

MINUTES of the **MEETING** of the **ERIE COUNTY WATER AUTHORITY** held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 10th day of June 2021.

PRESENT: **Jerome D. Schad, Chair**
Peggy A. LaGree, Vice Chair
Michele M. Iannello, Treasurer
Terrence D. McCracken, Secretary to the Authority
Russell J. Stoll, Chief Operating Officer
Karen A. Prendergast, Chief Financial Officer
Margaret A. Murphy, General Counsel (via teleconference)
Russell J. Stoll, Chief Operating Officer
Daniel J. NeMoyer, Director of Human Resources (via teleconference)
Joyce A. Tomaka, Comptroller (via teleconference)
Lavonya C. Lester, Director of Administration (via teleconference)
Sabrina A. Figler, Director of Water Quality (via teleconference)
Matthew W. Barrett, Security Officer (via teleconference)
Jeffrey Schlierf, Acting Manager of Information Technology (via teleconference)

ATTENDEES: **Patrick Quinn, Lawley Services, Inc.**

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 9:40 a.m. A quorum was present with three Commissioners.

II. READING OF MINUTES

Motion by Ms. LaGree seconded by Ms. Iannello and carried to waive the reading of the Minutes of the Meeting held on Thursday, May 27, 2021.

III. APPROVAL OF MINUTES

Motion by Ms. LaGree seconded by Ms. Iannello and carried to approve the Minutes of the Meeting held on Thursday, May 27, 2021,

IV. REPORTS

A) SECRETARY

1. Executive Session

Discussion relating to personnel matters of a particular person pursuant to Public Officers Law § 105(1)(f) (matters relating to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person)

This matter was deferred until the end of the meeting.

2. Appointments to the Authority's Independent Ethics Panel

Secretary McCracken informed the Board that the resolution appointing new ad hoc members to the Independent Ethic Panel is Item 12 on the agenda today.

B) LEGAL

No Report

C) FISCAL

1. Insurance Renewals

Patrick Quinn from Lawley updated the Commissioners on the insurance premiums. He noted that he is still in the process of finalizing renewal quotes. He proceeded to give his recommendations on the coverages he had. He noted that cybersecurity will be the biggest challenge. Karen Prendergast told the Board that she is hoping to have a more solid proposal and resolution at the next meeting.

D) OPERATIONS

No Report

E) HUMAN RESOURCES

No Report

F) AUDIT COMMITTEE

No Report

G) GOVERNANCE COMMITTEE

No Report

H) FINANCE COMMITTEE

No Report

I) ETHICS COMMITTEE

No Report

V. COMMUNICATIONS AND BILLS

(Communications may be limited to items that are provided electronically. Every effort will be made to provide all communications at future meetings.)

C-1 FOIL FROM DEBORAH WEIR REGARDING COPIES OF THE WATER BILL FOR THE PAST THREE MONTHS FOR THE FAIRWAYS AT LANCASTER, 5353 GENESEE STREET - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP

C-2 NOC – SHARON DOROCIAK VS. ECWA - RECEIVE AND FILE AND REFER TO LEGAL FOR FOLLOW UP

C-3 SUBROGATION DEMAND - RECEIVE AND FILE AND REFER TO LEGAL FOR FOLLOW UP

C-4 FOIL FROM ANNOISE JENNINGS REGARDING LIST OF HOMES WITHOUT WATER SERVICE FOR MORE THAN SIX MONTHS - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP

C-5 FOIL FROM NY FOUNDATION FOR FAIR CONTRACTING REGARDING COPIES OF DOCUMENTATION FROM 716 SITE CONTRACTING, INC. FOR VARIOUS PROJECTS - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP

C-6 LETTER FROM THE TOWN OF LANCASTER - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP

Secretary remarked that the division heads are discussing the next steps relative to the letter.

