

MINUTES of the **MEETING** of the **ERIE COUNTY WATER AUTHORITY** held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 24th day of June 2021.

PRESENT: **Jerome D. Schad, Chair**
Peggy A. LaGree, Vice Chair
Michele M. Iannello, Treasurer
Terrence D. McCracken, Secretary to the Authority
Karen A. Prendergast, Chief Financial Officer
Margaret A. Murphy, General Counsel (via teleconference)
Russell J. Stoll, Chief Operating Officer
Daniel J. NeMoyer, Director of Human Resources (via teleconference)
Joyce A. Tomaka, Comptroller (via teleconference)
Lavonya C. Lester, Director of Administration (via teleconference)
Sabrina A. Figler, Director of Water Quality (via teleconference)
Matthew W. Barrett, Security Officer (via teleconference)
Jeffrey Schlierf, Acting Manager of Information Technology (via teleconference)

ATTENDEES: **Patrick Quinn, Lawley Services, Inc.**
Reggie Dejean, Lawley Services, Inc.

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 9:30 a.m. A quorum was present with three Commissioners.

II. READING OF MINUTES

Motion by Ms. LaGree seconded by Ms. Iannello and carried to waive the reading of the Minutes of the Meeting held on Thursday, June 10, 2021.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

III. APPROVAL OF MINUTES

Motion by Ms. LaGree seconded by Ms. Iannello and carried to approve the Minutes of the Meeting held on Thursday, June 10, 2021.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

IV. READING OF SPECIAL MEETING MINUTES

Motion by Ms. LaGree seconded by Ms. Iannello and carried to read the Minutes of the Special Meeting held on Tuesday, June 15, 2021.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

V. APPROVAL OF SPECIAL MEETING MINUTES

Motion by Ms. LaGree seconded by Ms. Iannello and carried to approve the Minutes of the Special Meeting held on Tuesday, June 15, 2021.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

VI. REPORTS

A) SECRETARY

1. Executive Session

Discussion relating to personnel matters of a particular person pursuant to Public Officers Law § 105(1)(f) (matters relating to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person)

This matter was deferred until Item 12 of the meeting.

B) LEGAL

C) FISCAL

1. Insurance Renewals

Patrick Quinn and Reggie Dejean from Lawley Services distributed a finalized copy of the insurance premiums with the exception of Cybersecurity. They proceeded to update the Commissioners on the cybersecurity. Chairman Schad asked for a follow up on the top five criteria that is affecting the rates. Karen Prendergast informed the Board that a resolution is on today's meeting approving the premiums and allowing her to bind coverage.

2. Dept. of Public Service – Service Disconnection Moratorium

Karen Prendergast reported that on June 3, 2021, the Commissioners were sent a copy of the Authority's response to new Public Service Law amendments expanding the moratorium on utility service terminations during the COVID-19 State of Emergency. The letter is posted on our website. Ms. Prendergast proceeded to explain the summary of required accommodations and the Authority's response to the amendment.

3. May 2021 Investment Report

Karen Prendergast distributed the May 2021 Investment Report along with a brief explanation of the report.

4. Monthly Financial Report – May 2021

Joyce Tomaka distributed the May 2021 Monthly Financial report which includes operating revenue, investment income, operating expense and net income, and briefly reviewed the data.

D) OPERATIONS**1. Sturgeon Point WTP & VDW WTP Raw Water Intake Improvements**

Leonard Kowalski informed the Board that a Request for Proposal was recently issued to complete improvements to the raw water intake systems serving the Sturgeon Point and Van de Water Treatment Plants. After a review of all the proposal that were submitted, the Engineering department is recommending Arcadis and would like to move forward with negotiations with Arcadis to develop a Professional Services Contract for the referenced project.

E) HUMAN RESOURCES**F) AUDIT COMMITTEE****G) GOVERNANCE COMMITTEE****H) FINANCE COMMITTEE****I) ETHICS COMMITTEE****VII. COMMUNICATIONS AND BILLS**

(Communications may be limited to items that are provided electronically. Every effort will be made to provide all communications at future meetings.)

