

ITEM 1 - TEMPORARY SECRETARY

Motion by _____ seconded by _____ and carried to appoint Joyce
A. Tomaka as Temporary Secretary for the Annual Meeting.

Ayes:

Noes:

04/28/26-alh

ITEM 2 - TEMPORARY CHAIR

Motion by seconded by and carried to appoint Peggy

A. LaGree as Temporary Chair for the Annual Meeting.

Ayes:

Noes:

04/28/26-alh

ITEM 3 - CHAIR

Motion by _____ seconded by _____ and carried to nominate Jerome D. Schad as Chair of the Erie County Water Authority for the ensuing year.

Ayes:

Noes:

04/28/26-alh

ITEM 4 - VICE CHAIR

Motion by _____ seconded by _____ and carried to nominate Peggy A. LaGree as Vice Chair of the Erie County Water Authority for the ensuing year.

Ayes:

Noes:

04/28/26-alh

ITEM 5 - TREASURER

Motion by _____ seconded by _____ and carried to nominate Michele M. Iannello as Treasurer of the Erie County Water Authority for the ensuing year.

Ayes:

Noes:

04/28/26-alh

ITEM 6 - SECRETARY

Motion by _____ seconded by _____ and carried to nominate Jennifer Hibt as Secretary to the Erie County Water Authority for the ensuing year.

Ayes:

Noes:

04/28/26-alh

ITEM 7 - ASSISTANT TREASURER

Motion by _____ seconded by _____ and carried to nominate
Lavonya C. Lester as Assistant Treasurer to the Erie County Water Authority for
the ensuing year.

Ayes:

Noes:

04/28/26-alh

ITEM 8 - ASSISTANT SECRETARY

Motion by _____ seconded by _____ and carried to nominate
Joyce A. Tomaka as Assistant Secretary to the Erie County Water Authority for
the ensuing year.

Ayes:

Noes:

04/28/26-alh

**ITEM 9 - REAUTHORIZATION OF THE ERIE COUNTY WATER
AUTHORITY'S INVESTMENT GUIDELINES**

Motion by seconded by and carried to reauthorize and
continue the Erie County Water Authority's Investment Guidelines, adopted on
March 24, 2022 and amended on May 15, 2025, without further amendment.

Ayes:

Noes:

04/28/26-alh

ITEM 10 - AUTHORIZATION TO DESIGNATE DEPOSITORIES FOR FUNDS

Motion by _____ seconded by _____ and carried that the Erie County Water Authority designate the financial institutions listed below as depositories for funds collected by the Treasurer:

JPMORGAN CHASE BANK, N.A.
JPMORGAN SECURITIES LLC
KEY BANK OF NEW YORK
M&T BANK
MANUFACTURERS & TRADERS TRUST COMPANY/
WILMINGTON TRUST, N.A.
NBT BANK, N. A.
UBS FINANCIAL SERVICES, INC.

And furthermore, the Treasurer is hereby authorized and directed to execute all necessary signature cards and other financial institution documents necessary for funds collected by the Treasurer to be deposited in the named institutions. This resolution incorporates by reference any resolution required by a financial institution to be adopted by the governing board of a depositor.

Ayes:

Noes:

04/28/26-alh

**ITEM 11 - AUTHORIZATION TO APPROVE THE FOLLOWING TO
EXECUTE ERIE COUNTY WATER AUTHORITY
CHECKS ON BEHALF OF THE ERIE COUNTY WATER
AUTHORITY**

Motion by _____ seconded by _____ and carried to authorize the
following to execute Erie County Water Authority checks on behalf of the Erie
County Water Authority:

Chief Operating Officer
Director of Administration
Secretary to the Authority
Treasurer

Ayes:

Noes:

04/28/26-alh

**ITEM 12 - AUTHORIZATION FOR THE FOLLOWING TO
ORIGINATE WIRE TRANSFERS OR TRANSFERS
BETWEEN ACCOUNTS ON BEHALF OF THE ERIE
COUNTY WATER AUTHORITY**

Motion by _____ seconded by _____ and carried to authorize the following to originate wire transfers or transfers between accounts on behalf of the Erie County Water Authority:

Cash Manager
Comptroller
Manager of Accounting Services

Ayes:

Noes:

04/28/26-alh

**ITEM 13- AUTHORIZATION FOR THE FOLLOWING TO APPROVE
ORIGINATED WIRE TRANSFERS BY TELEPHONE OR
ONLINE ON BEHALF OF THE ERIE COUNTY WATER
AUTHORITY**

