MINUTES of the MEETING of the ERIE COUNTY WATER AUTHORITY held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 5th day of April, 2018.

PRESENT: Robert Anderson, Chairman

Jerome D. Schad, Vice Chairman Karl J. Simmeth, Jr., Treasurer

Joseph T. Burns, Secretary to the Authority Robert J. Lichtenthal, Deputy Director

Earl Jann, Executive Director

Terrence McCracken, Deputy Administrative Director

Russell Stoll, Executive Engineer

Paul Riester, Director of Administration

Karen Prendergast, Comptroller

Steven D'Amico, Business Office Manager

**Daniel NeMoyer, Director of Human Resources** 

Jacqueline Mattina, Deputy Associate Attorney

Richard Planavsky, Chief Business Officer Manager/Budget Director

John Mogavero, Chemist/Chief WTPO Paul Whittam, Director of Water Quality

Darlene Sikorski-Petritz, Deputy Associate Attorney

ATTENDEES:

Sean Dwyer

Mike Wymer John Jennings Mark Carney

### CALL TO ORDER

### PLEDGE TO THE FLAG

# I. - ROLL CALL

### II. - READING OF MINUTES

Motion by Mr. Simmeth seconded by Mr. Schad and carried to waive the reading of the Minutes of the Meeting held on Thursday, March 22, 2018.

## III. - APPROVAL OF MINUTES

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve the Minutes of the Meeting held on Thursday, March 22, 2018.

### IV. - REPORTS

- A) SECRETARY
- B) LEGAL
- C) FISCAL
- D) OPERATIONS
- E) HUMAN RESOURCES
- F) AUDIT COMMITTEE
- **G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE

### ITEM 1 - Creation and/or Amendment of Master Purchase Orders:

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached not to exceed the amount of \$1,465,505.25 and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

# ITEM 1

CPO1562

Erie County Water Authority
Purchasing System
Master Purchase Order Board Approval Report
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Item Master P/C	Description and Vendor	Date	Amount
	EMA-03A SCADA REPLACEMENT CHANGE ORDER NO. 2 KAMAN AUTOMATION INC. * Amount reflects new MPO 1.imit	3/27/2018	1,465,505.25

Report Totals:

1 1,465,505.25 \*\*

ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

# ITEM 2

CPO2562

Erie County Water Authority
Purchasing System Board Approval Report
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Item			Description and		
No.	<u>Number</u>	No.	Vendor	Date	Amount
1.1	0255-19	6	AUTO AND TRUCK DEALER REPAIRS -JOE BASIL EGWA JOE BASIL CHEVROLET INC Effective 2/01/2018 Thru 1/31/2019 Master P/O Amt Total Releases Open 20,000.00 720.97 19,	ERIE COUNTY	
1.2	0520-17	26	DIVAL SAFETY SHOES ERIE COUNTY WATER AUTHORITY DIVAL SAFETY EQUIPMENT INC Effective 4/01/2017 Thru 3/31/2018 Master P/O Amt Total Releases Open 6,000,00 5,576.15	4/02/2018 Amount 423.85	280.10
			0,000.00 3,370,13	423.03	الله الله الله الله الله الله الله الله
1.3	0520-17	27	DIVAL SAFETY SHOES ERIE COUNTY WATER AUTHORITY DIVAL SAFETY EQUIPMENT INC Effective 4/01/2017 Thru 3/31/2018	4/02/2018	150,00
			Master P/O Amt Total Releases Open		
			6,000.00 5,726.15	273.85	
1,4	0520-17	28	DIVAL SAFETY SHOES ERIE COUNTY WATER AUTHORITY DIVAL SAFETY EQUIPMENT INC Effective 4/01/2017 Thru 3/31/2018 Master P/O Amt Total Releases Open 6,000,00 5,876.15	4/02/2018  Amount 123.85	150.00
1.5	0528-19	18	AUTO AND TRUCK DEALER REPAIRS - DELACY ECWA DELACY FORD INC (TRANSIT RD ELMA) Effective 2/01/2018 Thru 1/31/2019	4/02/2018 ERIE COUNTY	
			Master P/O Amt Total Releases Open	Amount	
				582,83	ے کے اس میں اس بہتر ہے۔ اس میں اس اس اس
1.6	1053-16CL	65	STURGEON PT. JCI JONES CHEMICALS (CALEDONIA NY) Effective 1/01/2016 Thru 4/30/2019 Master P/O Amt Total Releases Open		5,290.00

