

**MINUTES** of the **MEETING** of the **ERIE COUNTY WATER AUTHORITY** held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 19<sup>th</sup> day of August 2021.

**PRESENT:** **Jerome D. Schad, Chair**  
**Peggy A. LaGree, Vice Chair**  
**Michele M. Iannello, Treasurer**  
**Terrence D. McCracken, Secretary to the Authority**  
**Karen A. Prendergast, Chief Financial Officer**  
**Russell J. Stoll, Chief Operating Officer**  
**Mark S. Carney, General Counsel**  
**Leonard F. Kowalski, Executive Engineer (via teleconference)**  
**Daniel J. NeMoyer, Director of Human Resources (via teleconference)**  
**Joyce A. Tomaka, Comptroller (via teleconference)**  
**Lavonya C. Lester, Director of Administration (via teleconference)**  
**Matthew W. Barrett, Security Officer (via teleconference)**  
**Jeffrey Schlierf, Acting Manager of Information Technology (via teleconference)**

**ATTENDEES:**

**I. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 9:30 a.m. A quorum was present with three Commissioners.

**II. READING OF MINUTES**

Motion by Ms. LaGree seconded by Ms. Iannello and carried to waive the reading of the Minutes of the Meeting held on Thursday, August 5, 2021.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**III. APPROVAL OF MINUTES**

Motion by Ms. LaGree seconded by Ms. Iannello and carried to approve the Minutes of the Meeting held on Thursday, August 5, 2021.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**IV. REPORTS****A. SECRETARY****B. LEGAL****C. FISCAL****1. July 2021 Investment Report**

Karen Prendergast distributed the July 2021 Investment Report along with a brief explanation of the report.

**2. Monthly Financial Report – July 2021**

Joyce Tomaka distributed the July 2021 Monthly Financial report which includes operating revenue, investment income, operating expense and net income, and briefly reviewed the data.

**D. OPERATIONS****1. RFP for Mass Notification System**

Mr. Kowalski informed the Board that an RFP for a Mass Notification System was recently issued. The RFP was issued to four (4) firms with an additional firm obtaining the RFP from the Authority's website. Responses were submitted from three (3) firms. The proposals were reviewed and discussed among a committee of Engineering, Line Maintenance, Information Technology (IT) and Mapping and Records Department staff. Based on the review and evaluation of the proposals, it is the committee's recommendation that an agreement be negotiated with OnSolve for the implementation of the CodeRed platform. Commissioner LaGree asked Mr. Kowalski what the time frame is once the contract is signed. Executive Engineer Kowalski replied that OnSolve is surmising it will take 3-6 months. He added that he believes that the customers will have to sign up again for the notifications. Chairman Schad feels there should be a group rollover versus having the customers having to sign up again. He would like Mr. Kowalski to look into if a group rollover is possible. Secretary McCracken added that the Authority will do a public relations rollout as well.

**E. HUMAN RESOURCES****F. AUDIT COMMITTEE****G. GOVERNANCE COMMITTEE****H. FINANCE COMMITTEE****I. ETHICS COMMITTEE****V. COMMUNICATIONS AND BILLS**

(Communications may be limited to items that are provided electronically. Every effort will be made to provide all communications at future meetings.)

**C-1 FOIL FROM THE DIETRICH LAW FIRM REGARDING A RECORDS REQUEST FOR THE DRAIN AT 67 SOUTH FISHER ROAD, LACKAWANNA - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**

**C-2 FOIL FROM DOLCE FIRM REGARDING ACCOUNTING RECORDS DOCUMENTING THE PURCHASE OF T HANDLE VALVE KEYS AND/OR WATER KEYS FOR THE PERIOD BETWEEN 2014 AND 2019 - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**

**VI. PERSONS ADDRESSING THE AUTHORITY**

The Commissioners will hear the concerns of persons desiring to address the Commissioners on any Water Authority subject

No member of the public requested the opportunity to speak.

**VII. UNFINISHED BUSINESS****VIII. NEW BUSINESS****ITEM 1 - MASTER PURCHASE ORDERS, RELEASES FROM MASTER PURCHASE ORDERS, PURCHASE ORDERS, AND AMENDMENTS OF SAME**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 2 - FINAL ACCEPTANCE OF PROJECT WITH E&R GENERAL CONSTRUCTION, INC. FOR CONTRACT NO. WSA-014, WATER SYSTEM IMPROVEMENTS IN THE TOWNS OF CHEEKTOWAGA AND WEST SENECA, CITIES OF TONAWANDA AND LACKAWANNA AND VILLAGE OF BLASDELL, NEW YORK, PROJECT NO. 201900075, CONTRACT NO. 20-10-04 - \$90,224.87**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 3 - AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH WENDEL WD ARCHITECTURE, ENGINEERING, SURVEYING & LANDSCAPE ARCHITECTURE, PC TO PROVIDE WATER STORAGE TANK REHABILITATIONS, IDENTIFIED AS CONTRACT NO. W-034, PROJECT NO. 202100193**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 4 - AWARD OF CONTRACT TO JCI JONES CHEMICALS, INC. FOR THE FURNISHING AND DELIVERING OF CAUSTIC SODA (50% SOLUTION OF SODIUM HYDROXIDE) MEMBRANE GRADE TO THE ERIE COUNTY WATER AUTHORITY FOR USE IN THE TREATMENT OF WATER FOR TWO YEARS, NOVEMBER 1, 2021 THROUGH OCTOBER 31, 2023, PROJECT NO. 202100104 - \$950,000.00**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 5 - AWARD OF CONTRACT TO MARK CERRONE, INC. FOR ON-CALL REPAIR SERVICES FOR WATERMAINS AND RELATED FACILITIES, SEPTEMBER 1, 2021 THROUGH AUGUST 31, 2023, PROJECT NO. 202100064 - \$2,864,749.00**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 6 - RATIFICATION OF THE INSTALLATION OF HYDRANTS AND VALVES AND RETIREMENT OF EXISTING HYDRANTS AND VALVES - VARIOUS LOCATIONS**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 7 - AUTHORIZATION TO FILE A STANDARD WORKDAY AND REPORTING RESOLUTION FOR ERIE COUNTY WATER AUTHORITY COMMISSIONERS JEROME D. SCHAD AND MICHELE M. IANNELLO**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 8 - AUTHORIZATION TO GRANT AND RELEASE UNTO NEW YORK  
STATE ELECTRIC AND GAS A PERMANENT EASEMENT AND RIGHT  
OF WAY IN CONNECTION WITH PLEASANT AVENUE, TOWN OF  
HAMBURG, NEW YORK**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**IX. ADJOURNMENT**

Motion by Ms. LaGree seconded by Ms. Iannello carried that the meeting adjourned at 9:44 a.m.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

A handwritten signature in black ink, appearing to read 'T.D. McCracken', with a long horizontal flourish extending to the right.

Terrence D. McCracken  
Secretary to the Authority

PG