

MINUTES of the **MEETING** of the **ERIE COUNTY WATER AUTHORITY** held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 24th day of September 2020.

PRESENT: **Jerome D. Schad, Chairman**
Mark S. Carney, Vice Chairman
Peggy A. LaGree, Treasurer
Terrence D. McCracken, Secretary to the Authority
Margaret A. Murphy, General Counsel (via teleconference)
Karen A. Prendergast, Chief Financial Officer (via teleconference)
Russell J. Stoll, Chief Operating Officer
Leonard F. Kowalski, Executive Engineer (via teleconference)
Daniel J. NeMoyer, Director of Human Resources (via teleconference)
Joyce A. Tomaka, Comptroller (via teleconference)
Lavonya C. Lester, Director of Administration (via teleconference)
Sabrina A. Figler, Director of Water Quality (via teleconference)
Matthew W. Barrett, Security Officer (via teleconference)
Jeffrey C. Schlierf, Acting Manager of Information Technology (via teleconference)

ATTENDEES:

PLEDGE TO THE FLAG

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 9:30 a.m. A quorum was present with three Commissioners.

II. READING OF MINUTES

Motion by Mr. Carney seconded by Ms. LaGree and carried to read the Minutes of the Meeting held on Thursday, September 10, 2020.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

III. APPROVAL OF MINUTES

Motion by Mr. Carney seconded by Ms. LaGree and carried to approve the Minutes of the Meeting held on Thursday, September 10, 2020.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

IV. REPORTS

A) SECRETARY

1. Board Meeting Schedule

A discussion was held relative to the Board meeting schedule for the remainder of the year. It was decided to cancel the meeting scheduled for December 31, 2020.

B) LEGAL

No Report

C) FISCAL

1. August 2020 Investment Report

Karen Prendergast distributed the August 2020 Investment Report along with a brief explanation of the report.

3. Monthly Financial Report – August 2020

Joyce Tomaka distributed the August 2020 Monthly Financial report which includes operating revenue, investment income, operating expense and net income, and briefly reviewed the data.

D) OPERATIONS

1. Pump Station Roof & Siding Replacements Reject and Re-Advertise

Mr. Kowalski reported that the Engineering department is requesting that the bids received on August 11, 2020 for the Pump Station Roof & Siding Replacements be

rejected due to the cost the bids that were received. Based on prior bidding results, the project is believed to be worth approximately \$150,000, and the lowest bid came in at about \$230,000. A majority of the roofing work this year was put on hold due to Covid, and it's believed to be the reason what drove up the costs. The recommendation is to rebid the project next year and hope of getting some better results.

2. Decant Pumps and Mixers Reject and Re-Advertise

Leonard Kowalski reported that two bids were received on July 7, 2020 for delivery of Decant Pumps and Mixers for Sturgeon Point. Both bids were considered non-responsive by both the Engineering department and the Legal department. One of the bidders only bid on one item, and they altered the bidding documents to meet the equipment they wanted to provide. The second company bid on all three items. However, they didn't provide any information on how they met the specification for one of the items bid. The second item they didn't comply with the coding the Authority required for the impeller to protect against corrosion, and they couldn't meet the delivery date by the end of the year. The recommendation is to reject the bids and rebid the project. Vice Chairman Carney asked if Mr. Kowalski felt there would be a different result when the project is rebid. Mr. Kowalski replied yes, because the specification will be slightly altered, and he plans to work with the vendors to determine what specific requirements caused them issues when they were bidding it.

E) HUMAN RESOURCES

No Report

F) AUDIT COMMITTEE

No Report

G) GOVERNANCE COMMITTEE

No Report

H) FINANCE COMMITTEE

No Report

I) ETHICS COMMITTEE

No Report

V. COMMUNICATIONS AND BILLS

(Communications may be limited to items that are provided electronically. Every effort will be made to provide all communications at future meetings.)

C-1 NOC - PETER RONCA - RECEIVED AND FILED AND REFERRED TO LEGAL FOR FOLLOW UP

C-2 NOC - MURALI RAMANATHAN - RECEIVED AND FILED AND REFERRED TO LEGAL FOR FOLLOW UP

C-3 NOC - JOHN THURSTON- RECEIVED AND FILED AND REFERRED TO LEGAL FOR FOLLOW UP

C-4 NOC - OAKRIDGE MFR HOLDING, LLC- RECEIVED AND FILED AND REFERRED TO LEGAL FOR FOLLOW UP

C-5 NOC - JANAY WARE- RECEIVED AND FILED AND REFERRED TO LEGAL FOR FOLLOW UP

Vice Chairman noted that this Notice of Claim is filed by his law firm. Mr. Carney recused himself from having anything to do with the Notice of Claim. He asked that he not be copied on any legal communications and/or discussions.

