kowalski, Sr. Distribution Engineer to attend the Annual AWWA ACE Conference in Las Vegas, Nevada
- ITEM 11 -** James Shimo – Extension of Leave of Absence
- ITEM 12 -** Adoption of Policy No. 96.0
- ITEM 13 -** Service Connection Work Order List:

Motion by _____ seconded by _____ and carried to approve Service Connection Work Order Nos. 2018-13 and 2018-14, to Russo Development, Inc. for Service Area No. 1 under Contract No. 17-02-01 and to 716 Site Contracting, Inc. for Service Area No. 2 under Contract No. 17-03-01 and to Kandey Company, Inc. for large services under Contract No. 17-04-01.

VIII. - ADJOURNMENT