

MINUTES of the **MEETING** of the **ERIE COUNTY WATER AUTHORITY** held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 30th day of July 2020.

PRESENT: **Jerome D. Schad, Chairman**
Mark S. Carney, Vice Chairman
Peggy A. LaGree, Treasurer (via videoconference)
Terrence D. McCracken, Secretary to the Authority
Margaret A. Murphy, General Counsel (via teleconference)
Karen A. Prendergast, Chief Financial Officer (via teleconference)
Russell J. Stoll, Chief Operating Officer
Leonard F. Kowalski, Executive Engineer (via teleconference)
Daniel J. NeMoyer, Director of Human Resources (via teleconference)
Joyce A. Tomaka, Comptroller (via teleconference)
Lavonya C. Lester, Director of Administration (via teleconference)
Sabrina A. Figler, Director of Water Quality (via teleconference)
Matthew W. Barrett, Security Officer (via teleconference)
Jeffrey C. Schlierf, Acting Manager of Information Technology (via teleconference)

ATTENDEES:

PLEDGE TO THE FLAG

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 9:30 a.m. A quorum was present with three Commissioners.

II. READING OF MINUTES

Motion by Mr. Carney seconded by Ms. LaGree and carried to read the Minutes of the Meeting held on Thursday, July 16, 2020.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

III. APPROVAL OF MINUTES

Motion by Mr. Carney seconded by Ms. LaGree and carried to approve the Minutes of the Meeting held on Thursday, July 16, 2020.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

IV. REPORTS

A) SECRETARY

No Report

B) LEGAL

No Report

C) FISCAL

1. Raftelis Financial Consultants Amendment

Karen Prendergast reported that on April 30th, the Board approved entering into a Professional Services Agreement with Raftelis Financial Consultants. Ms. Prendergast would like to amend this agreement to include an associate rate. She added that this will not increase the cost of the project. There is a resolution on the meeting today amending the agreement.

2. June 2020 Investment Report

Karen Prendergast distributed the June 2020 Investment Report along with a brief explanation of the report.

3. Monthly Financial Report – June 2020

Karen Prendergast distributed the May 2020 Monthly Financial report which includes operating revenue, investment income, operating expense and net income.

D) OPERATIONS

No Report

E) HUMAN RESOURCES

No Report

F) AUDIT COMMITTEE

No Report

G) GOVERNANCE COMMITTEE

No Report

H) FINANCE COMMITTEE

No Report

I) ETHICS COMMITTEE

No Report

V. COMMUNICATIONS AND BILLS

(Communications may be limited to items that are provided electronically. Every effort will be made to provide all communications at future meetings.)

C-1 FOIL FROM BRANDON KMIOTEK - RECEIVED AND FILED AND REFERRED TO SECRETARY FOR FOLLOW UP

C-2 FOIL FROM DEBORAH WEIR - RECEIVED AND FILED AND REFERRED TO SECRETARY FOR FOLLOW UP

C-3 FOIL FROM SUE GALBRAITH - RECEIVED AND FILED AND REFERRED TO SECRETARY FOR FOLLOW UP

C-4 NOTICE OF CLAIM – ERIK SVENSSON - RECEIVED AND FILED AND REFERRED TO LEGAL FOR FOLLOW UP

C-5 FOIL FROM PETER YORK- RECEIVED AND FILED AND REFERRED TO SECRETARY FOR FOLLOW UP

C- 6 LETTER FROM GAYLE YAEGER - RECEIVED AND FILED AND REFERRED TO SECRETARY FOR FOLLOU UP

Karen Prendergast gave a brief status report.

VI. PERSONS ADDRESSING THE AUTHORITY

The Commissioners will hear the concerns of persons desiring to address the Commissioners on any Water Authority subject

No member of the public requested the opportunity to speak.

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

ITEM 1 - MASTER PURCHASE ORDERS, RELEASES FROM MASTER PURCHASE ORDERS, PURCHASE ORDERS, AND AMENDMENTS OF SAME

Motion by Mr. Carney and seconded by Ms. LaGree and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

ITEM 2 - AWARD OF CONTRACT TO PINTO CONSTRUCTION SERVICES, INC. FOR STURGEON POINT WATER TREATMENT PLANT SLUDGE REMOVAL, DISPOSAL AND RELOCATION, PROJECT NO. 202000110 - \$699,785.00

Motion by Mr. Carney and seconded by Ms. LaGree and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

ITEM 3 - AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR BILL, PRINTING AND MAILING SERVICES, PROJECT NO. 202000201

Motion by Mr. Carney and seconded by Ms. LaGree and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

ITEM 4 - APPROVAL OF AMENDMENT NO. 2 OF WM. SCHUTT & ASSOCIATES FOR WATER SYSTEM IMPROVEMENTS PROJECT, CITIES OF TONAWANDA AND LACKAWANNA, VILLAGE OF BLASDELL, TOWNS OF CHEEKTOWAGA, WEST SENECA AND HAMBURG, IDENTIFIED AS CONTRACT NO. WSA-14, PROJECT NO. 201900075 - \$20,700.00

Motion by Mr. Carney and seconded by Ms. LaGree and carried

DISCUSSION

On the question, Vice Chairman Carney asked for some clarification on the amendment. Mr. Kowalski explained that National Fuel added additional requirements that were unknown at the time of the design. If the Authority was provided the information during the design, it would have been accommodated in the drawings.

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

ITEM 5 - AUTHORIZATION TO EXECUTE AMENDMENT NO. 1 WITH DIDONATO ASSOCIATES ENGINEERING & ARCHITECTURE, PE, PC TO PROVIDE CONSULTING ENGINEERING SERVICES RELATIVE TO UPGRADES IN THE TOWNS OF AMHERST AND CHEEKTOWAGA, NEW YORK (CONTRACT E), IDENTIFIED AS CONTRACT NO. DA-010, PROJECT NO. 202000063

Motion by Mr. Carney and seconded by Ms. LaGree and carried

DISCUSSION

On the question, Commissioner LaGree asked what the plan for Kensington Avenue will be. Mr. Kowalski replied that the design will be put on hold until we can go back and put it in the roadway where it needs to go. Once the pavement on Kensington has more years, the design will be revisited.

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

ITEM 6 - AUTHORIZATION TO EXECUTE AMENDMENT NO. 1 WITH RAFTELIS FINANCIAL CONSULTANTS, INC. TO PROVIDE FINANCIAL SERVICES RELATING TO COST OF SERVICE ANALYSIS, RATE MODELING AND FINANCIAL FEASIBILITY ANALYSIS, PROJECT NO. 202000129

Motion by Mr. Carney and seconded by Ms. LaGree and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

ITEM 7 - AUTHORIZATION TO GRANT LEAK ALLOWANCE REQUESTS - \$8,663.07

Motion by Mr. Carney and seconded by Ms. LaGree and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

ITEM 8 - AUTHORIZATION TO AMEND THE ERIE COUNTY WATER AUTHORITY'S ANNUAL CAPITAL BUDGET FOR FISCAL YEAR 2020

Motion by Mr. Carney and seconded by Ms. LaGree and carried

DISCUSSION

On the question, Commissioner LaGree requested that going forward a better description of the projects be included in the resolution.

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

ITEM 9 - CREATION OF ONE POSITION OF CHIEF INSTRUMENT AND CONTROLS SYSTEMS SPECIALIST

Motion by Mr. Carney and seconded by Ms. LaGree and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None

IX. ADJOURNMENT

Motion by Mr. Carney seconded by Ms. LaGree carried that the meeting adjourn

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, Carney and LaGree

Noes: None



Terrence D. McCracken
Secretary to the Authority

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