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Item No.			Description and Vendor	Date	Amount
	1401-18		NFG GAS PURCHASED - 2018 ECWA NATIONAL FUEL Effective 1/01/2018 Thru 12/31/2018 Master P/O Amt Total Releases Open	Amount	1,614.51
			150,000.00 14,463.43 135	,536.57	add Black drift dawid yrnig dirfte Sirith yr res thinh either think the As Sella bette see
1.8	1407-18	11	NYSEG FOWER PURCHASED - 2018 ECWA NYSEG	4/02/2018	6,653.76
			Effective 1/01/2018 Thru 12/31/2018		
			Master P/O Amt Total Releases Open 330,000.00 55,188.24 274		
				,011,70	
1.9	1415-18	11	NATIONAL GRID POWER PURCHASED - 2018 ECWA NATIONALGRID (POB 11742 NEWARK	,	6,385.55
			Effective 1/01/2018 Thru 12/31/2018	Å	
			Master P/O Amt Total Releases Open 1,000,000.00 139,454,33 860	,545.67	
1.10	1903-18EL	3	ELLICOTT SQUARE ELECTRICITY - 2018 ELLICOTT SQUARE, 10 ELLICOTT SQ. COURT ELLICOTT GROUP LLC	4/02/2018	1,458.33
			Effective 1/01/2018 Thru 12/31/2018		
			Master P/O Amt Total Releases Open 30,000.00 4,899.67 25		
1.11	200776	187	PEST / RODENT CONTROL 03/22/2018		55.00
			ASHLAND PEST CONTROL INC Effective 1/01/2013 Thru 5/31/2018	·	CONTRACT
			Master P/O Amt Total Releases Open 20,000,00 14,875,00 5	,125.00	
1.12	2015013	45	GAS DETECTOR MAINTENANCE PROGRAM PLANTS, METER SHOP MAR 1 TO MAR 31 201	4/02/2018	1,811.83
			INDUSTRIAL SCIENTIFIC	•	
			Effective 9/01/2015 Thru 8/31/2019		
			Master P/O Amt Total Releases Open 95,000,00 57,053,46 37		
			37,000,00 37,003,40 37	, , , , , , , , , , , , , , , , , , , ,	

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Item No.			Description and Vendor	Date	Amount
1.13	2016005	15	LOCKSMITH SERVICES  ECWA ALL LOCATIONS  ABC LOCKSMITH SERVICE, INC  Effective 2/15/2016 Thru 2/14/201  Master P/O Amt Total Releases  9,000.00 235.89		28.10
1.14	2016010	48	FIRST AID REFILL PROGRAM SP MONITOR FIRST AID @ VARIOUS LOCATIO DIVAL SAFETY EQUIPMENT INC Effective 2/28/2016 Thru 2/27/201 Master P/O Amt Total Releases 9,900.00 5,668.47	4/02/2018 NS	101.67
1.15	2016040	34	CARBON DIOXIDE KEEPFILL PROGRAM 03/VAN DE WATER PLANT IRISH CARBONIC & WELDING CORP Effective 10/28/2016 Thru 10/27/201 Master P/O Amt Total Releases 8,000.00 3,285.23	8	104.39
1.16	2017005	145	AUTO PARTS - ADVANCE AUTO PARTS VEHICLE MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 1/01/2017 Thru 12/31/201 Master P/O Ant Total Releases 9,999.00 8,487.55		36.76
1.17	2017005	146	AUTO PARTS - ADVANCE AUTO PARTS VEHICLE MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 1/01/2017 Thru 12/31/201 Master P/O Amt Total Releases 9,999.00 8,505.06		17.51
1.18	2017005	147	AUTO PARTS - ADVANCE AUTO PARTS VEHICLE MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 1/01/2017 Thru 12/31/201 Master P/O Amt Total Releases 9,999.00 8,542.10		37.04

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Item No.	Master P/O Number		Description and Vendor	Date	Amount
1.19	2017005	148	VEHICLE MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 1/01/2017 Thru 12/31/2019	4/02/2018 NONE	10.11
			<u>Master P/O Amt                                   </u>	446,79	
1.20	2017005	150	AUTO PARTS - ADVANCE AUTO PARTS VEHICLE MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 1/01/2017 Thru 12/31/2019	4/02/2018 NONE	136.08
			Master P/O Amt Total Releases Open	Amount 283.17	
1.21	2017011	42	GOODYEAR TIRES VARIOUS ECWA VEHICLES GOODYEAR SERVICE STORES (TRANSIT RD.) Effective 5/16/2017 Thru 3/31/2019	4/02/2018 NEW YORK STATE	765.00 CONTRACT
			Master P/O Amt Total Releases Open	Amount 222.12	
1.22	2017011	43	GOODYEAR TIRES VARIOUS ECWA VEHICLES GOODYEAR SERVICE STORES (TRANSIT RD.) Effective 5/16/2017 Thru 3/31/2019 Master P/O Amt Total Releases Open 56,000.00 34,869.31 21,	4/02/2018 NEW YORK STATE Amount 130.69	91.43 CONTRACT
1.23	2017022	4	ROOF REPAIRS REPAIR CAULK JOINTS AT FLAS VARIOUS LOCATIONS GROVE ROOFING SERVICES INC Effective 11/01/2017 Thru 10/31/2018 Master P/O Amt Total Releases Open 9,900.00 1,635.53 8,	Amount	231.87
1.24	2018001	11	VARIOUS SIGNS AND BARRICADES ROAD WORK LOCATIONS US TRAFFIC CONTROL, INC. Effective 1/01/2018 Thru 12/31/2018 Master P/O Amt Total Releases Open	4/02/2018	6,510.00

