

**MINUTES** of the **GOVERNANCE COMMITTEE MEETING** of the **ERIE COUNTY WATER AUTHORITY** held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 22<sup>nd</sup> day of August 2019.

**PRESENT:** Jerome D. Schad, Chairman  
 Mark S. Carney, Vice Chairman  
 E. Thomas J. Jones, Jr., Treasurer  
 Terrence D. McCracken, Secretary to the Authority  
 Karen A. Prendergast, Chief Financial Officer  
 Margaret A. Murphy, Attorney  
 Russell J. Stoll, Executive Engineer  
 Daniel J. NeMoyer, Director of Human Resources  
 Lavonya C. Lester, Director of Administration  
 Sabrina A. Figler, Director of Water Quality  
 Jeffrey Schlierf, Acting Manager of Information Technology  
 Matthew Barrett, Security Officer  
 Richard Deren, Network Specialist

**ATTENDEES:** Brian Gould

**CALL TO ORDER AT 9:30 A.M.**

**PLEDGE TO THE FLAG**

**I. - ROLL CALL**

**II. - READING OF MINUTES**

Motion by Mr. Carney seconded by Mr. Jones and carried to waive the reading of the Minutes of the Governance Committee Meeting held on March 26, 2019.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, Carney and Jones

Noes: None

### **III. - APPROVAL OF MINUTES**

Motion by Mr. Carney seconded by Mr. Jones and carried to approve the Minutes of the Governance Committee Meeting held on March 26, 2019.

#### **DISCUSSION**

None

#### **VOTE**

Ayes: Three; Commrs. Schad, Carney and Jones

Noes: None

### **IV. – REPORTS**

### **V. - UNFINISHED BUSINESS**

### **VI. - NEW BUSINESS**

#### **A. Revised Policy No. 92.0**

#### **DISCUSSION**

Margaret Murphy distributed a revised Policy No. 92 which covers hiring, terminating and promotions. She pointed out additions and deletions from the original policy such as now two or more division heads have the ability to recommend the termination of an employee not serving in their department and the Board now has three business days to request an executive session after given an appointment/termination notice instead of having to wait until the deadline date. Ms. Murphy also noted that the new termination process mirrors the hiring process. A brief discussion was held by the Commissioners on the matter and agreed to the new policy.

Motion by Mr. Carney, seconded by Mr. Jones and carried to recommend to the full Board of the Erie County Water Authority amending Policy No. 92.0.

#### **VOTE**

Ayes: Three; Commrs. Schad, Carney and Jones

Noes: None

**VII. – ADJOURNMENT**

Motion made by Mr. Carney seconded by Mr. Jones and carried that the meeting adjourn.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, Carney and Jones

Noes: None

A handwritten signature in dark ink, appearing to read 'T. D. McCracken', with a stylized, flowing script.

Terrence D. McCracken  
Secretary to the Authority

PF