C-6 NOC - MICHAEL RIESTER- RECEIVED AND FILED AND REFERRED TO LEGAL FOR FOLLOW UP

VI. PERSONS ADDRESSING THE AUTHORITY

The Commissioners will hear the concerns of persons desiring to address the Commissioners on any Water Authority subject

No member of the public requested the opportunity to speak.

Vice Chairman Carney took a moment to wish Chairman Schad a happy birthday.

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

ITEM 1 - MASTER PURCHASE ORDERS, RELEASES FROM MASTER PURCHASE ORDERS, PURCHASE ORDERS, AND AMENDMENTS OF SAME

Motion by Mr. Carney and seconded by Ms. LaGree and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

ITEM 2 - FINAL ACCEPTANCE OF PROJECT WITH E&R GENERAL CONSTRUCTION, INC. FOR CONTRACT WSA-013, WATER SYSTEM IMPROVEMENTS, LARGE VALVE REPLACEMENTS, CITY OF LACKAWANNA AND TOWNS OF ALDEN, AMHERST, CHEEKTOWAGA, HAMBURG AND WEST SENECA, PROJECT NO. 201800081, CONTRACT NO. 19-04-03 - \$99,967.19

Motion by Mr. Carney and seconded by Ms. LaGree and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

ITEM 3 - AUTHORIZATION TO REJECT BIDS AND READVERTISE FOR THE FURNISHING AND INSTALLING OF PUMP STATION ROOF AND SIDING REPLACEMENTS, PROJECT NO. 202000165

Motion by Mr. Carney and seconded by Ms. LaGree and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

ITEM 4 - AUTHORIZATION TO REJECT BIDS AND READVERTISE FOR THE FURNISHING AND DELIVERING OF DECANT PUMPS AND MIXERS, PROJECT NO. 202000155

Motion by Mr. Carney and seconded by Ms. LaGree and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

ITEM 5 - AUTHORIZATION TO EXTEND THE AGREEMENT WITH PAYMENTUS FOR CREDIT CARD AND ELECTRONIC PAYMENT ACCEPTANCE, PROJECT NO. 201400076

Motion by Mr. Carney and seconded by Ms. LaGree and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

ITEM 6 - APPROVAL OF AMENDMENT NO. 1 OF TI-SALES, INC. FOR THE FURNISHING AND DELIVERING OF DISTRIBUTION SYSTEM PRESSURE MONITORING SENSORS, PROJECT NO. 202000010, CONTRACT NO. 20-18-07

Motion by Mr. Carney and seconded by Ms. LaGree and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

ITEM 7 - AUTHORIZATION TO EXTEND THE CONTRACT WITH SOUTHTOWNS SUPPLY, INC. FOR THE FURNISHING AND DELIVERING OF VARIOUS WOOD PRODUCTS TO THE ERIE COUNTY WATER AUTHORITY FOR ONE YEAR FROM NOVEMBER 1, 2020 TO OCTOBER 31, 2021, PROJECT NO. 201800199, CONTRACT NO. 18-25-11

Motion by Mr. Carney and seconded by Ms. LaGree and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

ITEM 8 - AUTHORIZATION TO GRANT A ONE-TIME COURTESY REVERSAL OF DELINQUENT CHARGES FOR ORCHARD PARK COUNTRY CLUB - \$652.14

Motion by Mr. Carney and seconded by Ms. LaGree and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

ITEM 9 - RATIFICATION OF THE INSTALLATION OF HYDRANTS AND VALVES AND RETIREMENT OF EXISTING HYDRANTS AND VALVES - VARIOUS LOCATIONS

Motion by Mr. Carney and seconded by Ms. LaGree and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

ITEM 10 - AUTHORIZATION TO GRANT LEAK ALLOWANCE REQUEST - \$2,122.85

Motion by Mr. Carney and seconded by Ms. LaGree and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

ITEM 11 - APPROVAL OF ONE-YEAR LEAVE OF ABSENCE FOR MARK WESOLOWSKI

Motion by Mr. Carney and seconded by Ms. LaGree and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

IX. ADJOURNMENT

Motion by Mr. Carney seconded by Ms. LaGree carried that the meeting adjourn

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

A handwritten signature in black ink, appearing to read 'T.D. McCracken', with a long horizontal flourish extending to the right.

Terrence D. McCracken
Secretary to the Authority

PF