

**ERIE COUNTY WATER AUTHORITY
MEETING OF MARCH 24, 2020**

PRESENT:

PLEDGE TO THE FLAG

I. CALL TO ORDER/ROLL CALL

II. - READING OF MINUTES

Motion by _____ seconded by _____
Meeting held on Thursday, March 12, 2020.

and carried to read the Minutes of the

III. - APPROVAL OF MINUTES

Motion by _____ seconded by _____
Meeting held on Thursday, March 12, 2020.

and carried to approve the Minutes of the

IV. REPORTS

- A. SECRETARY**
- B. LEGAL**
- C. FISCAL**
- D. OPERATIONS**
- E. HUMAN RESOURCES**
- F. AUDIT COMMITTEE**
- G. GOVERNANCE COMMITTEE**
- H. FINANCE COMMITTEE**
- I. ETHICS COMMITTEE**

V. - COMMUNICATIONS AND BILLS

- C-1** FOIL from Samuel Trippie re Staff Compensation
- C-2** FOIL from Korita Walker of Quadiant, Inc. re ECWA Postage and Mailing Equipment
- C-3** Summons & Complaint Doris Flanagan v. ECWA et al.

VI. PERSONS ADDRESSING THE AUTHORITY

The Commissioners will hear the concerns of persons desiring to address the Commissioners on any Water Authority subject

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

- ITEM 1 -** Master Purchase Orders, Releases from Master Purchase Orders, Purchase Orders, and Amendments of Same
- ITEM 2 -** Final Acceptance of Project with Kandey Company, Inc. for Large Services Contract, February 1, 2017 through January 31, 2019, Project No. 201700003, Contract No. 17-04-01 - \$75,988.00
- ITEM 3 -** Final Acceptance of Project with Russo Development, Inc. for Emergency Watermain Repair Contract from August 1, 2017 through July 31, 2019, Project No. 201700055, Contract No. 17-14-08 - \$108,501.56
- ITEM 4 -** Award of Contract to Carus LLC for the Furnishing and Delivering of Potassium Permanganate to the Erie County Water Authority for Use in the Treatment of Water from April 1, 2020 through March 31, 2022, Project No. 202000009 - \$263,520.00
- ITEM 5 -** Award of Contract to E&R General Construction, Inc. for Contract No. WSA-014, Water System Improvements in the Towns of Cheektowaga and West Seneca, Cities of Tonawanda and Lackawanna and Village of Blasdell, New York, Project No. 201900075 - \$2,133,555.00
- ITEM 6 -** Ratification of the Installation of Hydrants and Valves and Retirement of Existing Hydrants and Valves - Various Locations

New Business Continued

- ITEM 7 -** Creation of One Position of Sr. Water Treatment Plant Operator (Part-Time)
- ITEM 8 -** Authorization to File the Public Authority Reporting Information System (PARIS) 2019 Reports to the New York State Authority Budget Office
- ITEM 9 -** Authorization to Approve the Erie County Water Authority's Annual Investment Report with Audit and the Annual Investment Guidelines
- ITEM 10 -** Authorization to Adopt a Policy and Procedures for Data Security
- ITEM 11 -** Authorization to Revise and Adopt the Erie County Water Authority's Code of Ethics & Conflicts of Interest Policy and Adopt the 2019 Financial Disclosure Statement Form and 2019 Vendor List
- ITEM 12 -** Authorization to Amend Policy No. 16 Whistleblower Protection Policy of The Employee Policy and Procedures Manual
- ITEM 13 -** Approval of a Declaration of Emergency and Comprehensive Emergency Management Plan

IX. ADJOURNMENT