

**MINUTES** of the **MEETING** of the **ERIE COUNTY WATER AUTHORITY** held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 23<sup>rd</sup> day of July 2025.

**PRESENT:** Jerome D. Schad, Chair  
 Peggy A. LaGree, Commissioner  
 Michele M. Iannello, Commissioner  
 Terrence D. McCracken, Secretary to the Authority  
 Joyce A. Tomaka, Chief Financial Officer  
 Mark S. Carney, General Counsel  
 Charles E. Eaton, Chief Operating Officer  
 Leonard F. Kowalski, Executive Engineer  
 Sabrina A. Figler, Director of Water Quality  
 Jennifer L. Hibit, Director of Human Resources  
 Lavonya C. Lester, Director of Administration  
 Katherine A. Gillette, Senior Associate Attorney  
 David W. Aubertine, Director of Cybersecurity and Information Technology  
 Matthew W. Barrett, Security Officer

**ATTENDEES:** Earl Wells III, e3 Communications  
 Xudong Fan, Assistant Professor, University of Buffalo  
 Orchard Park High School Students (3)

## **PLEDGE TO THE FLAG**

### **I. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 9:39 a.m. A quorum was present with three Commissioners.

### **II. READING OF MINUTES**

Motion by Ms. LaGree seconded by Ms. Iannello and carried to waive the reading of the Minutes of the Annual Meeting held on Thursday, May 15, 2025.

### **DISCUSSION**

None

### **VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

### **III. APPROVAL OF MINUTES**

Motion by Ms. LaGree seconded by Ms. Iannello and carried to approve the Minutes of the Annual Meeting held on Thursday, May 15, 2025.

### **DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**IV. READING OF MINUTES**

Motion by Ms. LaGree seconded by Ms. Iannello and carried to waive the reading of the Minutes of the Meeting held on Thursday, June 12, 2025.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**V. APPROVAL OF MINUTES**

Motion by Ms. LaGree seconded by Ms. Iannello and carried to approve the Minutes of the Meeting held on Thursday, June 12, 2025.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**VI. REPORTS**

**A. SECRETARY**

**B. LEGAL**

**C. FISCAL**

1. Proposed 2026 Budget Schedule

Ms. Tomaka distributed a proposed budget schedule. A discussion was held with the Commissioners regarding the proposed schedule and previous budget schedules.

2. May 2025 Investment Report

Ms. Tomaka distributed the May 2025 Investment Report along with a brief explanation of the report.

### 3. May 2025 Financial Report

Ms. Tomaka distributed the May 2025 Monthly Financial Report and briefly reviewed the data.

## **D. OPERATIONS**

### 1. Projects Advertised for Bidding – Formal Contracts

Mr. Kowalski reported to the Board on two Formal Contracts that have been advertised for bidding since the last Board Meeting:

- Filter #1 Valves Replacement/Van De Water WTP, PN 202500027
- Repairs/Emergency/2025-2027/On Call Repair Services/On Call, PN 202500083

### 2. Projects Advertised for Bidding – Short Form Contracts

Mr. Kowalski reported to the Board on two Short Form Contracts that have been advertised for bidding since the last Board Meeting:

- RPZ Backflow Preventer Assembly/Sturgeon Point WTP, PN 202500127
- Chlorine Booster Stations/Precast Concrete Vaults, PN 202500078

### 3. RFPs Published

Mr. Kowalski reported to the Board on three RFPs that have been published since the last Board Meeting:

- GIS Technical Support/2025-2027, PN 202500125
- Cisco Webex Calling Implementation & Consulting Services, PN 202500135
- NCCER Equipment Training Program/Backhoe Training, PN 202400095

### 4. RFP Recommendation

Mr. Kowalski informed the Board that an RFP was recently issued for Distribution System Leak Detection Services, PN 202500065. Mr. Kowalski provided a summary of the RFP process, detailing the responses obtained and the Engineering Department's recommendations. Chair Schad initiated a discussion regarding a summary of the work that has been completed previously and the remaining tasks that are included in the current RFP.