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Item No.			Description and Vendor	Date.	Amount
1.25	2018003		OVERHEAD DOOR MECHANICS GARAGE V BELT	4/02/2018 ERIE COUNTY	123.71
1.26	2073-16	20	VISION SERVICE PLAN - APRIL 2018  ECWA  EASTERN VSP, INC(NY)  Effective 9/01/2016 Thru 8/31/2018  Master P/O Amt Total Releases Open  80,000.00 33,242.43 46	` '	1,655.39
1.27	2604-15UNI	609	TOWEL, UNIFORM SERVICE 03-19-18 ECWA CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2019 Master P/O Amt Total Releases Open 85,000.00 76,436.99 8	Amount	245.24
1.28	2604-15UNI	613	TOWEL, UNIFORM SERVICE 03/27/2018 VDW CINTAS CORPORATION (5740 GENESER LANG Effective 2/01/2015 Thru 3/31/2019 Master P/O Amt Total Releases Open	4/02/2018 NONE	103.34
1.29	2604-15UNI	614	UNIFORM SERVICE 03/28/18 STURGEON POINT CINTAS CORPORATION (5740 GENESEE LANG Effective 2/01/2015 Thru 3/31/2019 Master P/O Amt Total Releases Open 85,000.00 77,044.01 7		77.55
1.30	2714-19	61	202-178557301 SC INTERNET WINDOM PTP API ECWA TIME WARNER CABLE (P.O.BOX 70872) Effective 5/23/2017 Thru 8/15/2018 Master P/O Amt Total Releases Open 300,000.00 71,097.80 228	NEW YORK STA	4,188.64 ATE CONTRACT

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Item No.			Description and Vendor	Date	Amount
1.31	2824-13	59	AVL VEHICLE LOCATION SYSYEM - ECWA ENTIRE ECWA SERVICE AREA CALAMP WIRELESS DATA SYSTEMS INC Effective 10/01/2013 Thru 5/31/2018 Master P/O Amt Total Releases Open 150,000.00 134,380.82 15,		1,978.90
1.32	5697-18	1	SHORT TERM TOWER LICENSE AGREEMENT ECWA APRIL RENT GLOBAL SIGNAL ACQUISITIONS LLC Effective 1/11/2018 Thru 1/12/2023 Master P/O Amt Total Releases Open	4/02/2018 RIGHT OF WAY	673.30 RENTS
1.33	5995-18	4	MUTUAL OF OMAHA STD & LTD  ERIE COUNTY WATER AUTHORITY  MUTUAL OF OMAHA  Effective 1/01/2018 Thru 12/31/2018  Master P/O Amt Total Releases Open 30,000.00 8,387.48 21,	Amount	2,096.87
1.34	6209-17	54	POLYALUMINUM CHLORIDE COAGULANT 03/27/18 ST. POINT & VDW PLANTS KEMIRA WATER SOLUTIONS INC Effective 7/01/2017 Thru 6/30/2019 Master P/O Amt Total Releases Open 683,673,97 251,103,72 432,	4/02/2018 Amount	4,324.50
1.35	6449-18	38	GROUP 00400674 03/12/18 - 03/18/18 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2018 Thru 12/31/2018 Master P/O Amt Total Releases Open 5,000,000.00 1,173,426.40 3,826,	4/02/2018	32,311.33
1.36	6449-18	39	GROUP DT-5541 GHI DENTAL MARCH 2018 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2018 Thru 12/31/2018 Master P/O Amt Total Releases Open 5,000,000,00 1,174,066.93 3,825,	Amount	640.53

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Item No.	Master P/O Number		Description and Vendor	Date	Amount
1,37	6449-18	40	GROUP DT-5542 GHI DENTAL MARCH 2018 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2018 Thru 12/31/2018 Master P/O Amt Total Releases Open 5,000,000.00 1,174,325.73 3,825,		258.80
1,38	6449-18	41	GROUP DT-5541 & DT-5542 INV #ECWAD031718 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2018 Thru 12/31/2018 Master P/O Amt Total Releases Open 5,000,000.00 1,175,349.73 3,824,	Amount	1,024.00
1.39	6449-18	43	RETIREE ENCOMPASS 65 AND PASSPORT PPO EGWA APRIL LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2018 Thru 12/31/2018 Master P/O Amt Total Releases Open 5,000,000.00 1,256,630.51 3,743,	Amount	37,260.01
1,40	6493~18-#1	18	RESTORATION REPAIRS - AREA #1 ECWA LEDGE CREEK DEVELOPMENT INC Effective 4/01/2016 Thru 12/31/2018 Master F/O Amt. Total Releases Open 2,822,832.50 1,619,902.18 1,202,		2,687.40
1.41	7045-18HR	8	HEALTHWORKS - WNY LLP HUMAN RESOURCES / DRUG TESTING HEALTHWORKS-WNY LLP (CHICAGO IL) Effective 1/01/2018 Thru 12/31/2018 Master P/O Amt Total Releases Open 19,000.00 1,881.20 17,	4/02/2018  Amount .118.80	86.66
1.42	7045-18HR	9	HEALTHWORKS - WNY LLP HUMAN RESOURCES / DRUG TESTING HEALTHWORKS-WNY LLP Effective 1/01/2018 Thru 12/31/2018 Master P/O Amt Total Releases Open 19,000.00 2,235.20 16,	4/02/2018  Amount 764.80	354.00