Motion by _____ seconded by _____ and carried to authorize the following to approve originated wire transfers by telephone or online on behalf of the Erie County Water Authority:

Assistant Business Officer Manager
Chief Account Clerk
Principal Clerk
Senior Account Clerk

Ayes:

Noes:

04/28/26-alh

**ITEM 14 - AUTHORIZATION FOR THE FOLLOWING TO
ORIGINATE DIRECT DEPOSITS AND APPROVE DIRECT
PAYMENTS THROUGH THE AUTOMATED CLEARING
HOUSE (ACH) ON BEHALF OF THE ERIE COUNTY
WATER AUTHORITY**

Motion by _____ seconded by _____ and carried to authorize the following to originate direct deposits and approve direct payments through the Automated Clearing House on behalf of the Erie County Water Authority:

Cash Manager
Comptroller
Manager of Accounting Services

Ayes:

Noes:

04/28/26-alh

**ITEM 15 - AUTHORIZATION FOR THE CASH MANAGER TO
MANAGE ONLINE INQUIRY ACCESS TO ERIE COUNTY
WATER AUTHORITY BANK ACCOUNTS FOR THE
PURPOSE OF VIEWING DEPOSITORY, COLLATERAL
AND INVESTMENT ACTIVITY AND RESEARCHING AND
REFUNDING CUSTOMER PAYMENTS**

Motion by _____ seconded by _____ and carried to authorize the
Cash Manager to manage and permit others inquiry access to depository,
collateral and investment activity and to research and refund customer payments
online on behalf of the Erie County Water Authority.

Ayes:

Noes:

04/28/26-alh

ITEM 16 - AUTHORIZATION TO APPROVE THE FOLLOWING TO EXECUTE ALL FEDERAL AND STATE TAX RETURNS ON BEHALF OF THE ERIE COUNTY WATER AUTHORITY

Motion by _____ seconded by _____ and carried to authorize the following to execute all Federal and State Tax Returns on behalf of the Erie County Water Authority:

Cash Manager
Chief Financial Officer
Comptroller
Manager of Accounting Services

Ayes:

Noes:

04/28/26-alh

**ITEM 17 - AUTHORIZATION TO ISSUE AND FORWARD
PURCHASE ORDERS AFTER DEPARTMENTAL
APPROVAL**

Motion by _____ seconded by _____ and carried to approve the
Director of Administration, or in their absence the Chief Financial Officer or
Comptroller, to issue and forward purchase orders after departmental approval.

Ayes:

Noes:

04/28/26-alh

**ITEM 18 - APPOINTMENT OF LABOR-MANAGEMENT
HEALTHCARE COALITION REPRESENTATIVE**

Motion by _____ seconded by _____ and carried to appoint Jennifer Hibt, Director of Human Resources, as the Erie County Water Authority's representative for the Labor-Management Healthcare Coalition, Inc. for the ensuing year.

Ayes:

Noes:

04/28/26-alh

ITEM 19 - COMMITTEES AND BOARDS

Motion by _____ seconded by _____ and carried to approve that the Members of the Authority following committee and board assignments for the coming year be made and that the Chair of the Erie County Water Authority will continue to be empowered to name new committees and assign members. The Members of the Authority's Board of Commissioners shall be voting members of each standing committee. In addition, the Governance Committee will include the Secretary to the Authority and the Attorney as the non-voting ad hoc members. The Audit Committee will include the Secretary to the Authority, Executive Director/COO and the Attorney as the non-voting ad hoc members. The Finance Committee will also include the Secretary to the Authority, Deputy Director/CFO and the Comptroller as the non-voting ad hoc members. The Ethics Committee shall include Raymond C. Herman, Robert C. Freeman and Anne E. Joynt as the non-voting ad hoc members. The three (3) ad hoc members appointed to the Ethics Committee shall also comprise the Authority's Independent Ethics Panel.

Ayes:

Noes:

04/28/26-alh

ITEM 20 - RULES OF ORDER

Motion by _____ seconded by _____ and carried to approve that the Board of Commissioners adopt parliamentary Rules of Procedure using the publication based Robert's "Rules of Order,": Jones, O.G., (1990) *Parliamentary Procedure at a Glance*. New York, Penguin Books.