## **E. HUMAN RESOURCES**

## **F. AUDIT COMMITTEE**

## **G. GOVERNANCE COMMITTEE**

## **H. FINANCE COMMITTEE**

## **I. ETHICS COMMITTEE**

## **VII. COMMUNICATIONS AND BILLS**

**(Communications may be limited to items that are provided electronically. Every effort will be made to provide all communications at future meetings.)**

Chair Schad requested a motion to suspend the rules on how the Authority normally handle Communication items on an individual basis and take the items by two groups, one for Claims and one for FOILs.

Motion by Ms. LaGree and seconded by Ms. Iannello to suspend the rules on how the Authority normally handles Communication items.

Chair Schad requested a motion to receive and file all four Notice of Claims and leave with Legal.

Motion by Ms. LaGree and seconded by Ms. Iannello to receive and file all four Notice of Claims and leave with Legal.

Chair Schad requested a motion to receive and file FOIL requests C-5 through C-29 and leave with the Secretary.

Motion by Ms. LaGree and seconded by Ms. Iannello to receive and file FOIL requests C-5 through C-29 and leave with the Secretary.

**C-1 NOTICE OF CLAIM – NATIONAL FUEL GAS DISTRIBUTION CORPORATION V ECWA – RECEIVE AND FILE AND REFER TO LEGAL FOR FOLLOW UP**

**C-2 NOTICE OF CLAIM – MARY ANN FELDT V ECWA – RECEIVE AND FILE AND REFER TO LEGAL FOR FOLLOW UP**

**C-3 NOTICE OF CLAIM – ANDREW STUNTZ V ECWA – RECEIVE AND FILE AND REFER TO LEGAL FOR FOLLOW UP**

**C-4 NOTICE OF CLAIM – JOHN BRENNAN V ECWA – RECEIVE AND FILE AND REFER TO LEGAL FOR FOLLOW UP**

**C-5 FOIL FROM PINNACLE PARTNERS - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**

**C-6 FOIL FROM STUART FRAME - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**

- C-7 FOIL FROM NORTH AMERICA PROCUREMENT COUNCIL - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**
- C-8 FOIL FROM NORTH AMERICA PROCUREMENT COUNCIL - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**
- C-9 FOIL FROM JENNIFER EPSTEIN - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**
- C-10 FOIL FROM NY FAIR CONTRACTING - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**
- C-11 FOIL FROM M&T BANK - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**
- C-12 FOIL FROM SHANNON CHEMICAL CORPORATION - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**
- C-13 FOIL FROM DODGE CONSTRUCTION NETWORK - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**
- C-14 FOIL FROM PVS CHEMICALS - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**
- C-15 FOIL FROM ALEXANDER CHEMICAL CORPORATION - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**
- C-16 FOIL FROM SMARTPROCURE - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**
- C-17 FOIL FROM NORTH AMERICA PROCUREMENT COUNCIL - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**
- C-18 FOIL FROM JOHN HONAN - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**
- C-19 FOIL FROM ANDY AU - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**
- C-20 FOIL FROM RENEE FOX - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**
- C-21 FOIL FROM CHEMRITE, INC. - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**
- C-22 FOIL FROM MATT LARSON - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**

- C-23 FOIL FROM ATHENA RHEE - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**
- C-24 FOIL FROM CARUS - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**
- C-25 FOIL FROM LATESHA MCDONALD - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**
- C-26 FOIL FROM PINNACLE PARTNERS - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**
- C-27 FOIL FROM REAL RES - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**
- C-28 FOIL FROM RE/MAX - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**
- C-29 FOIL FROM NEW ERA - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**
- C-30 LETTER FROM MARGO DAVIS - RECEIVE AND FILE AND REFER TO SECRETARY FOR FOLLOW UP**

## **VIII. PERSONS ADDRESSING THE AUTHORITY**

Pursuant to the Erie County Water Authority's Open Meetings Law Policy Section 10 Public Expression, as posted on its website, the Commissioners will hear the concerns of persons desiring to address the Commissioners on any Water Authority subject.