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Item <u>No.</u>			Description and Vendor	Date	Amount
1.43	7045-18HR	10	HEALTHWORKS - ANNUAL FEE HUMAN RESOURCES / DRUG TESTING HEALTHWORKS-WNY LLP Effective 1/01/2018 Thru 12/31/2018 Master P/O Amt Total Releases Open 19,000.00 2,985.20 16.		750.00
1.44	7133-19	6	TRUCK REPAIRS AND PARTS - INTERNATIONAL MAINTENANCE AND REPAIR OF VEHICLES REGIONAL INTERNATIONAL - BUFFALO Effective 2/01/2018 Thru 1/31/2019 Master P/O Amt Total Releases Open 40,000.00 273.64 39,	Amount	109.96
1,45	7133-19	7	TRUCK REPAIRS AND PARTS - INTERNATIONAL MAINTENANCE AND REPAIR OF VEHICLES REGIONAL INTERNATIONAL - BUFFALO Effective 2/01/2018 Thru 1/31/2019 Master P/O Ant Total Releases Open 40,000.00 532.60 39.	Amount	258.96
1.46	7133-19	8	TRUCK REPAIRS AND PARTS - INTERNATIONAL MAINTENANCE AND REPAIR OF VEHICLES REGIONAL INTERNATIONAL - BUFFALO Effective 2/01/2018 Thru 1/31/2019 Master P/O Ant Total Releases Open 40,000.00 619.00 39,	4/02/2018 Amount	86.40
1.47	7320-17	7	ROUTE 5 SAFETY SHOES ERIE COUNTY WATER AUTHORITY ROUTE 5 BOOTS & SHOES Effective 4/01/2017 Thru 3/31/2018 Master P/O Amt Total Releases Open	4/02/2018	300.00
1.48	7320-17	8	ROUTE 5 SAFETY SHOES ERIE COUNTY WATER AUTHORITY ROUTE 5 BOOTS & SHOES Effective 4/01/2017 Thru 3/31/2018 Master P/O Amt Total Releases Open 5,000.00 1,300.00 3,	4/02/2018  Amount 700.00	150.00

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Item			Description and		
No.	Number	No.	Vendor	Date	Amount
1.49	7880-18	1	TOWER LICENSE AGREEMENT ECWA SUBCARRIER COMMUNICATIONS INC. Effective 1/11/2018 Thru 1/12/2023	4/02/2018 RIGHT OF WAY	•
			Master P/O Amt         Total Releases         Open           97,157.16         1,525.00         95		
1,50	7977-18	8	GOVT. RELATIONS AND LOBBYING SERVICES ECWA HARTER SECREST & EMERY LLP Effective 1/01/2017 Thru 12/31/2018 Master P/O Amt Total Releases Open 73,500.00 49,687.26 23	Amount	6,021.46
1.51	8128-18	13	POSTAGE 2018 03/21/18 - 03/27/18 ECWA THE UNITED STATES POSTAL SERV (MATRIX) Effective 1/01/2018 Thru 12/31/2018 Master P/O Amt Total Releases Open 400,000.00 78,688.27 321	Amount	8,138,42
1,52	8631-17	12	CSEA EMPLOYER BENEFIT FUND APRIL 2018 ECWA CSEA EMPLOYER BENEFIT FUND Effective 5/01/2017 Thru 4/30/2021 Master F/O Amt Total Releases Open 465,000.00 120,977.53 344	Amount	9,939.41
			Total Master P/O Rel	eases: 52	149,434.77

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Section: 2 Purchase Orders

	Purchase Order No.	Description and Vendor	Date	Amount
2.1	CAM118-023	PLANT SUPPLIES PLANT INSTRUMENTS AND PIPING GRAINGER (BUFFALO)	4/02/2018 NEW YORK STATE	
2.2	GJL18-0031	UPGRADE OF MAIN SERVICE CENTER SWITCH SERVICE CENTER C S BUSINESS SYSTEMS, INC	ATTLE MODILE CONTINUE	COMMIN LOW
2.3	GJL18-0032	MAINT/SUPPORT - CISCO EQUIPMENT DATA PROCESSING C S BUSINESS SYSTEMS, INC	4/02/2018 NEW YORK STATE	2,237.46
2.4	GJM18-0023	FILE CABINET LOCK HUMAN RESOURCES CITIBANK	4/02/2018	
2.5	JJM18-0011		4/02/2018	
2.6	PDM18-0069			2,496.10
2.7	PDM18-0070	PICKUP OF MAN LIFTS FOR ELECTRIC REPAIR 42" LEAK AT STURGEON POINT R.B. U'REN EQUIPMENT INC.	4/02/2018	250.00
2.8	PDM18-0071	PUMP STÁTION ERR CO INC	4/02/2018	
2.9	PDM18-0072	MISCELLANEOUS MATERIALS CONTROL PUMP STATIONS FASTENAL COMPANY	4/02/2018 ALLIANCE CONTRA	80.27 ACT
2.10	RFB18-0048	CHLORINATION SYSTEM AUTO SWITCOVER STURGEON POINT PERTECH INC		

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Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.11	SB18-00008	OFFICE SUPPLIES WATER QUALITY LABORATORY OFFICE DEPOT INC	4/02/2018	109.56
2,12	SDB18-0085	ELEMENT FILTER MAINTENANCE GARAGE GRAINGER (DEPT 846348423)	4/02/2018 NEW YORK STATE	
2.13	SDB18-0086	VEHICLE PARTS/SUPPLIES LINE MAINT NU-WAY AUTO PARTS - BUFFALO	4/02/2018	119.66
2.14	SDB18-0087	VEHICLE PARTS LINE MAINT WEST HERR AUTOMOTIVE GROUP	4/02/2018	59.71
2.15	SDB18-0088	VEHICLE PARTS/SUPPLIES LINE MAINT KAMINSKI & SONS TRUCK EQUIPMENT	4/02/2018 ERIE COUNTY CON	
2.16	SDB18-0090	VEHICLE PARTS LINE MAINT WEST HERR AUTOMOTIVE GROUP	4/02/2018	38.88
2.17	SDB18-0091	VEHICLE PARTS LINE MAINT FERRY INC	4/02/2018	85.20
		Total Purchase O		