VI. PERSONS ADDRESSING THE AUTHORITY

The Commissioners will hear the concerns of persons desiring to address the Commissioners on any Water Authority subject

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

ITEM 1 - MASTER PURCHASE ORDERS, RELEASES FROM MASTER PURCHASE ORDERS, PURCHASE ORDERS, AND AMENDMENTS OF SAME

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

ITEM 2 - AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR THE COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM IMPLEMENTATION OF CITYWORKS SERVER ASSET MANAGEMENT SYSTEM WITHIN THE ERIE COUNTY WATER AUTHORITY'S WATER TREATMENT PLANTS, PUMP STATIONS, WATER STORAGE TANKS AND ASSOCIATED ELECTRICAL EQUIPMENT, PROJECT NO. 202100072

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

On the question, Chairman Schad asked if the integration on the distribution side will start tracking leak locations in a way that will give us more precise data and is this going to solve that problem of collecting the data so we could annually look to see what the top 100 most leaking situations are. Mr. Stoll replied that this is looking at integrating the work that is done in the plants, pump stations and tanks. The RFP does not address the distribution pipelines. We may have to address that issue in addition to the identified work in the RFP or separately outside the RFP. We will be sure to capture that leak location work. Mr. Schad said if we don't already do this, we need to make sure this proposal captures that.

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

ITEM 3 - AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES "PIGGYBACK" AGREEMENT WITH AUCTIONS INTERNATIONAL, INC. FOR SALE OF ASSETS BY ONLINE AUCTION, PROJECT NO. 202100134

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

ITEM 4 - AWARD OF CONTRACT TO RUSSO DEVELOPMENT, INC. FOR STURGEON POINT WATER TREATMENT PLANT SLUDGE REMOVAL, DISPOSAL AND RELOCATION, PROJECT NO. 202100038 - \$299,225.00

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

ITEM 5 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE FURNISHING AND DELIVERING OF FLOOR GRATING TO VAN DE WATER WATER TREATMENT PLANT, PROJECT NO. 202100109

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

On the question, Chairman Schad asked what does the project entail. COO Stoll explained that this project looks at installation of floor grating installed above the chemical spill containment for safe access of staff. Chairman Schad inquired if there was a spill at one of the tanks do they get confined. Mr. Stoll replied that yes, they do get confined. This is to provide safe access to staff when egressing the containment area.

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

ITEM 6 - APPROVAL OF AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH GREENMAN-PEDERSEN, INC. TO PROVIDE TRANSMISSION SYSTEM IMPROVEMENTS IN THE TOWNS OF HAMBURG AND WEST SENECA AND CITY OF LACKAWANNA, NEW YORK (CONTRACT B), IDENTIFIED AS CONTRACT NO. GP-010, PROJECT NO. 202100035

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 7 - AUTHORIZATION TO REFUND SERVICE CONNECTION FEE TO
BUFFALO MODULAR HOMES - \$2,300.00**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 8 - AUTHORIZATION TO REFUND SERVICE CONNECTION FEE TO
BUFFALO MODULAR HOMES - \$2,300.00**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 9 - AUTHORIZATION TO REFUND SERVICE CONNECTION FEE TO
BUFFALO BUNGALOW, INC. - \$2,000.00**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 10 - AUTHORIZATION TO GRANT LEAK ALLOWANCE REQUESTS -
\$6,058.83**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

ITEM 11 - SALARY INCREMENTS - JULY 1, 2021

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 12 - APPOINTMENTS OF AD HOC MEMBERS TO THE ERIE COUNTY
WATER AUTHORITY'S INDEPENDENT ETHICS PANEL**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

Motion made by Ms. Iannello, seconded by Ms. LaGree to go into Executive Session for discussion relating to personnel matters of a particular person pursuant to Public Officers Law § 105(1)(f) (matters relating to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person) pending litigation with the Authority's General Counsel pursuant to Public Officers Law §105(1)(d) and §108(3) at 10:02 a.m. Mr. Schad invited Mr. McCracken, Ms. Prendergast and Mr. Stoll.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

Motion made by Mr. LaGree, seconded by Ms. Iannello to exit Executive Session at 10:55 a.m.

DISCUSSION

Chairman Schad noted that a good discussion was held, and a special meeting is needed to finish interviews on Tuesday, June 15, 2021 at 1:00 p.m.

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

Motion made by Ms. LaGree, seconded by Ms. Iannello to hold a Special Meeting on Tuesday, June 15, 2021 at 1:00 p.m. to finish interviews.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

IX. AJOURNMENT

Motion by Ms. Iannello seconded by Ms. LaGree carried that the meeting adjourn at 10:55 a.m.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None



Terrence D. McCracken
Secretary to the Authority

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