Dr. Xudong Fan, who serves as an assistant professor at University of Buffalo, conveyed his wish to partner with the Erie County Water Authority to enhance education and research related to water distribution systems and water quality.

Chair Schad acknowledged and welcomed Orchard Park high school students observing the Board Meeting.

Chair Schad spoke regarding a water service main break that forced the closure of Union Road late last week. On behalf of the Erie County Water Authority, Chair Schad extended deep appreciation to the towns of Cheektowaga and Amherst, local law enforcement and the New York State Department of Transportation for their assistance and cooperation. The Authority also appreciated the support and cooperation of local businesses and homeowners who were impacted.

Chair Schad, along with Commissioners LaGree and Iannello, commended the talented and hard-working crews of the Erie County Water Authority who labored non-stop in extremely challenging weather conditions due to extreme heat to get the service main repaired. Mr. Kowalski acknowledged that the Authority's outside contractors were also instrumental in the repair of the main.

**IX. UNFINISHED BUSINESS**

**X. NEW BUSINESS**

**ITEM 1 - RESOLUTION IN SUPPORT OF STATE LEGISLATION TO STRENGTHEN CYBERSECURITY ACROSS NEW YORK STATE'S MUNICIPALITIES**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 2 - AUTHORIZATION TO DESIGNATE TERRENCE D. MCCrackEN, SECRETARY TO THE AUTHORITY, AS SIGNATORY FOR NEW YORK STATE AND LOCAL RETIREMENT SYSTEMS' CERTIFICATE OF COMPLIANCE**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 3 - AMENDMENT OF THE ERIE COUNTY WATER AUTHORITY FREEDOM OF INFORMATION LAW POLICY & PROCEDURES FOR ACCESSING PUBLIC RECORDS**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 4 - AUTHORIZATION TO ADOPT THE ERIE COUNTY WATER AUTHORITY DEBT MANAGEMENT POLICY**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

On the question, Chair Schad inquired about a debt cap. Ms. Tomaka stated that there is a debt limit set at 25% of the net position, and the Authority is far from reaching this limit.

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 5 - AUTHORIZATION TO ENTER INTO A MAIN EXTENSION SPECIAL AGREEMENT WITH JOHN D. HAWKINS AND VISONECO SITE DEVELOPMENT, LLC. FOR THE CONSTRUCTION AND INSTALLATION OF APPROXIMATELY 530 LINEAR FEET OF EIGHT (8") INCH PVC WATERMAIN, TWO (2) HYDRANTS AND APPURTENANCES, STRICKLER ROAD, TOWN OF CLARENCE, NEW YORK, IDENTIFIED AS EC 7496, PROJECT NO. 202500051**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

On the question, Commissioner LaGree requested clarification on the project. Mr. Kowalski gave background information and provided an explanation as to why a main extension special agreement was utilized for this project.

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 6 - RESOLUTION GRANTING THE STATE OF NEW YORK AUTHORITY TO PERFORM THE ADJUSTMENT FOR THE OWNER AND AGREEING TO MAINTAIN FACILITIES ADJUSTED VIA STATE-LET CONTRACT IN CONNECTION WITH PIN NO. 5268.53, D265452 PROJECT NO. 202500139**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 7 - RESOLUTION GRANTING THE STATE OF NEW YORK AUTHORITY TO PERFORM THE ADJUSTMENT FOR THE OWNER AND AGREEING TO MAINTAIN FACILITIES ADJUSTED VIA STATE-LET CONTRACT IN CONNECTION WITH PIN NO. 5814.03, D265344 PROJECT NO. 202500140**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.