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Section: 3 Purchase Order Amendments

3.1 PDM1	3~0054				
		GA CHECK VALVE GURNTHER PUMP # 4 FLUID KINETICS INC FREIGHT Oriz P/O Amt	Amendments	3/28/ Total P/O Amt	15.00
		1,944.00	15.00	1,959.00	

Report Totals:

226,003.37 \*\* 70

### VI. - UNFINISHED BUSINESS

Adoption of Policy No. 94.0 (3/22/18)

## VII. - NEW BUSINESS (RESOLUTIONS 3-9)

ITEM 3 - AUTHORIZATION TO EXECUTE PRELIMINARY UTILITY WORK AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR ADA COMPLIANCE PROJECT, VARIOUS ROUTES, CITY OF NIAGARA FALLS, TOWNS OF AMHERST, HAMBURG, LANCASTER, NEWFANE, TONAWANDA, VILLAGES OF ALDEN, BLASDELL, DEPEW, FARNHAM AND LANCASTER, ERIE AND NIAGARA COUNTIES, PROJECT NO. 201800034, IDENTIFIED AS PIN NO. 5809.31

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, Russell J. Stoll, Executive Engineer, has advised that the New York State Department of Transportation ("NYSDOT") has submitted forms for Preliminary Utility Work Agreement for work to be performed on Authority facilities due to the project described as ADA Compliance Project, Various Routes, City of Niagara Falls, Towns of Amherst, Hamburg, Lancaster, Newfane, Tonawanda, Villages of Alden, Blasdell, Depew, Farnham and Lancaster, Erie and Niagara Counties, PIN No. 5809.31; and

WHEREAS, The project requires the adjustment of water valve box elevations and relocate the hydrant on NE corner of US 62 (Niagara Falls Blvd.) at Almeda per contact documents; and

WHEREAS, Russell J. Stoll, Executive Engineer recommends the execution of said Preliminary Utility Work Agreement;

# NOW, THEREFORE, BE IT RESOLVED:

That the Chairman, or in his absence the Vice Chairman, is hereby authorized and directed to enter into a Preliminary Utility Work Agreement with the NYSDOT for the abovementioned project identified as ADA Compliance Project, Various Routes, City of Niagara Falls, Towns of Amherst, Hamburg, Lancaster, Newfane, Tonawanda, Villages of Alden, Blasdell, Depew, Farnham and Lancaster, Erie and Niagara Counties, PIN No. 5809.31, granting the State of New York authority to perform the adjustment for the Authority and agreeing to maintain facilities adjusted via State-let contract; and be it further

**RESOLVED:** That the Secretary is hereby authorized to forward four copies of the executed Agreement, along with four certified copies of this resolution to the New York State Department of Transportation.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

# ITEM 4 - AUTHORIZATION TO REJECT BIDS AND READVERTISE FOR THE FURNISHING AND DELIVERING OF FLUOROSILICIC ACID TO THE ERIE COUNTY WATER AUTHORITY FOR USE IN THE TREATMENT OF WATER FOR TWO YEARS FROM MARCH 15, 2018 THROUGH MARCH 14, 2020, PROJECT NO. 201800015

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, The Erie County Water Authority (the "Authority") heretofore advertised in the Dodge Reports and the New York State Contract Reporter on the 26<sup>th</sup> day of January, 2018, a notice inviting sealed bids or proposals in accordance with Section 1069 of the Public Authorities Law for the Furnishing and Delivering of fluorosilicic acid to the Erie County Water Authority for use in the treatment of water for two years from March 15, 2018 through March 14, 2020; and

**WHEREAS,** Sealed bids were opened in the office of the Authority on the 6<sup>th</sup> day of February, 2018, at 11:30 a.m., local time, and were as follows:

BIDDERS	AMOUNT
Mosaic Global Sales, LLC	\$269,660.00
Solvay Fluorides, LLC	307,490.00
Thatcher Company of New York	323,330.10
Univar USA, Inc.	334,650.00
ControlChem	532,530.00; and

WHEREAS, Paragraph 10 of the Instruction to Bidders Section of the specification and contract documents states that the OWNER reserves the right to reject any/or all proposals and to rebid the Contract when the Authority deems it in the public interest to do so; and

WHEREAS, John Mogavero, Chemist and Chief WTPO advised that a review of the bids determined that there are possible quality control concerns supplied from the bidders due to the Authority's newly raised standards exceeding the basic requirements mandated and regulated

by the New York State Department of Health and that there are other possible suppliers who could comply with the newly raised standards; and

**WHEREAS**, Due to the above, John Mogavero, Chemist and Chief WTPO recommends that the bids be rejected and readvertised;

# NOW, THEREFORE, BE IT RESOLVED:

That the Authority reject the bids received on February 6, 2018 for the Furnishing and Delivering of fluorosilicic acid to the Erie County Water Authority for use in the treatment of water for two years from March 15, 2018 through March 14, 2020; and

**RESOLVED:** That the Secretary be and he hereby is authorized to return to the bidders their deposit made with their bid to the Authority for the abovementioned project; and be it further