C-1 FOIL FROM SHELI KIRBY REGARDING INFRASTRUCTURE SURCHARGE/TOWN OF EVANS – RECEIVE AND FILE AND REFERR TO THE SECRETARY**VIII. PERSONS ADDRESSING THE AUTHORITY**

The Commissioners will hear the concerns of persons desiring to address the Commissioners on any Water Authority subject

Ms. Pantelis Stamataros called in to speak to the Board relative to her water bill.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS**ITEM 1 - MASTER PURCHASE ORDERS, RELEASES FROM MASTER PURCHASE ORDERS, PURCHASE ORDERS, AND AMENDMENTS OF SAME**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

ITEM 2 - AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH HAZEN AND SAWYER TO PROVIDE CONSULTING ENGINEERING SERVICES FOR A CORROSION CONTROL TREATMENT PROGRAM PIPE LOOP DEMONSTRATION STUDY, IDENTIFIED AS CONTRACT NO. HS-002, PROJECT NO. 202100152

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

ITEM 3 - AUTHORIZATION TO AMEND THE ERIE COUNTY WATER AUTHORITY'S ANNUAL CAPITAL BUDGET FOR FISCAL YEAR 2021 RELATIVE TO CONTRACT NO. CPL-005, PROJECT NO. 201900072 AND EVALUATION OF PUMP STATION IMPROVEMENTS – WINDOM, HORNER, EAST AURORA, AND HAMBURG PUMP STATIONS, PROJECT NO. 202100077

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

ITEM 4 - AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR CONSULTING ENGINEERING SERVICES FOR AN EVALUATION OF PUMP STATION IMPROVEMENTS – WINDOM, HORNER, EAST AURORA, AND HAMBURG PUMP STATIONS, PROJECT NO. 202100077 (CCII)

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

On the question, Chairman Schad asked Mr. Stoll if the Authority is doing something different in the approach how this is being handled than what we've done in the past pump stations. Mr. Stoll explained that this is a part of an overall process, where we're taking a look at what the conditions of the tanks are and then continuing through the process.

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

ITEM 5 - AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR WATER TANK REHABILITATION, PROJECT NO. 202100021

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

ITEM 6 - AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR CONSULTING ENGINEERING SERVICES FOR STURGEON POINT WATER TREATMENT PLANT LINE MAINTENANCE BUILDING AND WINDOM PUMP STATION STORAGE AND OPERATIONS FACILITY, PROJECT NO. 202100089 (CCII)

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

ITEM 7 - AUTHORIZATION TO ENTER INTO A MAIN EXTENSION AGREEMENT (BUILDER-CONTRACTOR-DEVELOPER) WITH 5700 STRICKLER ROAD, LLC FOR THE CONSTRUCTION AND INSTALLATION OF APPROXIMATELY 1,522 LINEAR FEET OF EIGHT (8") INCH PVC WATERMAIN, TWO (2) HYDRANTS, ONE (1) LINE VALVE AND APPURTENANCES IN STRICKLER ESTATES PHASE 2, TOWN OF CLARENCE, NEW YORK, PROJECT NO. 202100023, EC NO. 7189

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

ITEM 8 - RESOLUTION GRANTING THE STATE OF NEW YORK AUTHORITY TO PERFORM THE ADJUSTMENT FOR THE OWNER AND AGREEING TO MAINTAIN FACILITIES ADJUSTED VIA STATE-LET CONTRACT IN CONNECTION WITH PIN NO. 5813.07, PROJECT NO. 202100150

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

ITEM 9 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE FURNISHING AND DELIVERING OF FLUOROSILICIC ACID TO THE ERIE COUNTY WATER AUTHORITY FOR USE IN THE TREATMENT OF WATER FOR TWO YEARS FROM NOVEMBER 1, 2021 THROUGH OCTOBER 31, 2023, PROJECT NO. 202100108

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

ITEM 10 - 2021-2022 INSURANCE COVERAGE AND AUTHORIZATION TO BIND AND PAY INSURANCE INVOICES

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

ITEM 11 - AUTHORIZATION TO GRANT LEAK ALLOWANCE REQUESTS - \$8,277.86

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

Motion made by Ms. LaGree, seconded by Ms. Iannello to go into Executive Session for discussion relating to personnel matters of a particular person pursuant to Public Officers Law § 105(1)(f) (matters relating to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person) at 10:28 a.m. Mr. Schad invited Mr. McCracken, Ms. Prendergast and Mr. Stoll.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

Motion made by Ms. Iannello, seconded by Ms. LaGree to exit Executive Session at 10:50 a.m.

DISCUSSION

Chairman Schad noted that a productive discussion was held.

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello
Noes: None

ITEM 12 - MARGARET MURPHY - APPOINTMENT AS SENIOR ASSOCIATE ATTORNEY

Motion by Ms. Iannello and seconded by Ms. LaGree and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello
Noes: None

ITEM 13 - MARK CARNEY - APPOINTMENT AS ATTORNEY

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello
Noes: None

ADJOURNMENT

Motion by Ms. Iannello seconded by Ms. LaGree carried that the meeting adjourn at 10:52 a.m.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello
Noes: None



Terrence D. McCracken
Secretary to the Authority

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