

**ERIE COUNTY WATER AUTHORITY
MEETING OF SEPTEMBER 5, 2019**

PRESENT:

CALL TO ORDER AT

PLEDGE TO THE FLAG

I. ROLL CALL

II. - READING OF MINUTES

Motion by _____ seconded by _____
Meeting held on Thursday, August 22, 2019.

and carried to read the Minutes of the

III. - APPROVAL OF MINUTES

Motion by _____ seconded by _____
Meeting held on Thursday, August 22, 2019.

and carried to approve the Minutes of the

IV. REPORTS

- A. SECRETARY**
- B. LEGAL**
- C. FISCAL**
- D. OPERATIONS**
- E. HUMAN RESOURCES**
- F. AUDIT COMMITTEE**
- G. GOVERNANCE COMMITTEE**
- H. FINANCE COMMITTEE**
- I. ETHICS COMMITTEE**

V. - COMMUNICATIONS AND BILLS

- C-1** Letter from Town of Alden Supervisor Savage
- C-2** Resignation Letter
- C-3** FOIL from Troy & Banks re Utility & Telecommunications Audit/Consulting Services
- C-4** NOC John Blessing

VI. PERSONS ADDRESSING THE AUTHORITY

The Commissioners will hear the concerns of persons desiring to address the Commissioners on any Water Authority subject

VII. UNFINISHED BUSINESS

- T-18** Authorization to Extend the Agreement with CalAmp (Item No. 15 6/27/19)
- T-20** Authorization to Release Water Line Easement Located on Margaret Avenue, Amherst, New York, Project No. 201800257 (Item No. 6 8/22/19)

VIII. NEW BUSINESS

- ITEM 1 -** Master Purchase Orders, Releases from Master Purchase Orders, Purchase Orders, and Amendments of Same
- ITEM 2 -** Award of Contract to H&K Services, Inc., for the Furnishing and Delivering of One Bulk Caustic Soda Storage Tank for Sturgeon Point Water Treatment Plant, Project No. 201900133 - \$129,000.00
- ITEM 3 -** Award of Contract to Lakelands Concrete Products, Inc. for the Furnishing and Delivering of One Pre-Cast Concrete Building for Pine Hill Pump Station, Town of Cheektowaga, Project No. 201900128 - \$28,790.00
- ITEM 4 -** Approval of Amendment No. 2 of Matrix Imaging Solutions, Inc. for Bill Printing, Presentation, and Payment Alternatives, identified as Contract No. MIS-2, Project No. 201500141

AGENDA
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New Business Continued

- ITEM 5 -** Approval of Amendment No. 1 of Nussbaumer & Clarke, Inc. Contract No. NC-039, Water System Improvements Project – Towns of Amherst and Cheektowaga, Project No. 201900073 - \$12,000.00

- ITEM 6 -** Approval of Amendment No. 1 of Nussbaumer & Clarke, Inc. for Miscellaneous Electrical Design Services 2018-2019, identified as Contract No. NC-037, Project No. 201800056

- ITEM 7 -** Ratification of the Installation of Hydrants and Valves and Retirement of Existing Hydrants and Valves - Various Locations

- ITEM 8 -** Authorization to Grant a One-Time Courtesy Reversal of Delinquent Charges for Buffalo Tungsten, Inc. - \$556.24

- ITEM 9 -** Authorization for Sabrina Figler, Director of Water Quality and James Figler, Analytical Chemist to Attend the Water Quality Technology Conference in Dallas, Texas

- ITEM 10 –** Joyce Tomaka - Appointment as Comptroller

- ITEM 11 –** _____ - Appointment as Executive Director (Chief Operating Officer)

- ITEM 12 -** Timothy Elling – Leave of Absence

- ITEM 13 -** Amendment of Policy No. 93.0 Relating to Media Relations Procedures and Guidelines

- ITEM 14 -** Amendment of the Erie County Water Authority Freedom of Information Law Policy & Procedures for Accessing Public Records

- ITEM 15 -** Authorization to Adopt Policy No. 94.0 Fleet Management

- ITEM 16 -** Authorization to Execute an Agreement with Philadelphia Indemnity Insurance Companies relative to Participation in PHLYTRAC’s GPS Program

- ITEM 17 -** Approval of a Purchase Order in the amount of Ten Thousand Dollars for Pre-Employment Screening, Investigation, and Background Checks

IX. ADJOURNMENT