**RESOLVED:** That the Secretary is authorized to publish an additional notice pursuant to Section 1069 of the Public Authorities Law for the Hydrofluorosilicic acid to the Erie County Water Authority for use in the treatment of water for two years from March 15, 2018 through March 14, 2020.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

ITEM 5 - APPROVAL OF CHANGE ORDER NO. 1 OF 716 SITE CONTRACTING, INC. FOR SMALL SERVICES CONTRACT, AREA #2, FEBRUARY 1, 2017 THROUGH JANUARY 31, 2019, PROJECT NO. 201700002, CONTRACT NO. 17-03-01 - \$37,148.12

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS,** Heretofore and on the 12<sup>th</sup> day of January, 2017, the Erie County Water Authority ("Authority") entered into a contract with 716 Site Contracting, Inc. for Small Services Contract, Area #2, February 1, 2017 through January 31, 2019, identified as Contract No. 17-03-01; and

**WHEREAS,** Said contractor has submitted Change Order No. 1 in the sum of \$37,148.12 to provide labor, tools, equipment and materials to perform emergency watermain repairs from December 31, 2017 through January 16, 2018; and

**WHEREAS,** The reason for the above change is because the Authority experienced an abnormally large number of watermain breaks during this date range, necessitating the use of numerous crews. The existing contract does not have an item to provide emergency watermain repair; and

**WHEREAS,** Russell J. Stoll, Executive Engineer and Leonard F. Kowalski, Sr. Distribution Engineer recommend approval of said Change Order No. 1;

### NOW, THEREFORE, BE IT RESOLVED:

That Change Order No. 1 of 716 Site Contracting, Inc. to provide for the abovementioned change be approved; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said Change Order No. 1 on behalf of the Authority.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

ITEM 6 - APPROVAL OF CHANGE ORDER NO. 3 OF E&R GENERAL CONSTRUCTION, INC. FOR EXCAVATED MATERIAL REMOVAL AND DISPOSAL, APRIL 1, 2016 THROUGH MARCH 31, 2018, PROJECT NO. 201600011, CONTRACT NO. 16-06-03 - \$223,771.08

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS,** Heretofore and on the 17<sup>th</sup> day of March 2016, the Erie County Water Authority ("Authority") entered into a contract with E&R General Construction, Inc. for Excavated Material Removal and Disposal, April 1, 2016 through March 31, 2018, identified as Contract No. 16-06-03; and

**WHEREAS**, Said contractor has submitted Change Order No. 3 in the sum of \$223,771.08 to provide labor, tools, and equipment to perform emergency watermain replacement on East Overlook Drive in Clarence, NY during the period of January 2, 2018 through January 26, 2018; and

WHEREAS, The reason for said change is because based on the excessive amount of watermain breaks experienced on East Overlook Drive over a 48 hour period, the Authority declared an Emergency Declaration on December 15, 2017 in order to secure the services of E&R General Construction, Inc. E&R General Construction, Inc. was instructed to perform an emergency watermain replacement. The existing contract does not have items for emergency watermain replacement; and

**WHEREAS**, Russell J. Stoll, Executive Engineer and Leonard F. Kowalski, Sr. Distribution Engineer recommend approval of said Change Order No. 3;

# NOW, THEREFORE, BE IT RESOLVED:

That Change Order No. 3 of E&R General Construction, Inc. in the amount of \$223,771.08 to provide for the abovementioned change be approved; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said Change Order No. 3 on behalf of the Authority.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

# ITEM 7 - AUTHORIZATION TO GRANT LEAK ALLOWANCE REQUEST - \$2,083.08

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS,** Robert J. Lichtenthal, Jr., Deputy Director advised the Authority that he has received a leak allowance request from an Authority customer listed below resulting from a service line leak:

1) Hilbert College 5200 South Park Ave. Hamburg, NY 14075 \$2,083.08; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director advised that the request contains documentation showing that the leak has been repaired; and

WHEREAS, Said leak allowance request has complied with all leak allowance requirements; and

WHEREAS, As stated in Section 9.09 of the Authority's Tariff, the granting of a leak allowance shall be in the sole discretion of the Authority; and

**WHEREAS,** Robert J. Lichtenthal, Jr., Deputy Director recommends granting the above leak allowance request;

## NOW, THEREFORE, BE IT RESOLVED:

That the Authority grant the leak allowance request to the abovementioned customer; and be it further

**RESOLVED:** That the Comptroller is hereby authorized and directed to adjust the account of the abovementioned customer.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

# ITEM 8 AUTHORIZATION TO AMEND ITEM NO. 14 OF THE OCTOBER 5, 2017 MINUTES OF THE MEETING OF THE ERIE COUNTY WATER AUTHORITY

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, pursuant to the Erie County Water Authority's (Authority) Freedom of Information Law Policy, an appeal of the FOIL Officer's denial of access to records, in whole or in part, is taken to the Authority's Board of d Commissioners; and

**WHEREAS**, the FOIL appeal process is one that is quasi-judicial in nature wherein each Commissioner independently votes to grant or deny the appeal in its entirety or in part or votes to dissent in the entirety or in part; and

WHEREAS, the Authority's FOIL procedure and Public Officers Law § 89(4)(a) require that the Board of Commissioners decision to further deny access to records sought must be in writing to the person requesting the record; and

