

**MINUTES of the GOVERNANCE COMMITTEE MEETING of the ERIE
COUNTY WATER AUTHORITY** held in the office, 295 Main Street, Room 350, Buffalo,
New York, on the 17th day of April 2025.

PRESENT: Jerome D. Schad, Chair
Peggy A. LaGree, Vice Chair
Michele M. Iannello, Treasurer
Terrence D. McCracken, Secretary to the Authority
Joyce A. Tomaka, Chief Financial Officer
Mark S. Carney, General Counsel
Charles E. Eaton, Chief Operating Officer
Leonard F. Kowalski, Executive Engineer
Jennifer Hibit, Director of Human Resources
Jessica R. Brown, Comptroller
Lavonya C. Lester, Director of Administration
Katherine A. Gillette, Senior Associate Attorney
Matthew W. Barrett, Security Officer

ATTENDEES: Earl Wells III, e3 Communications

PLEDGE TO THE FLAG

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 9:39 a.m. A quorum was present with three Commissioners.

II. READING OF MINUTES

Motion by Ms. LaGree seconded by Ms. Iannello and carried to read the Minutes of the Meeting held on Thursday, March 20, 2025.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

III. APPROVAL OF MINUTES

Motion by Ms. LaGree seconded by Ms. Iannello and carried to approve the Minutes of the Meeting held on Thursday, March 20, 2025.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello
Noes: None

IV. REPORTS

V. UNFINISHED BUSINESS

VI. NEW BUSINESS

A. Amendment to Policy No. 8 Travel & Training

Mr. McCracken reviewed the recommended modifications to Policy No. 8 on Travel & Training, which involved providing a more precise definition of out-of-town travel.

Chair Schad emphasized the significance of participating in training sessions and conferences, as these experiences allow for the exchange of information with others.

Motion by Ms. LaGree, seconded by Ms. Iannello and carried to recommend that the Board approve the adoption of the amended Policy No. 8 Travel & Training.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello
Noes: None

A. Revised Procurement Policy

Lavonya Lester provided the Board with a concise summary of the suggested modifications to the procurement policy. Commissioner Iannello thanked Ms. Lester for providing detailed descriptions of the suggested modifications.

Motion by Ms. LaGree, seconded by Ms. Iannello and carried to recommend that the Board approve the adoption of the amended Procurement Policy.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello
Noes: None

VIII. - ADJOURNMENT

Motion by Ms. LaGree seconded by Ms. Iannello and carried that the meeting adjourn at 9:39 a.m.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

ALH

Terrence D. McCracken
Secretary to the Authority