**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 8 - AWARD OF CONTRACT TO BISON LABORATORIES, INC. FOR THE FURNISHING OF SODIUM HYPOCHLORITE TO THE ERIE COUNTY WATER AUTHORITY FOR USE IN THE BOOSTER STATIONS FOR ONE YEAR FROM AUGUST 1, 2025 THROUGH JULY 31, 2026, PROJECT NO. 202500099 - \$42,690.00**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

On the question, Commissioner LaGree asked for confirmation that the sole bidder was the current supplier and the new price was similar to the current price. Mr. Kowalski confirmed that was correct. Chair Schad remarked that this item, along with the following two, aims to have them bid simultaneously and asked if Mr. Kowalski observed any impact on the pricing. Mr. Kowalski provided a summary of the pricing for this project and highlighted that the coordination of the three chemical contracts aids in the budgeting process.

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 9 - AWARD OF CONTRACT TO UNIVAR SOLUTIONS USA, LLC FOR THE FURNISHING AND DELIVERING OF FLUOROSILICIC ACID TO THE ERIE COUNTY WATER AUTHORITY FOR USE IN THE TREATMENT OF WATER FOR ONE YEAR FROM AUGUST 1, 2025 THROUGH JULY 31, 2026, PROJECT NO. 202500076 - \$175,000.00**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

On the question, Chair Schad inquired about pricing. Mr. Kowalski stated that the price had decreased and pointed out that previous contracts had only one bidder, whereas this project received several bids.

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 10 - AWARD OF CONTRACT TO CARUS, LLC FOR THE FURNISHING AND DELIVERING OF POTASSIUM PERMANGANATE TO THE ERIE**

**COUNTY WATER AUTHORITY FOR USE IN THE TREATMENT OF  
WATER FOR ONE YEAR FROM AUGUST 1, 2025 THROUGH JULY 31,  
2026, PROJECT NO. 202500072 - \$65,040.00**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

On the question, Chair Schad inquired about pricing. Mr. Kowalski stated that the price had increased. Commissioner LaGree noted that there were three bidders for this contract. Mr. Kowalski confirmed and added that the lowest bid was rejected because it their submission was incomplete and did not meet the necessary specifications.

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 11 - AWARD OF CONTRACT TO E&R GENERAL CONSTRUCTION, INC. FOR  
WATER SYSTEM IMPROVEMENTS, TOWN OF CHEEKTOWAGA,  
IDENTIFIED AS CONTRACT NO. CH-013, PROJECT NO. 202000073 -  
\$890,835.00**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

On the question, Commissioner LaGree asked for clarification on the location and time frame. Mr. Kowalski supplied both items of information and gave the Commissioners an overview of the project.

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 12 - AUTHORIZATION TO EXECUTE A PROFESSIONAL SERVICES  
AGREEMENT WITH MERIT APPRENTICESHIP ALLIANCE FOR NCCER  
HEAVY EQUIPMENT TRAINING PROGRAM, PROJECT NO. 202400095**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

On the question, Commissioner LaGree requested an overview of the process. Ms. Hibit gave a brief description of the training process.

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 13 - AUTHORIZATION TO EXECUTE A SERVICE AGREEMENT WITH TIME  
WARNER CABLE NORTHEAST, LLC D/BA SPECTRUM ENTERPRISE**

**RELATIVE TO INTERNET AND TELEPHONE SERVICES, STATE  
CONTRACT NO. PS68706**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

On the question, Commissioner LaGree asked if this contract would follow NYS OGS contract pricing. Mr. Aubertine verified that it was and gave a brief overview of the project.

