

**ERIE COUNTY WATER AUTHORITY
MEETING OF MARCH 22, 2018**

PRESENT:

CALL TO ORDER

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by _____ seconded by _____
Meeting held on Thursday, March 8, 2018.

and carried to read the Minutes of the

III. - APPROVAL OF MINUTES

Motion by _____ seconded by _____
Meeting held on Thursday, March 8, 2018.

and carried to approve the Minutes of the

IV. - REPORTS

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**

V. - COMMUNICATIONS AND BILLS

ITEM 1 - Creation and/or Amendment of Master Purchase Orders:

Motion by _____ seconded by _____ and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached not to exceed the amount of \$4,092,048.57 and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:

Motion by _____ seconded by _____ and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

VI. - UNFINISHED BUSINESS (NONE)

VII. - NEW BUSINESS (RESOLUTIONS 3-18)

ITEM 3 - Final Acceptance of Project with Nichols, Long & Moore Construction Corp. for Contract No: W-24A, Van De Water Control and Server Room Renovations, Project No. 201500443, Contract No. 16-24-12 - \$1,169.65

ITEM 4 - Authorization to Accept the Proposal of Jefferies LLC to provide Underwriting Services for the Issuance of Bonds

ITEM 5 - Authorization to Accept the Construction and Installation of 750 Linear Feet of Eight (8") Inch PVC, 750 Linear Feet of Ten (10") Inch PVC, 48 Linear Feet of Eight (8") Inch DIP Watermain, Three (3) Hydrants, Three (3) Line Valves and Appurtenances in Spaulding Green Phase 3B, Town of Clarence, New York, Project No. 201700040, EC No. 6931

ITEM 6 - Award of Contract to 716 Site Contracting, Inc. for Contract No. CH-009, Water System Improvements in the Towns of Cheektowaga, Hamburg and West Seneca, Village of Blasdell and City of Lackawanna, New York, Project No. 201700091 - \$2,307,048.75

NEW BUSINESS CONTINUED

- ITEM 7 -** Award of Contract to Hohl Industrial Services, Inc. for Buoy Installation of Underwater Services from April 1, 2018 to March 31, 2020, Project No. 201800002 - \$169,750.00
- ITEM 8 -** Award of Contract to Geiter Done of WNY, Inc. for Excavated Material Removal and Disposal, April 1, 2018 through March 31, 2020, Project No. 201800010 - \$476,000.00
- ITEM 9 -** Approval of Change Order No. 2 of Kaman Automation, Control & Energy for Contract No. EMA-03A, Distribution Scada Replacement, Project No. 201400160, Contract No. 16-16-07 - \$101,013.00
- ITEM 10 -** Approval of Amendment No. 3 of CHA Consulting, Inc. for Consulting Engineering Services for the Design and Construction of Water System Improvements in the Towns of West Seneca, Cheektowaga and Hamburg, Village of Blasdell and City of Lackawanna, New York, identified as Contract No. CH-009 (Contract D), Project No. 201700091 - \$3,300.00
- ITEM 11 -** Authorization to Install One Valve on Service to 4140 Southwestern Blvd., Town of Orchard Park, New York, Project No. 201800041, EC No. 6986
- ITEM 12 -** Authorization to Grant Leak Allowance Request - \$998.46
- ITEM 13 -** Authorization for Paul Riester, Director of Administration to Attend the 2018 NY GovBuy Event in Albany, NY
- ITEM 14-** Authorization to Submit the Annual Evaluation Summary Form, Performance Measurements Report and Mission Statement to the Authorities Budget Office
- ITEM 15-** Authorization to Approve the Erie County Water Authority's Annual Investment Report with Audit and the Annual Investment Guidelines
- ITEM 16-** Authorization to File the Public Authority Reporting Information System (PARIS) 2017 Annual Report to the New York State Authority Budget Office

NEW BUSINESS CONTINUED

ITEM 17 - Authorization to Table the Adoption of Policy No. 94.0

ITEM 18 - Service Connection Work Order List:

Motion by _____ seconded by _____ and carried to approve Service Connection Work Order No. 2018-10, to Russo Development, Inc. for Service Area No. 1 under Contract No. 17-02-01 and to 716 Site Contracting, Inc. for Service Area No. 2 under Contract No. 17-03-01 and to Kandey Company, Inc. for large services under Contract No. 17-04-01.

VIII. - ADJOURNMENT