Ayes:

Noes:

04/28/26-alh

**ITEM 21 - REAUTHORIZATION OF THE DEFENSE AND
INDEMNIFICATION POLICY NO. 94**

Motion by seconded by and carried to reauthorize and
continue the Defense and Indemnification Policy No. 94.0, adopted on March 26,
2019 and readopted as Policy 94 on September 20, 2023, without amendment.

Ayes:

Noes:

04/28/26-alh

**ITEM 22 - REAUTHORIZATION OF THE TRAVEL AND TRAINING
POLICY NO. 8**

Motion by seconded by and carried to reauthorize and
continue the Travel and Training Policy No. 8.0, adopted on February 7, 2019 and
readopted as Policy No. 8 on September 20, 2023, as amended on April 17, 2025,
without further amendment.

Ayes:

Noes:

04/28/26-alh

**ITEM 23 - REAUTHORIZATION OF THE TIMEKEEPING POLICY
NO. 29**

Motion by seconded by and carried to reauthorize and
continue the Timekeeping Policy No. 29.0, adopted on February 7, 2019 and
readopted as Policy No. 29 on September 20, 2023, without amendment.

Ayes:

Noes:

04/28/26-alh

**ITEM 24 - AUTHORIZATION TO SIGN VEHICLE TITLES AND
REGISTRATION DOCUMENTS**

Motion by seconded by and carried to authorize the Director
of Administration, or in their absence the Chief Financial Officer or Comptroller,
to transfer ownership of sold vehicles by signing the title after confirming receipt
of payment and signing necessary Department of Motor Vehicles' documents to
register new Erie County Water Authority vehicles.

Ayes:

Noes:

04/28/26-alh

**ITEM 25 - AUTHORIZATION TO READOPT THE ERIE COUNTY
WATER AUTHORITY'S MISSION STATEMENT**

Motion by seconded by and carried to readopt the Erie County
Water Authority's Mission Statement, adopted on April 29, 2024, without further
amendment.

Ayes:

Noes:

04/28/26-alh

**ITEM 26 - REAUTHORIZATION OF THE ERIE COUNTY WATER
AUTHORITY'S PROCUREMENT POLICY**

Motion by seconded by and carried to reauthorize and
continue the Erie County Water Authority's Procurement Policy, adopted on
April 29, 2024, as amended on April 28, 2026.

Ayes:

Noes:

04/28/26-alh

**ITEM 27 - REAUTHORIZATION OF THE ERIE COUNTY WATER
AUTHORITY'S PROCUREMENT DISCLOSURE POLICY**

Motion by seconded by and carried to reauthorize and
continue the Erie County Water Authority's Procurement Policy, adopted on July
6, 2006, as amended on April 28, 2026.

Ayes:

Noes:

04/28/26-alh

ITEM 28 - REAUTHORIZATION TO ADOPT THE RETENTION AND DISPOSITION SCHEDULE FOR NEW YORK LOCAL GOVERNMENT RECORDS (LGS-01) AND APPOINTMENT OF THE RECORDS MANAGEMENT OFFICER

Motion by _____ seconded by _____ and carried to reauthorize to adopt the Retention and Disposition Schedule for New York Local Government Records (LGS-01) and Appointment of Jennifer Hibit to the Position of Records Management Officer of the Erie County Water Authority for the ensuing year.

Ayes:

Noes:

04/28/26-alh

**ITEM 29 - REAUTHORIZATION FOR THE APPROVAL OF
SETTLEMENT OF CLAIMS**

Motion by seconded by and carried to reauthorize and
continue the settlement of any and all claims with a value under \$25,000.00,
subject to the approval of the Secretary to the Authority, General Counsel, Chief
Financial Officer and Comptroller, following a recommendation of such by the
General Counsel, adopted on September 18, 2025, without further amendment.

Ayes:

Noes:

04/28/26-alh

**ITEM 30 - REAUTHORIZATION OF THE ERIE COUNTY WATER
AUTHORITY'S DEBT MANAGEMENT POLICY**

Motion by seconded by and carried to reauthorize and
continue the Erie County Water Authority's Debt Management Policy, adopted on
October 20, 2022, and amended on July 23, 2025, without further amendment.

Ayes:

Noes:

04/28/26-alh

ITEM 31 - ADJOURNMENT

Motion by _____ seconded by _____ and carried to adjourn this annual organization meeting until the next organization meeting to be held on the first regularly scheduled Board meeting after the 27th day of April 2027.

Ayes:

Noes:

04/28/26-alh