



# ERIE COUNTY WATER AUTHORITY

## INTEROFFICE MEMORANDUM

September 4, 2019

To: Audit Committee Members  
Jerome D. Schad  
Mark S. Carney  
E. Thomas Jones  
Terrence D. McCracken

From: Karen A. Prendergast, Chief Financial Officer

Subject: RFP for Independent Accounting & Audit Services

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At an Audit Committee meeting on August 8, 2019, the members authorized a request for proposal for Independent Accounting & Audit Services. The request was sent to nine certified public accounting firms. Three firms failed to respond, three declined, and three responded. The RFP is for years ending 2019, 2020, and 2021 with possible extensions to 2022 and 2023.

Responses were received from Drescher & Malecki, Lumsden & McCormick, and the Bonadio Group. The responses were reviewed by me, Joyce Tomaka and Susan Rinaldo. A brief analysis of key considerations as well as a copy of each response has been included. Please review the responses and the analysis – I am available at your convenience to answer any questions you may have.

I am requesting an Audit Committee meeting on September 19, 2019 to discuss the proposals. If you would like me to arrange for one or more presentations by the respondents, please let me know – or we can discuss potential presentations at the September 19<sup>th</sup> meeting.

In order to allow enough time to perform year-end audit testing, I am recommending a professional service contract with the successful firm be approved by the Board at the October 3, 2019 meeting.

cc *w/o responses*  
J. Tomaka  
M. Murphy  
S. Rinaldo