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 14 - AUTHORIZATION TO ENTER INTO AN ONLINE AUCTION CONTRACT  
WITH AUCTIONS INTERNATIONAL, INC. FOR SALE OF ASSETS BY  
ONLINE AUCTION, PROJECT NO. 202100134**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

On the question, Chair Schad inquired whether the Authority sells a significant number of items at the auctions. Ms. Lester replied that the Authority has sold a number of items including vehicles, equipment, and technology items. Ms. Lester noted that in 2024 the surplus amount was approximately \$273,000. Commissioner LaGree mentioned that the Authority will be using Sourcewell to engage with Auctions International under this contract. Ms. Lester concurred and pointed out that in previous years, the Authority had employed a Saratoga contract to collaborate with Auctions International. Commissioner Iannello inquired about the proceeds from the auction sales. Ms. Tomaka replied that the funds are placed in O&M and gave a brief description of the process.

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 15 - APPROVAL OF AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES  
AGREEMENT WITH CAPITAL MARKETS ADVISORS, LLC TO PROVIDE  
PROFESSIONAL FINANCIAL ADVISORY SERVICES PROJECT NO.  
202200071**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 16 - APPROVAL OF AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH WM. SCHUTT & ASSOCIATES TO PROVIDE CONSULTING ENGINEERING SERVICES RELATING TO WATER SYSTEM IMPROVEMENTS, CITY OF LACKAWANNA AND TOWN OF HAMBURG, IDENTIFIED AS CONTRACT NO. WSA-015, PROJECT NO. 202000058 - \$13,680.00**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

On the question, Commissioner LaGree inquired about the completion date. Mr. Kowalski noted that the project was completed last week.

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 17 - APPROVAL OF AMENDMENT NO. 1 TO THE CONTRACT WITH JCI JONES CHEMICALS, INC. FOR THE FURNISHING AND DELIVERING OF CAUSTIC SODA (50% SOLUTION OF SODIUM HYDROXIDE) MEMBRANE GRADE TO THE ERIE COUNTY WATER AUTHORITY FOR USE IN THE TREATMENT OF WATER, PROJECT NO. 202300175**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

On the question, Chair Schad asked for clarification regarding pricing. Mr. Kowalski addressed the current trends in pricing fluctuations.

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 18 - APPROVAL OF AMENDMENT NO. 1 TO THE CONTRACT WITH JCI JONES CHEMICALS, INC. FOR THE FURNISHING AND DELIVERING OF LIQUID CHLORINE IN ONE-TON CONTAINERS TO THE ERIE COUNTY WATER AUTHORITY FOR USE IN THE TREATMENT OF WATER FOR ONE YEAR, PROJECT NO. 202400124**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 19 - APPROVAL OF CHANGE ORDER NO. 1 OF JOHN W. DANFORTH COMPANY FOR CONTRACT NOS. MP-090-H AND MP-090-P STURGEON POINT WATER TREATMENT PLANT FILTRATION PIPING, VALVE AND UNDERDRAIN SYSTEM IMPROVEMENTS, PROJECT NO. 202200014**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 20 - APPROVAL OF CHANGE ORDER NO. 2 OF O'CONNELL ELECTRIC COMPANY, INC. FOR CONTRACT NO. MP-090-E STURGEON POINT WATER TREATMENT PLANT FILTRATION PIPING, VALVE AND UNDERDRAIN SYSTEM IMPROVEMENTS, PROJECT NO. 202200014**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 21 - APPROVAL OF CHANGE ORDER NO. 2 OF AMERICAN CONTRACTING & ENVIRONMENTAL SERVICES, INC. FOR CONTRACT NO. MP-090-G STURGEON POINT WATER TREATMENT PLANT FILTRATION PIPING, VALVE AND UNDERDRAIN SYSTEM IMPROVEMENTS, PROJECT NO. 202200014**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 22 - APPROVAL OF CHANGE ORDER NO. 2 OF AMSTAR OF WESTERN NEW YORK INC. FOR WATER STORAGE TANK REFURBISHING – SANDRIDGE TANK, IDENTIFIED AS CONTRACT NO. W-035-B, PROJECT NO. 202300060**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

On the question, Commissioner LaGree asked for verification that this was indeed a three-month extension, and that the project would still reach completion in 2025. Mr. Kowalski affirmed that this information was correct.

