

REPORTS
ERIE COUNTY WATER AUTHORITY
MARCH 22, 2018

I. SECRETARY

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II. LEGAL

No Report

III. FISCAL

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| 2. Monthly Financial Report – February 2018 | D’Amico |

IV. OPERATIONS

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V. HUMAN RESOURCES

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| 1. EAP RFP | NeMoyer |
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VI. AUDIT COMMITTEE

No Report

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VIII. FINANCE COMMITTEE

- | | |
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| 1. Summary of 3-8-18 Meeting | Anderson |
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**REPORTS
ERIE COUNTY WATER AUTHORITY
MARCH 22, 2018**

PRESENT: Robert Anderson, Chairman
Jerome D. Schad, Vice Chairman
Karl J. Simmeth, Jr., Treasurer
Robert J. Lichtenthal, Jr., Deputy Director
Joseph T. Burns, Secretary to the Authority
Terrence McCracken, Deputy Administrative Director
Russell Stoll, Executive Engineer
Paul Riester, Director of Administration
Karen Prendergast, Comptroller
Daniel NeMoyer, Director of Human Resources
Margaret Murphy, Associate Attorney
Darlene Sikorski-Petritz, Deputy Associate Attorney
Richard Planavsky, Chief Business Officer Manager/Budget Director
John Mogavero, Chemist/Chief WTPO
Paul Whittam, Director of Water Quality

ATTENDEES: Sean Dwyer
Mike Wymer
David Harrington, WGRZ
Josh Bazan, WKBW
Dave Sommerville, WIVB
Paul Wolf, Buffalo Niagara Coalition for Open Government
Ed McKee, Buffalo Niagara Coalition for Open Government
Rich Bertrand, Buffalo Niagara Coalition for Open Government

I. SECRETARY

1. Purchase Order Releases **Burns**

In the absence of a meeting on March 12, 2018, Joe Burns distributed the Purchase Order Releases. They were approved by the Board.

2. Board Meeting Schedule **Burns**

Joe Burns distributed a calendar for the April and May, 2018 meeting dates.

II. LEGAL

No Report

III. FISCAL

1. February 2018 Investment Report

Lichtenthal

Bob Lichtenthal distributed the February, 2018 Investment Report. He reported that the actual income for February, 2018 was \$43,344.65 yielding a variance of \$10,857.65.

2. Monthly Financial Statement – February, 2018

Prendergast

Karen Prendergast distributed the Monthly Financial Report for February, 2018 and reported that total operating revenue for February was greater than budget by \$50,000 or 0.9%. Operating expenses for February, 2018 came in under budget by \$409,000 or 5.0%. Investment Income came in greater than budget by \$12,000 or 37.5%. Net income for the month was \$777,000.

IV. OPERATIONS

1. Engineering Update

Stoll

Russ Stoll distributed a memo regarding an RFP issued to engineering firms for waterline replacement projects for 2018-2019 and gave a summary to the Board. After his summary, he requested the Board's approval to negotiate with the recommended six firms for the various projects. The Board approved to move forward.

V. HUMAN RESOURCES

1. EAP RFP

NeMoyer

Dan NeMoyer distributed a memo with regard to the RFPs received for the EAP program. He requested permission to move forward to negotiate a Professional Services Agreement with Child & Family Services.

VI. AUDIT COMMITTEE

No Report

VII. GOVERNANCE COMMITTEE

1. Summary of 3-8-18 Meeting

Anderson

Commissioner Anderson gave a summary of the March 8, 2018 meeting.

VIII. FINANCE COMMITTEE

1. Summary of 3-8-18 Meeting

Anderson

Commissioner Anderson gave a summary of the March 8, 2018 meeting.