WHEREAS, on the 5th day of October 2017, the Authority denied the appeal in its entirety but one Commissioner's dissent as to part of the appeal was not recorded and is not reflected in the minutes; and

WHEREAS, Public Officers Law § 106 requires that the Authority maintain minutes of any matter voted upon and, implicitly, requires that the record thereof be fully accurate; and

WHEREAS, the minutes of the Meeting of the Authority held on October 5, 2017 inaccurately reports that Commissioner Schad voted "YES" to deny Appellant's appeal in its entirety, when, in fact, Commissioner Schad voted, in part, to deny Ms. Tan's appeal as to the "e-mails" sought and he voted, in part, to grant the Tan appeal as to the "invoices" sought; and

**WHEREAS,** The Authority wishes to amend the Minutes of the Meeting October 5, 2017 to reflect Commissioner Schad's dissent on the Appeal denial regarding the "invoices" sought by Appellant Tan;

# NOW, THEREFORE, BE IT RESOLVED:

That the Authority amends Item No. 14 - APPEAL DETERMINATION of the Minutes of the Erie County Water Authority held on October 14, 2017 to read, as to the vote of the Commissioners on the FOIL appeal, as follows:

Ayes: Commissioners Anderson and Simmeth, Jr. voting to deny the appeal in its entirety; and Commissioner Schad voting to deny the appeal only as to the "e-mails" sought by Appellant Tan, and

Noes: Commissioners Schad voting to grant the appeal as to the "invoices" sought by Appellant Tan.

Ayes: Two; Commrs. Schad and Simmeth

Noes: One: Anderson

### ITEM 9 - Service Connection Work Order List:

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve Service Connection Work Order No. 2018-11 and 2018-12, to Russo Development, Inc. for Service Area No. 1 under Contract No. 17-02-01 and to 716 Site Contracting, Inc. for Service Area No. 2 under Contract No. 17-03-01 and to Kandey Company, Inc. for large services under Contract No. 17-04-01.

RUN DATE 3/14/2018

PAGE: 1

TO: RUSSO DEVELOPMENT INC 3710 MILESTRIP RD BLASDELL NY 14219

DISTRIBUTION ENGINEER: LEMING J.

NO.:: 2018-11 DATE: 3/14/2018 CONTRACT: 17-02-01

THE ABOVE NUMBER MUST APPRAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECVA ENGINEER.

SERVICE NUMBER	STREE ADDRE	_	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	ewy Permit	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
COMMENTS:	SURVE	RAILROAD ST Y WITH APPL	CLARENCE	MICEASL BLAJSZCZAK	1"	Residential		Ī			60630307-8
960625	5378	BRIANNAS NOOK	CLARENCE	PORBES HOMES INC	3/4	Residential		T		2,000.00	60630357-3
960626	5934	DONEGAL MANOR	CLARENCE	FORBES HOMES INC	3/4	Residential		T		2,000.00	60630358-5
960627	5414	BRIANNAS NOOK	CLARENCE	MARRANO MARC EQUITY CORP	3/4	Residential		T		2,000.00	60630387-6
315912724	334	SOUTH CAYUGA RD	amherst	FISHER HOMES	3/4	Residential	WATER DISTRICT	A		2,000.00	60537813-7
315913780	168	BOXELDER LN	AMHERST	MARRANO MARC EQUITY CORP	3/4	Residential	WATER DISTRICT	A		2,000.00	60613689-5
315913783	144	BOXELDER LN	AMHERST	MARRANO MARC EQUITY CORP	3/4	Residential	WATER DISTRICT	A		2,000.00	60613692-2

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SERVICES SHALL BE INSTALLED PERSUANT TO SPECIFICATIONS OF THE AUTHORITY.

THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

Jun 8 - 14-16

RUN DATE 3/14/2018 PAGE: 2

TO: 716 SITE CONTRACTING, INC.
7311 WARD RD.
NORTH TONAWANDA, NY 14120

NC..: 2018-11 DATE: 3/14/2018 CONTRACT: 17-03-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HERBON AND TO WHICH REFERENCE IS HERBEY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECWA ENGINEER.

	stree <u>addre</u>	-	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
		NANCY CT	HAMBURG	RYAN HOMES	-,	Residential					60615419-6
960558	2343	BURBANK DR	HAMBURG	MARRANO MARC EQUITY CORP	3/4	Residential				2,000.00	60630035-1
960573	2387	BURBANK DR	HAMBURG	MARRANO MARC EQUITY CORP	3/4	Residential				2,000.00	60630050-3
865908226 COMMENTS:	6 TILE	STONE BLUFF CT	ORCHR PARK	THOMAS JOHNSON HOMES	1"	Residential	WATER DISTRICT			2,000.00	18288200-7
865909432	2737	SOUTHWESTERN BLVD	ORCHE PARK	ZABREMBA GROUP LLC	1"	Domestic	WATER DISTRICT	s		2,000.00	60627834-0
867909436 COMMENTS:	6431 LEAK	COLE RD ON EXISTING SVC. TO B VC IS ON.**PLASTIC OR	ORCHR PARK E KILLED WE -HP GAS LIN	: KEVIN WORRAL EN	1"	Residential	WATER DISTRICT				60630359-7
603909230	61	VISTA CT		MARRANO MARC EQUITY CORP	3/4	Residential	WATER DISTRICT				60613625-1