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 23 - AUTHORIZATION TO AMEND THE ERIE COUNTY WATER AUTHORITY'S ANNUAL CAPITAL BUDGET FOR THE FISCAL YEAR 2025 – VAN DE WATER WATER TREATMENT PLANT CAPACITY EXPANSION PROJECT, IDENTIFIED AS CONTRACT NO. HS-001, PROJECT NO. 202000134 - \$30,000.00**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 24 - AUTHORIZATION TO AMEND THE ERIE COUNTY WATER AUTHORITY'S ANNUAL CAPITAL BUDGET FOR THE FISCAL YEAR 2025 – WATER SYSTEM UPDATES, TOWN OF HAMBURG AND CITY OF LACKAWANNA, IDENTIFIED AS CONTRACT NO. WSA-015, PROJECT NO. 202000058 - \$400,000.00**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 25 - RATIFICATION OF THE INSTALLATION OF HYDRANTS AND VALVES AND RETIREMENT OF EXISTING HYDRANTS AND VALVES - VARIOUS LOCATIONS**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello  
Noes: None

**ITEM 26 - AUTHORIZATION FOR LEONARD KOWALSKI, EXECUTIVE ENGINEER, AND DANIEL SEIDER, DIRECTOR OF PRODUCTION, TO ATTEND THE 2025 NYSAWWA TIFFT SYMPOSIUM IN SYRACUSE, NEW YORK**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

Chair Schad noted that a motion is needed to amend Item 26 to adjust the cost item to \$3,200.00.

Motion by Ms. LaGree and seconded by Ms. Iannello to amend Item 26 to adjust the cost item to \$3,200.00.

Chair Schad calls for a vote on the motion to amend.

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello  
Noes: None

On the motion as amended,

Motion by Ms. LaGree and seconded by Ms. Iannello to approve the amended Item 26.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello  
Noes: None

**ITEM 27 - AUTHORIZATION FOR DAVID AUBERTINE, DIRECTOR OF CYBERSECURITY AND INFORMATION TECHNOLOGY, TO ATTEND A CYBERSECURITY TABLE- TOP EXERCISE IN SYRACUSE, NEW YORK**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

On the question, Chair Schad requested more information regarding the Table-Top Exercise. Mr. Aubertine gave a brief overview of the exercise including other agencies who will be attending. Chair Schad requested that Mr. Aubertine and Ms. Figler work together on the Water Utility Council emails concerning issues like PFAS and Cybersecurity, and to furnish updates to the Board. Commissioner LaGree mentioned that the Table-Top Exercise relates to Item 1. Mr. Aubertine noted that the Authority is in full compliance with New York State's legislation.

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 28 - AUTHORIZATION FOR RYAN CASSENS, PLANNER – GEOGRAPHIC INFORMATION SYSTEMS, TO ATTEND THE 2025 NY GEOCON IN LAKE PLACID, NEW YORK**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 29 - APPROVAL OF ONE-YEAR LEAVE OF ABSENCE FOR TIMOTHY A. ELLING (CCII)**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**ITEM 30 - AUTHORIZATION TO EXECUTE THE SETTLEMENT AGREEMENT WITH RELEASE AND THE BULK SALES AGREEMENT WITH THE TOWN OF ELMA**

Motion by Ms. LaGree and seconded by Ms. Iannello and carried.

**DISCUSSION**

On the question, Chair Schad verified that the Legal Department is recommending execution. Mr. Carney acknowledged that was correct and noted the Town of Elma approved execution last week.

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

**VIII. ADJOURNMENT**

Motion by Ms. LaGree seconded by Ms. Iannello carried that the meeting adjourned at 10:29 a.m.

**DISCUSSION**



None

**VOTE**

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

Terrence D. McCracken  
Secretary to the Authority

ALH

DRAFT