DISTRIBUTION ENGINEER: 10 month houselet 3/15/18

COMPTROLLER: Alway Wind

CONDITTIONS

SERVICES SHALL BE INSTALLED PERSUANT TO SPECIFICATIONS OF THE AUTHORITY. THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

012-14-18

RUN DATE 3/23/2018

PAGE: 1

TO: KANDEY COMPANY INC

19 RANSIBR DR

WEST SENECA NY 14224-2245

NO.:: 2018-12 DATE: 3/23/2018 CONTRACT: 17-04-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS FRINTED HERSON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECVA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	ewy Permit	main Payment	SERVICE CONN. FEE	BILLING ACCOUNT NO
960404 COMMENTS:	3254 CLINTON ST ALSO 6" PFP	w seneca	2855 CLINTON ST INC	I n	Domestic		s		2,000.00	60624869-0
960405 COMMENTS:	3254 CLINTON ST ALSO 1" DOM OWIP # 61391	w seneca	2855 CLINTON ST INC	6*	DAD		S	10	39,600.00	60624870-3

DISTRIBUTION ENGINEER: ///

COMPTROLLER Have a Prenderjust.

CONDITIONS

SERVICES SHALL BE INSTALLED PERSUANT TO SPECIFICATIONS OF THE AUTHORITY. THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

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RUN DATE 3/23/2018 PAGE: 2

TO: RUSSO DEVELOPMENT INC 3710 MILESTRIP RD BLASDELL NY 14219 NO.:: 2018-12 DATE: 3/23/2018 CONTRACT: 17-02-01

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SERVICE	STREE	r		APPLICANTS			MAIN	HWY	MAIN	SERVIC	E	BILLING
NUMBER	ADDRE	SS	TOWN	NAME	SIZE	TYPE	IDENTIFICATION	PERMIT	PAYMENT	CONN.	FEE	ACCOUNT NO
		NORTH RD		CMK BULLDERS OF ALDEN INC				c				60630606-2
		•		REGENCY BUILDERS LLC		Residential		T				60614114-9
COMMENTS:	READY	NOT PAID. 3/5/18 JRS										
		GENTWOOD DR	CLARENCE	REGENCY BUILDERS LLC	1"	Residential		T		2,000	-00	60614116-3
		NOT PAID 3/6/18 JRS		~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~								
			CLARENCE	JOESEPH R VACANTI				T				60630607-4
COMMENTS:	SURVE	Y WITH APPL			-					•		
315914001		PENNY LN		REGENCY BUILDERS LLC	_	Residential	WATER DISTRICT					
715905132				AV RANDACCIO BLDR INC		Residential	WATER DISTRICT					60543147-2
				AV RANDACCIO BEDR INC								
715905133	63	WORTHINGTON LN	LANCASTER	AV RANDACCIO BLDR INC	3/4	Residential	WATER DISTRICT			2,000	.00	60543148-4

RUN DATE 3/23/2018

PAGE: 3

TO: RUSSO DEVELOPMENT INC 3710 MILESTRIP RD BLASDELL NY 14219 NO.:: 2018-12 DATE: 3/23/2018 CONTRACT: 17-02-01

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SERVICE ST	REET		applicants			MAIN	HWY	MAIN	SERVICE	BILLING
NUMBER AD	DRESS	TOWN	NAME	SIZE	TYPE	IDENTIFICATION	PERMIT	PAYMENT	CONN. FEE	ACCOUNT NO
715906133 28	HIDDEN MEADOW XING	LANCASTER	FORBES HOMES INC	3/4	Residential	WATER DISTRICT			2,000.00	60630597-1

DISTRIBUTION ENGINEER: January 1 March 3/23/18

government Tibb.

Winderson :

ATI ANTENNA 1717 .

CONDITIONS

SERVICES SEALL BE INSTALLED PERSUANT TO SPECIFICATIONS OF THE AUTHORITY. THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

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RUN DATE 3/23/2018 PAGE: 4

TO: 716 SITE CONTRACTING, INC. 7311 WARD RD.

NORTH TONAWANDA, NY 14120

NO.:: 2018-12 DATE: 3/23/2018 CONTRACT: 17-03-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WEICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECWA ENGINEER.

SERVICE NUMBER	STREET	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	main <u>Payment</u>	SERVICE CONN. FEE	BILLING ACCOUNT NO
960508	5475 BRIDLEWOOD LN	HAMBURG	ALLIANCE CONSTRUCTION OF	3/4	Residential				2,000.00	60628247-5
960630	3246 KINGS CT	HAMBURG	BUFFALO MODULAR HOMES	3/4	Residential				2,000.00	60630603-6
	7040 ABBOTT RD EXISTING 3/4" SVC	BOSTON	MONACO ENTERPRISES INC	2"	Domestic	WATER DISTRICT	-		,	
867908817	9 AARON TRL		ALLIANCE CONSTRUCTION OF		Residential	WATER DISTRICT			2,000.00	60519061-0

RIBUTION ENGINEER: MMAIL 1. KMALIK 3/23/18

COMPTROLLER:

SECRETA

CONDITIONS

SERVICES SHALL BE INSTALLED PERSUANT TO SPECIFICATIONS OF THE AUTHORITY. THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

JNW 18

# VIII. - ADJOURNMENT

Motion by Mr. Simmeth, second by Mr. Schad and carried that the meeting adjourn.

Joseph T. Burns

Secretary to the Authority

SLZ